

NO.C.13015/3/2008-C.V.O.  
GOVERNMENT OF PUDUCHERRY  
CONFIDENTIAL AND CABINET DEPARTMENT  
CHIEF VIGILANCE OFFICE

Puducherry, dt. 07-09-2009.

OFFICE MEMORANDUM

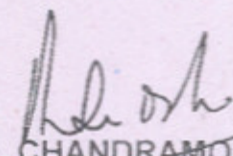


Sub: Preventive Vigilance – Elimination of Commission of irregularities/  
lapses in booking expenditure at the fag end of financial year – Reg.

Instances have been brought to notice by the Vigilance and Anti Corruption Police Unit, Puducherry that some of the Government departments / offices are in the habit of procuring materials at the fag end of the financial year and that in order to avoid the surrender of funds, bills are presented to the Directorate of Accounts and Treasuries, for payment even without receipt of materials, by making false stock entries/fudging the records, as if the ordered materials were received. The money drawn in the name of the supplier is kept unauthorisedly outside the Government accounts, till the actual supply is received later. This is a serious financial irregularity apart from being a corrupt practice. Further, it has been reported that the departments / offices resort to haphazard procurement of materials without assessing the actual requirement. It is needless to mention that these violations should be viewed seriously and disciplinary proceeding should be initiated against the officials concerned under CCS(Conduct) Rules.

2. Secretaries to Government, being the Vigilance Officers of the respective departments under their charge, are requested to review the existing purchase procedure to prevent such occurrences and also to bring the content of this O.M. to the notice of all concerned.

3. The receipt of this may kindly be acknowledged after doing the needful by 11.09.2009.

  
(R. CHANDRAMOHAN)  
CHIEF SECRETARY TO GOVT.

To  
All Secretaries / Special Secretaries to Government. (by name)

Copy to:

1. All Heads of departments / offices.
2. Secretary to Lt. Governor.
3. P.S. to Chief Minister / Speaker.
4. P.S. to all Ministers / Deputy Speaker.
5. Collector, Puducherry / Karaikal.
6. Regional Administrator, Karaikal/Mahe/Yanam.
7. Director of Accounts and Treasuries, Puducherry.
8. Dy. Director of Accounts and Treasuries, Karaika/Mahe/Yanam.
9. Stock file.