

Pondicherry,

Dt:31/01/1995.

C I R C U L A R

Sub: Anonymous and Pseudonymous petitions - Dealing with

Instances of anonymous petitions/complaints have come to the notice of the Government. A lot of time is wasted in examining/enquiring into these complaints.

2. Instructions for dealing with anonymous and pseudonymous complaints have been outlined in the Vigilance Manual. The salient points for dealing with such complaints are reproduced hereunder.

- a) Anonymous complaints are believed to be false and malicious, without having a reliable source of information.
- b) Inquiries into such complaints would have an adverse effect on the morale of the services.
- c) No action is required to be taken on anonymous complaints against the Government officials.
- d) Pseudonymous complaints against the Government officials are to be treated likewise.
- e) In cases of pseudonymous complaints, efforts can be taken to verify from the signatory of complaint about the actual submission of the same by him.
- f) In case no such verification is possible or no reply could be got, the complaint is to be considered as pseudonymous and to be ignored. This, however, will not preclude the Vigilance Branch from taking cognisance of the complaints, on which action is otherwise warranted.
- g) The Department shall maintain a register for this purpose viz. complaints received, whether treated as anonymous or pseudonymous, whether closed or action has been taken as warranted etc.

3. All Secretaries to Government/Head of Departments/Offices are requested to keep the above points in view while dealing with such complaints.

// BY ORDER //

S. Narayan
(S. NARAYAN)
31.1.95
DEPUTY SECRETARY TO GOVERNMENT

To

1. All Secretaries to Government.
2. All Heads of Departments/Offices.