

# **E-PROCUREMENT**

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# 1. INTRODUCTION

## **E –Procurement :**

E –Procurement is a process of buying or selling products online. It is a Mission Mode Project which clearly defines the measurable output by making the process simple and transparent. E–Procurement System is developed by GepNIC.

## **Advantages of eprocurement.**

There is non discrimination among the bidders. Secured online bid submission .No Per Bid Bidding Charges . The data is encrypted at the Client end using DSC and secured encrypted data is transferred to the server.

## **Tender.**

An open invitation to offer a work or service.

## **Roles and functions of department users**

<b>ROLES</b>	<b>FUNCTIONS</b>
Procurement Officer Admin	Creates a New Call for Tender
Procurement Officer Publisher	Publishes a Tender
Procurement Officer Opener	Participates in Bid Opening
Procurement Officer Evaluator	Participates in Bid Evaluation
Auditor	Auditing of Tenders

## 2. TENDER CREATION AND PUBLISHING

### 2.1 Logging into the System.

1. Access the E-Procurement system by typing the following address, or Universal Resource Locator (URL), in your Web Browser.

<http://demoeproc.nic.in/>

2. Logging on to the system using the DSC Card
  - a. Insert your DSC Card into the USB Port.
  - b. Enter the Login and Password and click 'Submit'.

Government E-PROCUREMENT System (Demo)

22-Jan-2013 Search | Latest Active Tenders | Tenders by Closing Date | Corrigendum | Results of Tenders Home Contact Us SiteMap

Government eProcurement System

**Download Latest Tenders**

Tenders by Location

Tenders by Value

Tenders by Classification

Tenders in Archive

Tenders Status

Downloads

**Welcome to eTendering System**  
The eSubmission Tender System of Government eTendering enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this portal.

**Latest Tenders**

Tender Title	Reference No	Closing Date	Bid Opening Date
1. Computers	HEM	22-Jan-2013 03:00 PM	22-Jan-2013 03:30 PM

**Latest Corrigendums**

Search with Tender Reference no/tender

User Login

Login ID \* deptuserpon3@nic.in

Password \* .....

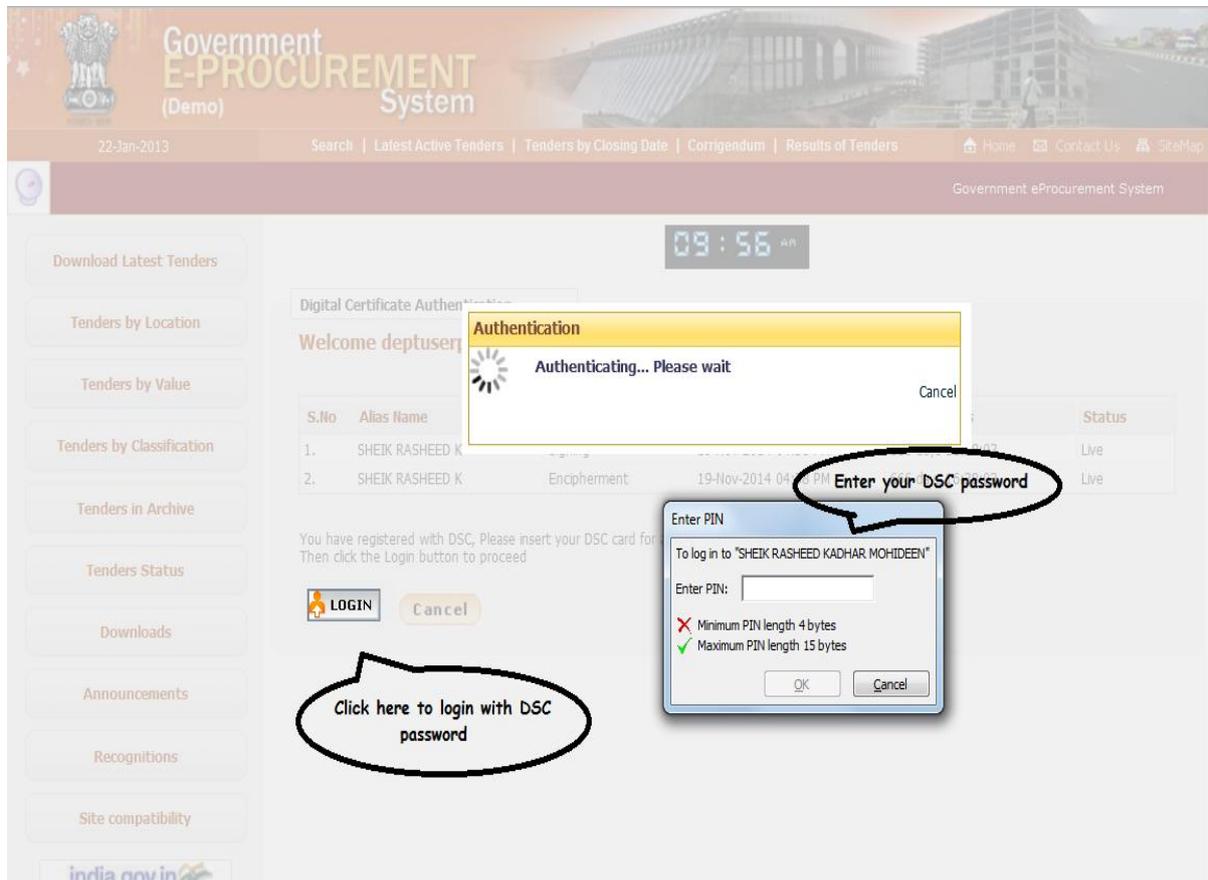
Login

Click here to Enroll

Forgot / Unblock Password?

Click here to login with your user id

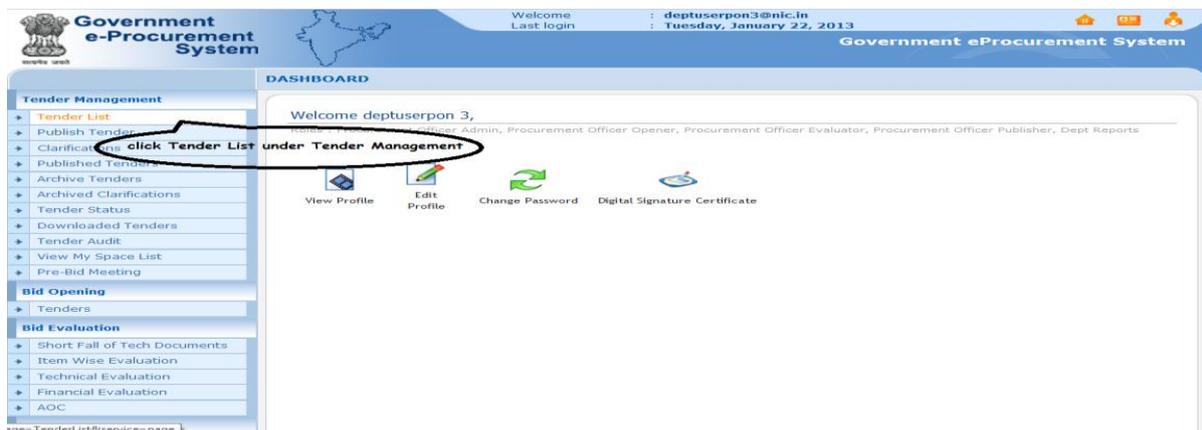
When the authentication process is successful, you are logged on to the E-Procurement system and below page gets displayed.



Once the password is given, below page gets displayed.

## 2.2 Creating the Tender

Select the 'Tender List' option from the menu.



The list of tenders published / not published will be displayed.

Select the ‘Create New Call for Tender’ option to create a new tender.

S.No	Tender Reference Number	Name	Date	Status
3	2013_NIC_17569	NANO	21-Jan-2013 05:16 PM	Auction
4	2013_NIC_17567	scooty	21-Jan-2013 04:57 PM	Open
5	2013_NIC_17554	BANJARAS	21-Jan-2013 02:54 PM	Open
6	2013_NIC_17542	test gss	21-Jan-2013 11:40 AM	Open
7	2013_NIC_17527	soup	19-Jan-2013 11:26 AM	Open
8	2013_NIC_17523	HELLODEV	18-Jan-2013 04:37 PM	Open
9	2013_NIC_17519	devenki	18-Jan-2013 03:38 PM	Open
10	2013_NIC_17517	lolipop	18-Jan-2013 02:25 PM	Open
11	2013_NIC_17500	CAULIFLOWER	18-Jan-2013 11:24 AM	Open
12	2013_NIC_17496	NEHRU STADIUM	18-Jan-2013 10:06 AM	Open
13	2013_NIC_17490	8010557784	17-Jan-2013 03:22 PM	Limited
14	2013_NIC_17484	9111	17-Jan-2013 02:51 PM	Open
15	2013_NIC_17483	9990294365	17-Jan-2013 02:41 PM	EOI
16	2013_NIC_17480	ka11	17-Jan-2013 12:53 PM	Open
17	2013_NIC_17470	17442	17-Jan-2013 10:22 AM	Open
18	2013_NIC_17469	pwd99	17-Jan-2013 10:10 AM	Open
19	2013_NIC_17467	rrvpl123	17-Jan-2013 09:50 AM	Open
20	2013_NIC_17462	dag12	16-Jan-2013 03:50 PM	Open

click here to create a new Tender

Create New Call for Tender Delete

Create New Call For Tender

### 2.2.1. Creation of Basic Details.

S.NO	List of Details	Options available
1	Tender Reference Number	Reference Number given by the User
2	Tender Type	<ul style="list-style-type: none"> <li><input type="radio"/> Open</li> <li><input type="radio"/> Limited</li> <li><input type="radio"/> EOIs</li> <li><input type="radio"/> Auction</li> <li><input type="radio"/> Single</li> </ul>
3	Form of Contract	<ul style="list-style-type: none"> <li><input type="radio"/> Work Contract</li> <li><input type="radio"/> Auction</li> <li><input type="radio"/> Service Contract</li> </ul>

		<input type="radio"/> Buy <input type="radio"/> Empanelment <input type="radio"/> Sell <input type="radio"/> Buy & Service
4	No. of Covers	<input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4
5	Tender Category	<input type="radio"/> Goods <input type="radio"/> Works <input type="radio"/> services
6	Allow Resubmission	<input type="radio"/> YES <input type="radio"/> NO
7	Allow Withdrawal	<input type="radio"/> YES <input type="radio"/> NO
8	Allow Offline Submission	<input type="radio"/> YES <input type="radio"/> NO
9	Payment Mode	<input type="radio"/> Offline <input type="radio"/> Online
9(a)	If Offline :	Instruments : <input type="radio"/> SS-Small Savings Instrument <input type="radio"/> BG-Bank Guarantee <input type="radio"/> BC-Bankers Cheque <input type="radio"/> DD-Demand Draft
9(b)	If Online :	Banks : <input type="radio"/> ICICI <input type="radio"/> UTI <input type="radio"/> SBI <input type="radio"/> PNB

## Enter the Tender Basic Details.

**TENDER MANAGEMENT**

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

**Tender List** → Call For Tender → Basic Details

**Basic Details** | Cover Details | NIT Document

**ENTER THE BASIC TENDER DETAILS**

Tender Reference Number \*

Tender Type \*

Form of Contract \*

No Of Cover(s) \*

Tender Category \*

Account Type Head \*

No Of Bid Opener \*

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

Should allow General Technical Evaluation:  Yes  No

Should allow Multi Currency:  Yes

Payment Mode \*  Offline  Online

OffLine Instruments \*

Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

- Create Corrigendum
- Corrigendum List
- Corrigendum Published List

**Auto Tech Evaluation**

- Auto Tech Template

Account Type Head \*

No Of Bid Opener \*

Should allow Re-bid submission :  Yes  No

Should allow Withdrawal of bids:  Yes  No

Should allow Offline submission:  Yes  No

Should allow General Technical Evaluation:  Yes  No

Should allow Multi Currency:  Yes

Payment Mode \*  Offline  Online

**OffLine Instruments \***

- SS - Small Savings Instrument
- BC - Bankers Cheque
- DD - Demand Draft
- BG - Bank Guarantee

**OnLine Banks \***

- ICICI
- HDFC
- UTI
- SBI

**CONTINUE ENTERING THE BASIC TENDER DETAILS**

**CLICK HERE TO MOVE TO NEXT PAGE**

Cancel Next ▶

## 2.2.2 Cover Details

On Clicking “Next” below page gets displayed.

The screenshot shows the Government e-Procurement System interface. The header includes the system logo, the text "Government e-Procurement System", and user information: "Welcome : deptuserpon3@nic.in" and "Last login : Tuesday, January 22, 2013". The main content area is titled "TENDER MANAGEMENT" and shows a breadcrumb trail: "Tender List : Purchase of TV → Cover List". There are three tabs: "Basic Details", "Cover Details", and "NIT Document". The "Cover Details" tab is active, displaying a table with the following data:

S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2013_NIC_17584_pack1	Fee/PreQual/Technical	0	
2	2013_NIC_17584_pack2	Finance		

A callout box with a black border points to the "Add Contents" button for the first cover, containing the text: "CLICK HERE TO ADD THE CONTENTS OF FIRST COVER". Below the callout is a "Next" button.

Based on the No of Covers given in the “Basic Details of Tender”, cover details needs to be entered.

No. of Covers	Cover type
1	Fee/Prequalification/Technical/Financial
2	i. Fee/Prequalification/Technical ii. Financial
3	i. Fee ii. Prequalification/Technical iii. Financial
4	i. Fee ii. Prequalification iii. Technical iv. Financial

Since the “No of Covers” given in Basic Details is 2,  
 First cover will have “Fee / Prequalification / Technical” details and  
 second cover will have “Finance “ details.  
 Enter the Document Type and Document Description and click ‘Save’ for each  
 content.

## Cover 1

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
 Last login : Tuesday, January 22, 2013

**TENDER MANAGEMENT**

Tender List → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

Specify Documents for Cover : 2013\_NIC\_17584\_pack1  
 Description about the Cover contents (eg: Fee details). You have entered 3 of 100 Characters.

Document Description \* FEE  
 Document Type \* .pdf

ENTER THE DOCUMENT DESCRIPTION & ITS TYPE

Cancel Save

Cover Contents

Label	Type	Description	Edit	Delete
No documents found.				

Submit

Repeat the same for other two documents of First cover

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
 Last login : Tuesday, January 22, 2013

**TENDER MANAGEMENT**

Tender List → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

Specify Documents for Cover : 2013\_NIC\_17584\_pack1  
 Description about the Cover contents (eg: Fee details). You have entered 16 of 100 Characters.

Document Description \* PREQUALIFICATION  
 Document Type \* .pdf

Cancel Save

Cover Contents

Label	Type	Description	Edit	Delete
2013_NIC_17584_pack1_45500	.pdf	FEE		

Delete Submit

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**TENDER MANAGEMENT**

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

Tender List → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

Specify Documents for Cover : 2013\_NIC\_17584\_pack1

Description about the Cover contents (eg: Fee details). You have entered 9 of 100 Characters.

Document Description \* TECHNICAL

Document Type \* .pdf

Cancel Save

Cover Contents

Label	Type	Description	Edit	Delete
2013_NIC_17584_pack1_45500	.pdf	FEE		<input type="checkbox"/>
2013_NIC_17584_pack1_45501	.pdf	PREQUALIFICATION		<input type="checkbox"/>

Delete Submit

Once all the details of the First cover are given, click “submit”.

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**TENDER MANAGEMENT**

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Tender List → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

Specify Documents for Cover : 2013\_NIC\_17584\_pack1

Description about the Cover contents (eg: Fee details). You have entered 0 of 100 Characters.

Document Description \*

Document Type \* .pdf

Cancel Save

Cover Contents

Label	Type	Description	Edit	Delete
2013_NIC_17584_pack1_45500	.pdf	FEE		<input type="checkbox"/>
2013_NIC_17584_pack1_45501	.pdf	PREQUALIFICATION		<input type="checkbox"/>
2013_NIC_17584_pack1_45502	.pdf	TECHNICAL		<input type="checkbox"/>

Delete Submit

CLICK HERE TO SUBMIT THE FIRST COVER DETAILS

component=%24DirectLink\_1&page=PacketContents&service=direct&session=T

Repeat the same process for the second cover

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**TENDER MANAGEMENT**

Tender List : Purchase of TV → Cover List

Basic Details | **Cover Details** | NIT Document

S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2013_NIC_17584_pack1	Fee/PreQual/Technical	3	
2	2013_NIC_17584_pack2	Finance	0	<b>Next</b>

CLICK HERE TO ADD THE CONTENTS OF SECOND COVER

## Cover 2

**TENDER MANAGEMENT**

Tender List → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

**Specify Documents for Cover : 2013\_NIC\_17584\_pack2**

Description about the Cover contents (eg: Fee details). You have entered 7 of 100 Characters.

Document Description \*

Document Type \*

Cancel Save

Save

Label	Type	Description	Edit	Delete
No documents found.				

Submit

**Tender List** → Purchase of TV → Cover Contents

Basic Details | **Cover Content** | NIT Document

**Specify Documents for Cover : 2013\_NIC\_17584\_pack2**  
 Description about the Cover contents (eg: Fee details). You have entered 0 of 100 Characters.

Document Description \*

Document Type \* .xls

Cancel Save

Cover Contents				
Label	Type	Description	Edit	Delete
2013_NIC_17584_pack2_45503	.xls	FINANCE		<input type="checkbox"/>

Delete Submit

CLICK HERE TO SUBMIT THE SECOND COVER DETAILS

ntents&service=direct&session=T

Once the documents for the two covers are submitted, click “Next” to move to NIT tab.

**TENDER MANAGEMENT**

**Tender List** : Purchase of TV → Cover List

Basic Details | **Cover Details** | NIT Document

Cover Details				
S.No	Cover Name	Cover Type	Cover Documents	Add Contents
1	2013_NIC_17584_pack1	Fee/PreQual/Technical	3	
2	2013_NIC_17584_pack2	Finance	1	

Next >

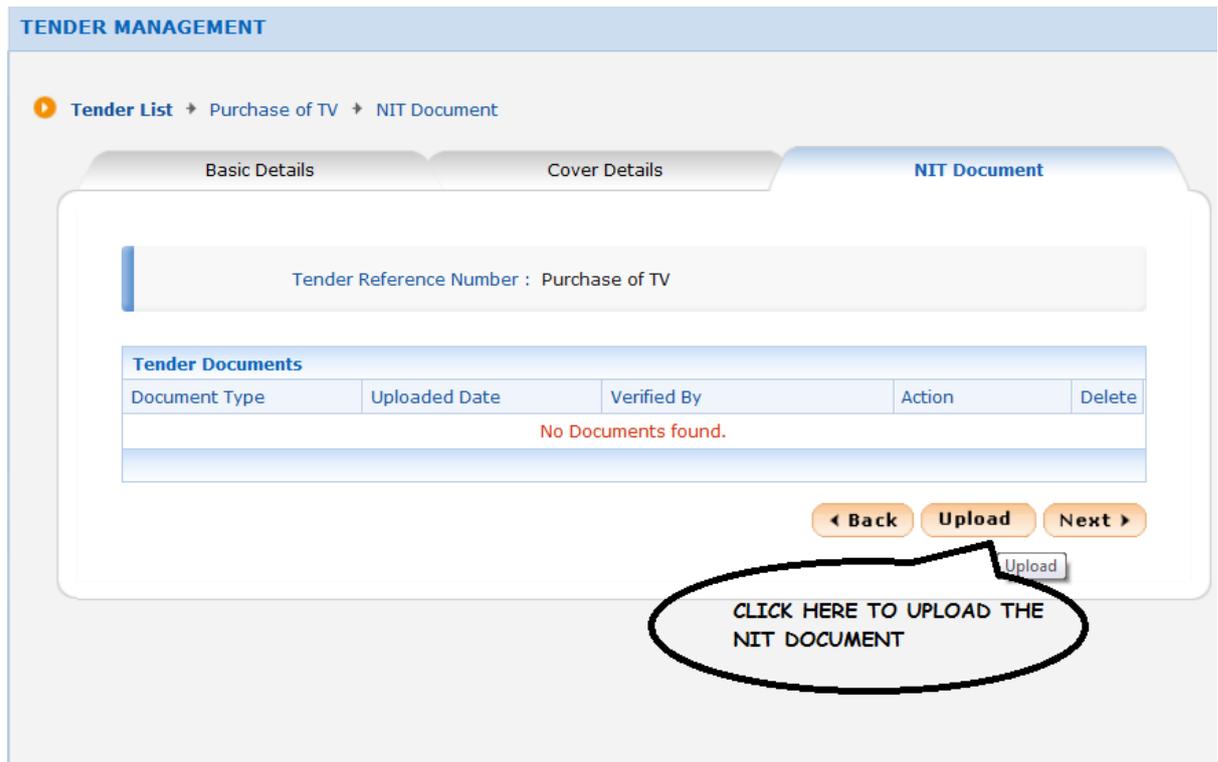
Next

CLICK HERE TO MOVE TO NIT TAB

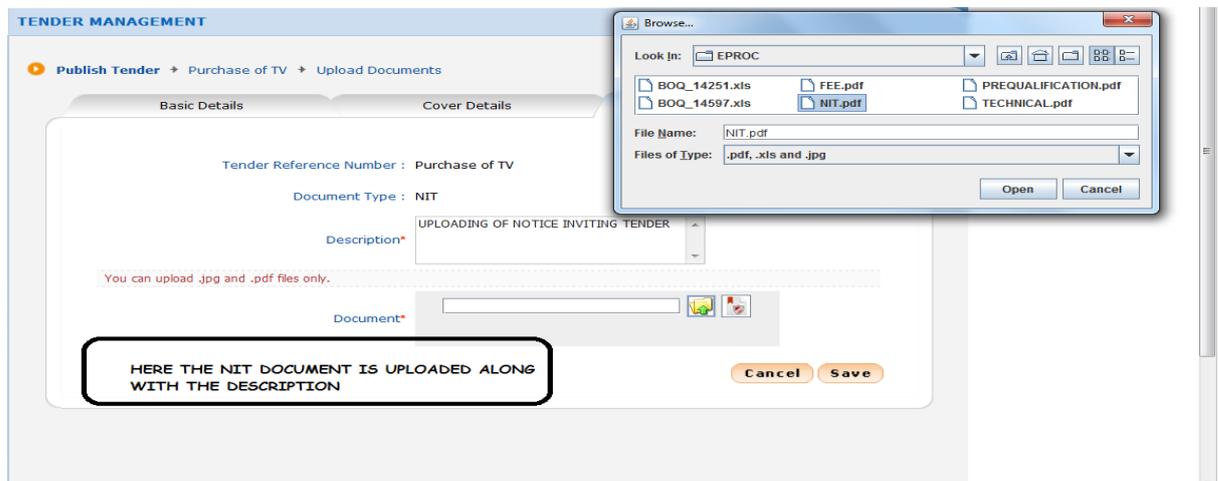
## 2.2.3 NIT DOCUMENT

On clicking “Next”, below page gets displayed. Click ‘Upload’ option to upload the Notice Inviting Tender (NIT) Document.

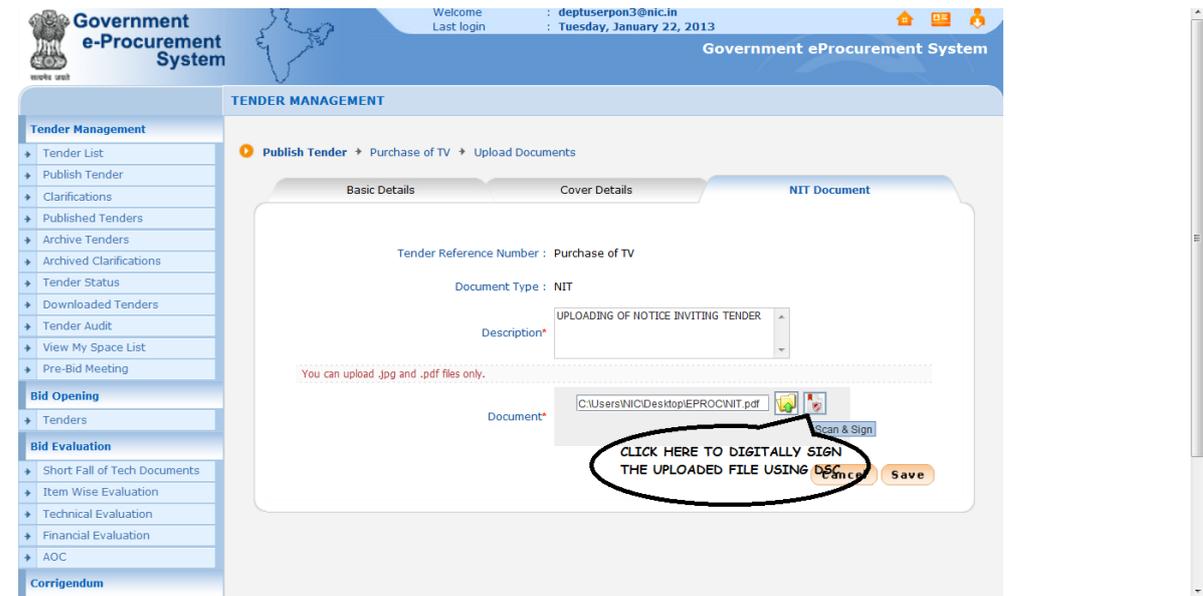
Only .jpeg and .pdf files can be uploaded here.



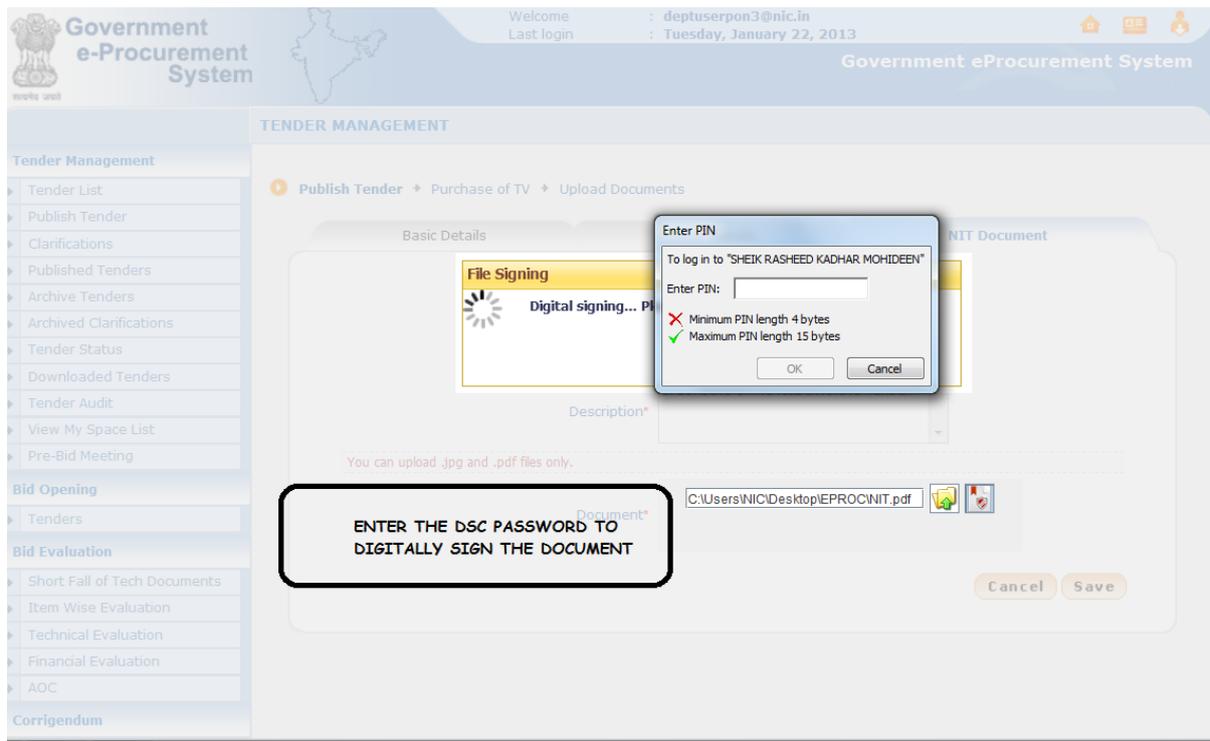
Click “Browse” to upload the NIT Document.



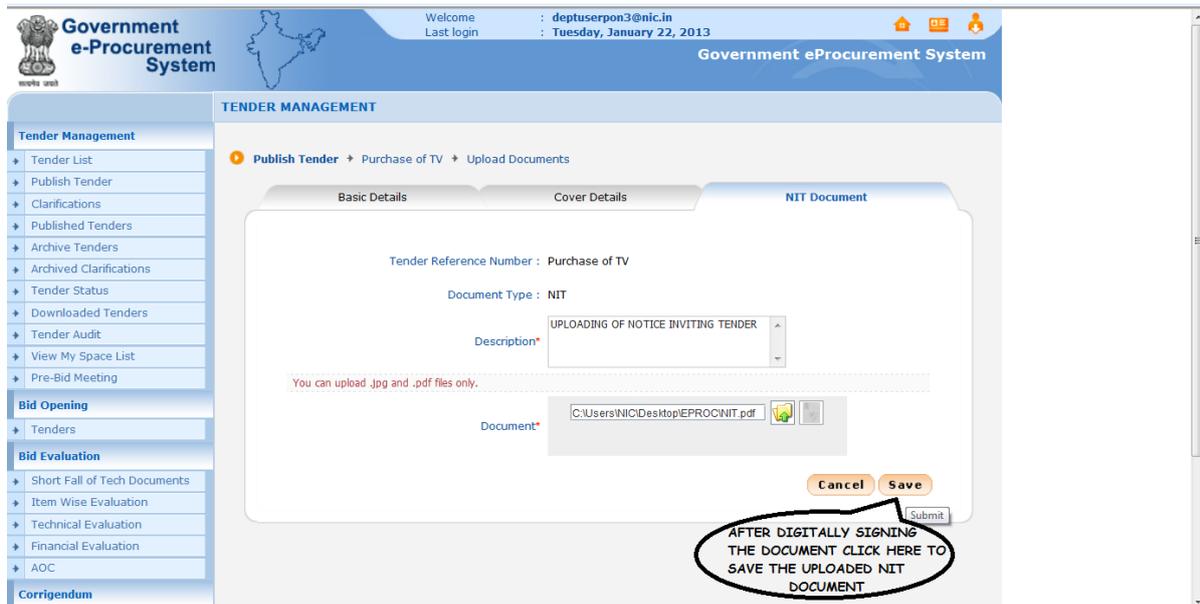
Click “scan and sign” to digitally sign the uploaded document.



Enter the DSC password and click “OK”.

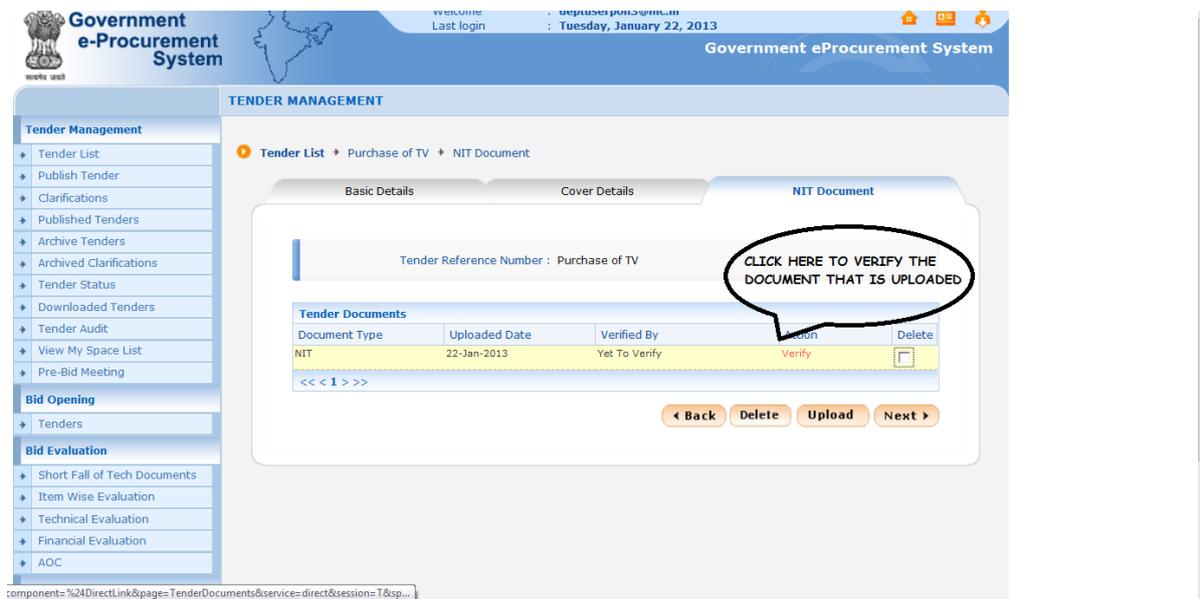


Once the document is digitally signed click "Save".



Once the document is uploaded, Verification needs to be done for the uploaded document.

On Clicking "save" below page gets displayed. Click 'Verify' to verify the document.



On clicking “verify” below page gets displayed.

The screenshot shows the Government e-Procurement System interface. The user is logged in as 'deptuserpon3@nic.in' on 'Tuesday, January 22, 2013'. The main menu on the left includes 'Tender Management', 'Bid Opening', 'Bid Evaluation', and 'Corrigendum'. The current page is 'TENDER MANAGEMENT' with a breadcrumb trail: 'Publish Tender' > 'Purchase of TV' > 'Upload Documents'. The 'NIT Document' tab is active, displaying the following details:

- Tender Reference Number : Purchase of TV
- Document Type : pdf
- Uploaded Document : NIT.pdf
- Document Size : 22.0 KBs
- Document Description : UPLOADING OF NOTICE INVITING TENDER
- Click Here To Verify  [NIT.pdf](#)
- Digital Signature Property : Signed Property

At the bottom right, there are 'Cancel' and 'Save' buttons. A callout bubble points to the 'Save' button with the text: "CLICK HERE TO SAVE THE VERIFIED DOCUMENT".

Open the document and check if it is correct and tick the check box by clicking it. Click the ‘Signed Property’ to view the person who has signed the document and the date & time at which the document was signed. When the document is open, check if the document is correct and click ‘Save’ . The following page appears.

Action gets changed from “Verify” to “Verified”.

Click “Next” to proceed.

The screenshot shows the Government e-Procurement System interface. The user is logged in as 'deptuserpon3@nic.in' on 'Tuesday, January 22, 2013'. The main menu on the left is the same as in the previous screenshot. The current page is 'TENDER MANAGEMENT' with a breadcrumb trail: 'Tender List' > 'Purchase of TV' > 'NIT Document'. The 'NIT Document' tab is active, displaying the following details:

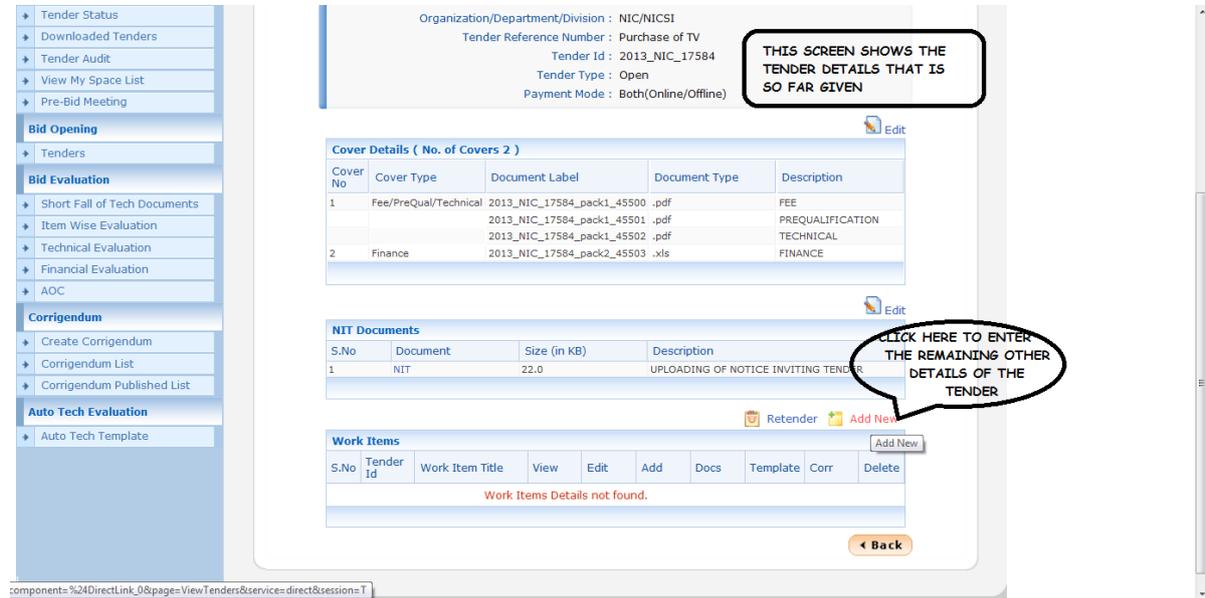
- Tender Reference Number : Purchase of TV
- Tender Documents table:

Document Type	Uploaded Date	Verified By	Action	Delete
NIT	22-Jan-2013	deptuserpon 3	Verified	<input type="checkbox"/>

At the bottom, there are 'Back', 'Delete', 'Upload', and 'Next' buttons. A callout bubble points to the 'Next' button with the text: "CLICK HERE TO VIEW THE TENDER DETAILS SO FAR ENTERED".

The following page with the basic details, cover details and NIT document gets displayed.

Click “Add New” to add the Work/Item details of the Tender.



## 2.2.4 Creation of Tender Work/Item Details

Title	Description
<b>Work Item Title *</b>	Title of the Work Item
<b>Work Description *</b>	Brief description of the tender.
<b>Pre Qual Details</b>	Pre Qualification
<b>Product Category *</b>	The category of the Tender.
<b>Product Sub Category</b>	Sub Category of the product.
<b>Contract Type *</b>	The specific type of contract(Tender/Empanelment) to be selected.
<b>Tender Value *</b>	Estimated Cost of the tender
<b>Validity Days *</b>	The specific validity days to be selected or specified

<b>Completion Period in days</b>	The completion period in days to be specified
<b>Location *</b>	The location of the work to be entered
<b>Pincode</b>	The Pincode of the location to be entered
<b>PreBid Meeting *</b>	If PreBid Meeting is required, PreBid Meeting Place and Address needs to be entered.
<b>Bid Opening Place *</b>	The place where the bid will be opened needs be Specified
<b>Tender Class *</b>	The Class of the Tender.
<b>Inviting Officer *</b>	Name of the Officer who is floating the tender
<b>Inviting Officer Address *</b>	Address of the Officer who is floating the tender

Enter the “Work Item Details” and click “Next” to move to the “Fee details” tab.

The screenshot shows the 'Work Item Details' form in a web application. The form is divided into several sections:

- Work/Item Title:** TV (18 of 250 Characters)
- Work/Item Description:** 32 INCH TELEVISION (7 of 250 Characters)
- Pre Qualification Details:** SOCKETS
- Product Category:** Electronics Equipment
- Product Subcategory:** LG
- Contract Type:** Tender
- Tender Value:** INR 100000
- Bid Validity Days:** 60
- Calendar Completion/Delivery Period in Days:** 100
- Give Location Detail (work / services / items):** PONDY
- Pincode:** 605001
- Pre Bid Meeting:** Yes (selected)
- Pre Bid Meeting Place:** PONDY (23 of 250 Characters)
- Pre Bid Meeting Address:** CHIEF SECRETARIAT PONDY
- Bid Opening Place:** PONDY
- Tenderer Class:** A
- Inviting Officer:** PROJECT HEAD
- Inviting Officer Address:** PONDY

At the bottom of the form, there are two callout boxes:

- A box pointing to the form fields: "ENTER THE WORK ITEM DETAILS OF THE TENDER WITH ALL THE MANDATORY FIELDS BEING FILLED"
- A box pointing to the 'Next' button: "CLICK HERE TO MOVE TO FEE DETAILS"

## 2.2.5 Fee Details :

<b>EMD Amount</b>	Enter the EMD Amount if EMD Fee is Fixed
<b>EMD Exemption Allowed</b>	<ul style="list-style-type: none"> <li>• YES</li> <li>• No</li> </ul>
<b>EMD Exemption Percentage %</b>	If EMD Exemption Allowed is Partial, enter the EMD Exemption Percentage
<b>EMD Fee Payable To *</b>	EMD Fee Payable to whom
<b>EMD Fee Payable At *</b>	EMD Fee Payable at to be specified

Enter the EMD Amount and other Fee details and click “Next”.

**TENDER MANAGEMENT**

Tender List → Purchase of TV → Fee Details

WorkItem Details | **Fee Details** | Critical Dates | Bid Openers | Work Item Documents | OID

Tender Reference Number : Purchase of TV

**Tender Fee Details**

Tender Fee (INR) 0  
 Processing Fee (INR) 0  
 Surcharges (INR) 0  
 Any Other Tax / Charges (INR) 0

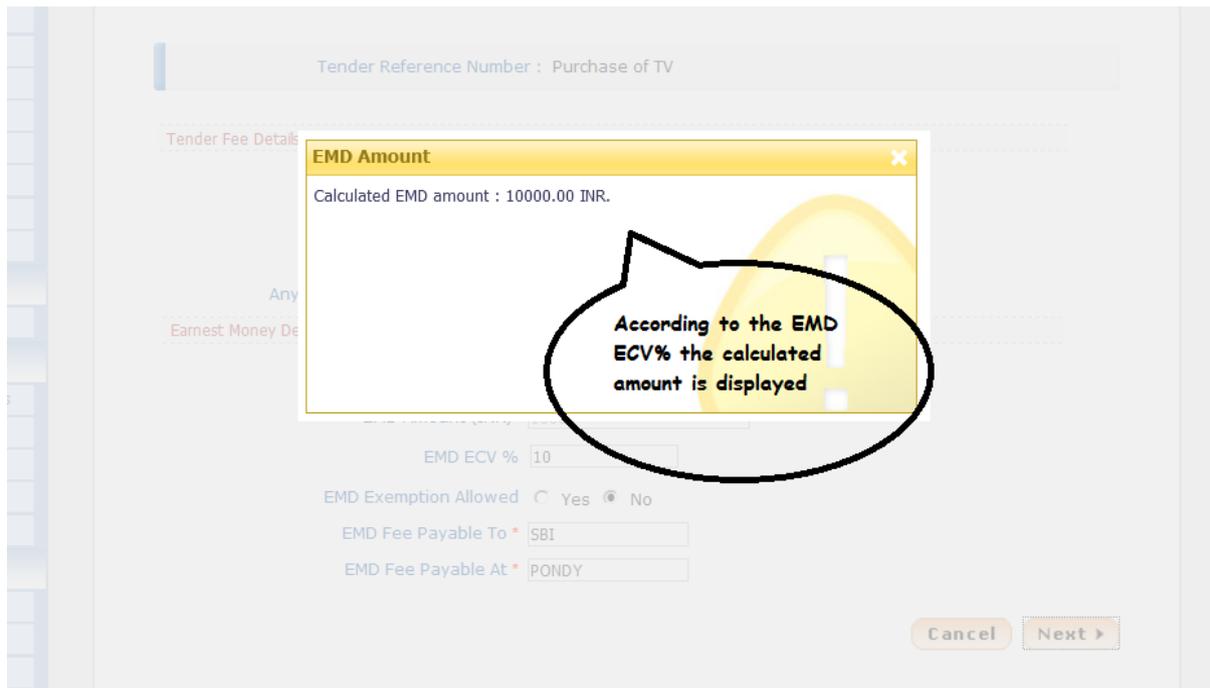
**Earnest Money Deposit (EMD) Details**

EMD Fee  Fixed  Percentage  
 EMD Amount (INR)\* 10000  
 EMD ECV % 10  
 EMD Exemption Allowed  Yes  No  
 EMD Fee Payable To\* SBI  
 EMD Fee Payable At\* PONDY

Cancel Next >  
 Next

**The EMD Amount is entered**

**Click Next**



## 2.2.6 Critical Dates

<b>Publishing Date</b>	Date of publishing of tender
<b>Document Sale Start Date</b>	The date from which the document can be downloaded  This date should be greater than Publishing date.
<b>Document Sale End Date</b>	The date till which the document can be downloaded  This date should be greater than Document Sale Start Date
<b>Seek Clarification Start Date</b>	The date from which the bidders can seek Clarification  This date should be greater than

	Document Sale End Date
<b>Seek Clarification End Date</b>	The date by which the bidders can seek Clarification This date should be greater than Seek Clarification Start Date
<b>Bid Submission Start Date</b>	The date from which bid can be submitted This date should be greater than Seek Clarification End Date
<b>Bid Submission End Date</b>	The date by which bid can be submitted This date should be greater than Bid Submission Start Date
<b>Bid Opening Date</b>	Date on which the tender / bids shall be opened This date should be greater than Bid Submission End Date

On clicking “Next”, below page gets displayed.

Enter the dates and click “Next”.

**The critical dates are entered**

Tender Reference Number : Purchase of TV

		Hour	Mins
Publishing Date*	22/01/2013	At 13	05
Document Download / Sale Start Date*	22/01/2013	At 13	10
Seek Clarification Start Date	22/01/2013	At 13	15
Seek Clarification End Date	22/01/2013	Upto 13	25
PreBidMeeting Date*	22/01/2013	At 13	30
Bid Submission Start Date*	22/01/2013	At 14	00
Bid Submission Closing Date*	22/01/2013	Upto 14	30
Bid Opening Date*	22/01/2013	At 14	45

**Note**

- System computes Document Download / Sale End Date as Bid Submission Closing Date.
- There should be minimum of 0 days between Bid Submission Start Date and Closing date.

## 2.2.7 Bid Opener Selection

Click “Next” to move to “Bid Openers” tab.

Available options are,

- “Bid Openers in your department”

**Bid Opener's type (2 OF 2). So, Required bid openers: 2**

S.No	User Name	Designation	Login Id	User Dept	Selected
1	ANUVARSAHEB SULKHERI	JM(CE)	anuvarasaheb@rediffmail.com	Department	<input type="checkbox"/>
2	SHASWAR SURYA MANDAL	EE	dc_divn@rediffmail.com	Department	<input type="checkbox"/>
3	BISWAJIT RAY	EE	biswray@gmail.com	Department	<input type="checkbox"/>
4	cud dgr6	test	cuddrg6@nic.in	Department	<input type="checkbox"/>
5	cud drg20	tyest	cuddrg20@nic.in	Department	<input type="checkbox"/>
6	cud dgr14	test	cuddrg14@nic.in	Department	<input type="checkbox"/>
7	cud deg16	test	cuddrg16@nic.in	Department	<input type="checkbox"/>
8	cud drg5	test	cuddrg5@nic.in	Department	<input type="checkbox"/>
9	cud drg19	test	cuddrg19@nic.in	Department	<input type="checkbox"/>
10	cud drg22	test	cuddrg22@nic.in	Department	<input type="checkbox"/>
11	cud drg4	test	cuddrg4@nic.in	Department	<input type="checkbox"/>

- “Show all Bid openers in your Organization”

**TENDER MANAGEMENT**

Tender List > Transpotation of goods > Bid Opener Selection

WorkItem Details   Fee Details   Critical Dates   **Bid Openers**   Work Item Documents   OID

Bid Openers in Department Level. Bid opener's type (2 Of 2).So, Required bid openers:2

Show All Bid Openers with in your organisation

S.No	User Name	Designation	Login Id	User Level	Select
1	ANUVARSAHEB SULIKERI	JM(CE)	anuvarsaheb@rediffmail.com	Department	<input type="checkbox"/>
2	BHASWAR SURYA MANDAL	EE	dc_divn@rediffmail.com	Department	<input type="checkbox"/>
3	BISWAJIT RAY	EE	biswray@gmail.com	Department	<input type="checkbox"/>
4	cud_dgr6	test	cuddrg6@nic.in	Department	<input type="checkbox"/>
5	cud_drg20	tyest	cuddrg20@nic.in	Department	<input type="checkbox"/>
6	cud_dgr14	test	cuddrg14@nic.in	Department	<input type="checkbox"/>
7	cud_deg16	test	cuddrg16@nic.in	Department	<input type="checkbox"/>
8	cud_drg5	test	cuddrg5@nic.in	Department	<input type="checkbox"/>
9	cud_drg19	test	cuddrg19@nic.in	Department	<input type="checkbox"/>
10	cud_drg22	test	cuddrg22@nic.in	Department	<input type="checkbox"/>
11	cud_drg4	test	cuddrg4@nic.in	Department	<input type="checkbox"/>
		test	cuddrg23@nic.in	Department	<input type="checkbox"/>

rSelection&service=direct&session=T...

- “Bid Openers in same level in Organization”

**TENDER MANAGEMENT**

Tender List > Transpotation of goods > Bid Opener Selection

WorkItem Details   Fee Details   Critical Dates   **Bid Openers**   Work Item Documents   OID

Bid Openers in Department Level. Bid opener's type (2 Of 2).So, Required bid openers:2

Bid Openers in same level in organisation

S.No	User Name	Designation	Login Id	User Level	Select
1	ANUVARSAHEB SULIKERI	JM(CE)	anuvarsaheb@rediffmail.com	Dep	<input type="checkbox"/>
2	BHASWAR SURYA MANDAL	EE	dc_divn@rediffmail.com	Department	<input type="checkbox"/>
3	BISWAJIT RAY	EE	biswray@gmail.com	Department	<input type="checkbox"/>
4	cud_dgr6	test	cuddrg6@nic.in	Department	<input type="checkbox"/>
5	cud_drg20	tyest	cuddrg20@nic.in	Department	<input type="checkbox"/>
6	cud_dgr14	test	cuddrg14@nic.in	Department	<input type="checkbox"/>
7	cud_deg16	test	cuddrg16@nic.in	Department	<input type="checkbox"/>
8	cud_drg5	test	cuddrg5@nic.in	Department	<input type="checkbox"/>
9	cud_drg19	test	cuddrg19@nic.in	Department	<input type="checkbox"/>
10	cud_drg22	test	cuddrg22@nic.in	Department	<input type="checkbox"/>
11	cud_drg4	test	cuddrg4@nic.in	Department	<input type="checkbox"/>
12	cud_drg23	test	cuddrg23@nic.in	Department	<input type="checkbox"/>

- “Bid openers in Vertical level(up and down by one level)”

**TENDER MANAGEMENT**

Tender List → Transpotation of goods → Bid Opener Selection

WorkItem Details Fee Details Critical Dates **Bid Openers** Work Item Documents OID

Bid Openers in Department Level. Bid opener's type (2 Of 2).So, Required bid openers:2

Bid Openers in vertical level(up & down by one level)

S.No	User Name	Designation	Login Id	User Level	Select
1	ANUVARSAHEB SULIKERI	JM(CE)	anuvayasaheb@rediffmail.com	Department	<input type="checkbox"/>
2	BHASWAR SURYA MANDAL	EE	dc_divn@rediffmail.com	Department	<input type="checkbox"/>
3	BISWAJIT RAY	EE	biswray@gmail.com	Department	<input type="checkbox"/>

- Click “Bid Openers in Quick selection”

**TENDER MANAGEMENT**

Tender List → Transpotation of goods → Bid Opener Selection

WorkItem Details Fee Details Critical Dates **Bid Openers** Work Item Documents OID

Bid Openers in Department Level. Bid opener's type (2 Of 2).So, Required bid openers:2

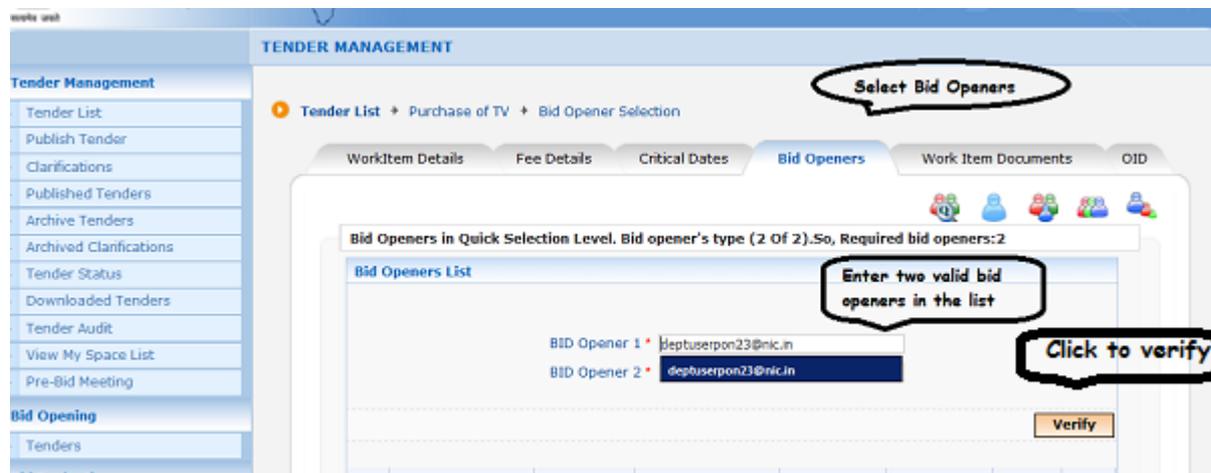
Bid Openers in Quick Selection

S.No	User Name	Designation	Login Id	User Level	Select
1	ANUVARSAHEB SULIKERI	JM(CE)	anuvayasaheb@rediffmail.com	Department	<input type="checkbox"/>
2	BHASWAR SURYA MANDAL	EE	dc_divn@rediffmail.com	Department	<input type="checkbox"/>
3	BISWAJIT RAY	EE	biswray@gmail.com	Department	<input type="checkbox"/>
4	cud dgr6	test	cuddrg6@nic.in	Department	<input type="checkbox"/>
5	cud drg20	tyest	cuddrg20@nic.in	Department	<input type="checkbox"/>
6	cud dgr14	test	cuddrg14@nic.in	Department	<input type="checkbox"/>
7	cud deg16	test	cuddrg16@nic.in	Department	<input type="checkbox"/>
8	cud drg5	test	cuddrg5@nic.in	Department	<input type="checkbox"/>
9	cud drg19	test	cuddrg19@nic.in	Department	<input type="checkbox"/>
10	cud drg22	test	cuddrg22@nic.in	Department	<input type="checkbox"/>
11	cud drg4	test	cuddrg4@nic.in	Department	<input type="checkbox"/>
		test	cuddrg23@nic.in	Department	<input type="checkbox"/>

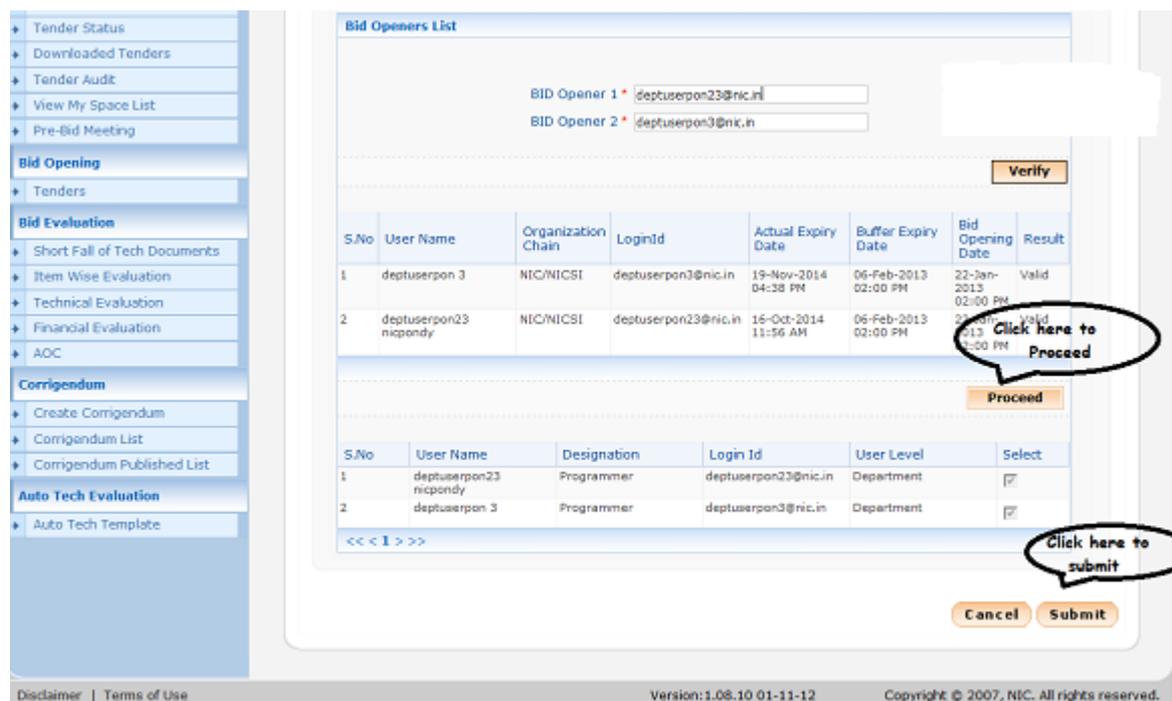
election&service=direct&session=T&...

On clicking “Bid Openers in Quick selection”, below page appears.

Select two Bid Openers and click “Verify”



On successful verification below, click “proceed” followed by “submit” .



## 2.2.8 Work Item Documents

Select the work item document to be uploaded.

Select document type (BOQ / Additional Documents / Tender Documents) from the list.

Click Browse to select the tender document to be uploaded.

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**TENDER MANAGEMENT**

Tender Management

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Corrigendum**

Work Item Document Upload → Purchase of TV → Upload Documents

Tender Reference Number : Purchase of TV

Document Type\* : BOQ

Description\* : UPLOADING OF BILL OF QUANTITIES DOCUMENT

Document\* : rs\\NIC\Desktop\\EPROC\\BOQ\_14597.xls

BOQ document is Uploaded

Cancel Save Submit

**BoQ Types**

- Type 1 - Itemrate.
- Type 2 - Percentage.
- Type 3 - Itemwise with Tax.

Click here to know more about BOQ.



Once the document is uploaded click “scan and sign” to digitally sign the document.

Government e-Procurement System

Government eProcurement System

**TENDER MANAGEMENT**

Work Item Document Upload → Purchase of TV → Upload Documents

Tender Reference Number : Purchase of TV

Document Type\* : BOQ

Description\* : UPLOADING OF BILL OF QUANTITIES DOCUMENT

Document\* : rs\\NIC\Desktop\\EPROC\\BOQ\_14597.xls

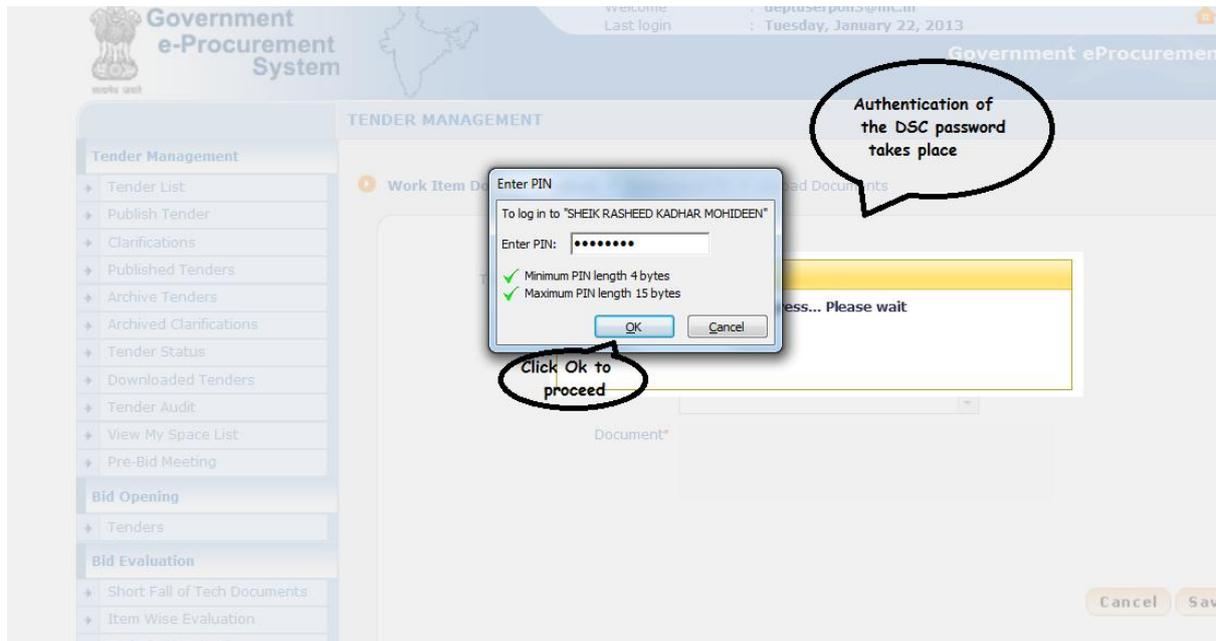
Digital signing of the uploaded documents takes place

**File Signing**

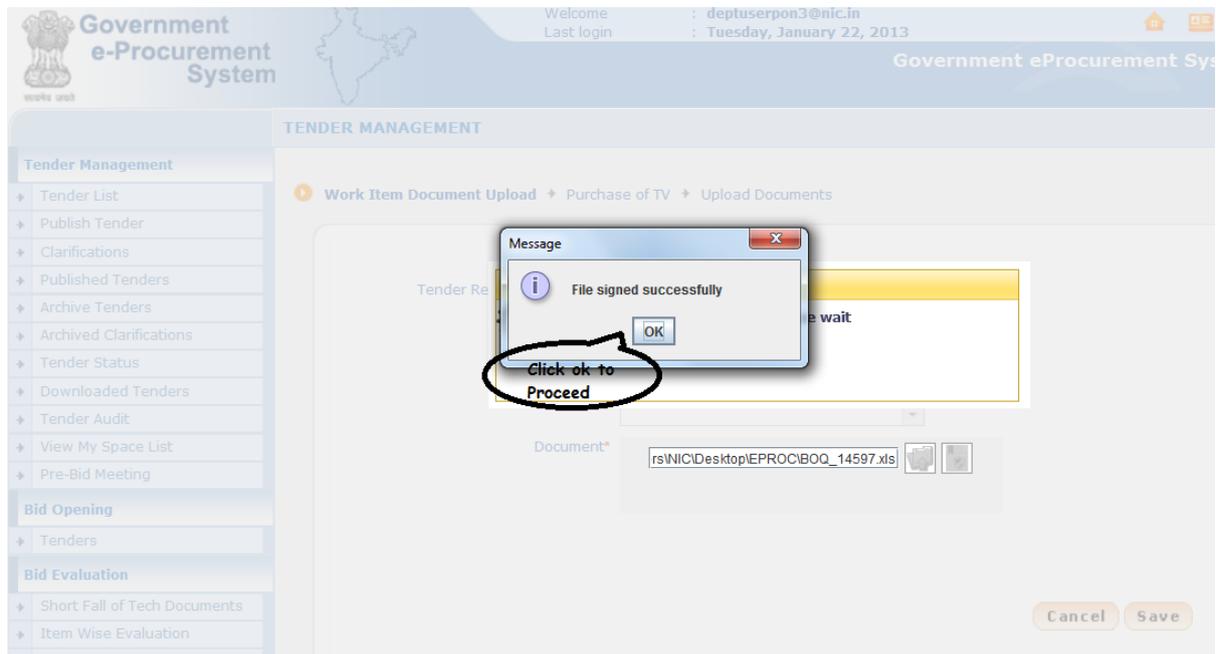
Digital signing in progress... Please wait

Cancel Save

Enter your DSC password and click "OK"



Once the documents is signed below message gets displayed.



Once the document is uploaded click “verify” to verify the uploaded document.

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Tender List** > Purchase of TV > Work Item Documents

WorkItem Details | Fee Details | Critical Dates | Bid Openers | **Work Item Documents** | OID

BoQ Preparation Guidelines ? Item Rate ? Percentage Rate ? Item Wise With Taxes

Tender Reference Number : Purchase of TV

Document Type	Description	Uploaded Date	Action	Delete
BOQ	UPLOADING OF BILL OF QUANTITIES DOCUMENT	22-Jan-2013	Verify	<input type="checkbox"/>

<< 1 >>

◀ Back Delete Upload Next ▶

On clicking “verify”. Below page gets displayed

Open the document and check if it is correct and tick the check box by clicking it. Click the ‘Signed Property’ to view the person who has signed the document and the date & time at which the document was signed. When the document is open, check if the document is correct and click ‘check BOQ’.

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

**Work Item Document Upload** > Purchase of TV > Upload Documents

✔ BOQ format is complied.

Tender Reference Number : Purchase of TV

Document Type : xls

Uploaded Document : BOQ\_14624.xls

Document Size : 156.0 KBs

Document Description : UPLOADING OF BILL OF QUANTITIES DOCUMENT

Click to verify BOQ\_14624.xls

Digital Signature Property : Signed Property

Click here to check BOQ

Cancel Check BOQ Save

Check BOQ

mpnent=ViewBOQCheck&page=WorkItemDocumentUpload&service=direct&sessi...

Click “Save” once the document is verified.

## 2.2.9 OID[Other Important Documents]

On clicking “save”, below page gets displayed.

There are two type of documents ,

Sensitive – Documents which include financial details of tender.Ex.Fee

Non Sensitive - Documents other than financial details. Ex. License.

SNo	Category	Sub Category	Sub Category Description	Format/File	Select
1	Financial Detail	Access of Credit Facility issued by Bankers	Access of Credit Facility issued by Bankers		<input checked="" type="checkbox"/>
		Annual Turn over certificates from CA	Annual Turn over certificates from CA		<input type="checkbox"/>
		Annual Turn Over Details	Annual Turn Over Details		<input type="checkbox"/>
		Bankers Details	Bankers Details		<input type="checkbox"/>
		Undertaking affidavit of bidder to invest minimum cash	Undertaking affidavit of bidder to invest minimum cash		<input type="checkbox"/>
2	Litigation Details	Litigation Details	Litigation Details		<input type="checkbox"/>
3	Machinery Details	Machinery Details	Machinery Details		<input type="checkbox"/>
		Machinery Lease/Hire agreement copy	Machinery Lease/Hire agreement copy		<input type="checkbox"/>

- ▶ Short Fall of Tech Documents
- ▶ Item Wise Evaluation
- ▶ Technical Evaluation
- ▶ Financial Evaluation
- ▶ AOC
- Corrigendum**
- ▶ Create Corrigendum
- ▶ Corrigendum List
- ▶ Corrigendum Published List
- Auto Tech Evaluation**
- ▶ Auto Tech Template

	Bankers Details	Bankers Details	<input type="checkbox"/>
	Undertaking affidavit of bidder to invest minimum cash	Undertaking affidavit of bidder to invest minimum cash	<input type="checkbox"/>
2	Litigation Details	Litigation Details	<input type="checkbox"/>
3	Machinery Details	Machinery Details	<input type="checkbox"/>
	Machinery Lease/Hire agreement copy	Machinery Lease/Hire agreement copy	<input type="checkbox"/>
4	Man Power Details	Details of Technical Manpower	<input type="checkbox"/>
	Details of Technical Manpower-Other Schemes	Details of Technical Manpower-Other Schemes	<input type="checkbox"/>
5	Miscellaneous	Laboratory Equipment Details	<input type="checkbox"/>
	Miscellaneous Docs	Miscellaneous Docs	<input type="checkbox"/>
6	NSD	Document 1	<input type="checkbox"/>
		Document 2	<input type="checkbox"/>
7	Work Details	Existing Commitments	<input type="checkbox"/>
		Existing Commitments Details	<input type="checkbox"/>
		Proposed SubContractors Details	<input type="checkbox"/>
		Proposed SubContractors Details	<input type="checkbox"/>
		Quantity of Work Done	<input type="checkbox"/>
		Quantity of Work Done Details	<input type="checkbox"/>
		Work Completed Certificate Copies	<input type="checkbox"/>
		Work Completed Certificate Copies	<input type="checkbox"/>
		Works Completed	<input type="checkbox"/>
		Works Completed Details	<input type="checkbox"/>
		Works for which Bids submitted	<input type="checkbox"/>
		Works for which Bids submitted Details	<input type="checkbox"/>

After Selecting the OID click Next  
Next >  
Next

## 2.3 PUBLISHING THE TENDER

On clicking next below page gets displayed. Click **“Publish Tenders”** to publish the tender.

- Tender Management**
- ▶ Tender List
- ▶ **Publish Tender**
- ▶ Clarifications
- ▶ Published Tenders
- ▶ Archive Tenders
- ▶ Archived Clarifications
- ▶ Tender Status
- ▶ Downloaded Tenders
- ▶ Tender Audit
- ▶ View My Space List
- ▶ Pre-Bid Meeting
- Bid Opening**
- ▶ Tenders
- Bid Evaluation**
- ▶ Short Fall of Tech Documents
- ▶ Item Wise Evaluation
- ▶ Technical Evaluation
- ▶ Financial Evaluation
- ▶ AOC
- Corrigendum**
- ▶ Create Corrigendum
- ▶ Corrigendum List
- ▶ Corrigendum Published List
- Auto Tech Evaluation**

Tender List ▶ View Tender Information
Help

◀ Back

Organization/Department/Division : NIC/NICSI  
Tender Reference Number : Purchase of TV  
Tender Id : 2013\_NIC\_17584  
Tender Type : Open  
Payment Mode : Both(Online/Offline)

**Cover Details ( No. of Covers 2 )**

Cover No	Cover Type	Document Label	Document Type	Description
1	Fee/PreQual/Technical	2013_NIC_17584_pack1_45500 .pdf		FEE
		2013_NIC_17584_pack1_45501 .pdf		PREQUALIFICATION
		2013_NIC_17584_pack1_45502 .pdf		TECHNICAL
2	Finance	2013_NIC_17584_pack2_45503 .xls		FINANCE

**NIT Documents**

S.No	Document	Size (in KB)	Description
1	NIT	22.0	UPLOADING OF NOTICE INVITING TENDER

Retender
Add New

page=PublishTender&service=page

List of tenders gets displayed. Select your tender and click “view”

**Government e-Procurement System**

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**TENDER MANAGEMENT**

**Publish Tender**

**Search**

Tender Id:  Tender Category: -Select-

Keyword:

Keyword finds match in tender title and tender reference no.

**Clear Search**

The latest 20 tenders are displayed below. Click on search with required details for listing specific tenders.

**Publish Tender List**

S.No	Tender Id	Tender Reference Number	Tender Title	Tender Category	View / Publish
1	2013_NIC_17584_1	Purchase of TV	TV	Goods	
2	2013_NIC_17583_1	Transportation of Materials	TV	Goods	
3	2013_NIC_17567_1	scooty	CGCH	Goods	
4	2013_NIC_17562_1	ESTELLE	EARINGS	Goods	
5	2013_NIC_17500_1	CAULIFLOWER	VEGETABLE	Goods	
6	2013_NIC_17484_1	9111	h schudle	Works	

Created tender gets displayed

**TENDER MANAGEMENT**

**Tender Details**

The entire tender details is available under Tender Management by clicking view

**Back**

Organisation/Department/Division/SubDivision	NIC/NICSI
Tender Reference Number	Purchase of TV
Tender Id	2013_NIC_17584_1
Tender Type	Open
Tender Category	Goods
Is Offline Submission Allowed	No
Payment Mode	Both(Online/Offline)

Form of contract	Service	No. of Covers
Is Resubmission Allowed	Yes	2
General Technical Evaluation Allowed	No	Is Withdrawal Allowed
Is Multi Currency Allowed	No	Template Name
		Currency Name

Payment Instruments	
<b>Online Bankers</b>	S.No Bank Name
	1 HDFC
	2 ICICI
<b>Offline</b>	S.No Instrument Type
	1 DD - Demand Draft
	2 BC - Bankers Cheque

Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	FEE
		.pdf	PREQUALIFICATION
2	Finance	.xls	FINANCE

**EMD Fee Details**

Click "Publish Tender" to publish the tenders.

**Tender Documents**

NIT Document			
S.No	Document Name	Description	Document Size (in KB)
1	NIT.pdf	UPLOADING OF NOTICE INVITING TENDER	22.0

Work Item Documents				
S.No	Document Name	Document Type	Description	Document Size (in KB)
1	BOQ_14624.xls	BOQ	UPLOADING OF BILL OF QUANTITIES DOCUMENT	156.0

**Bid Openers List**

S.No	Bid Opener Name	Bid Opener Designation	Bid Opener Email
1	Mr deptuserpon 3	Programmer	deptuserpon3@nic.in
2	Mr deptuserpon23 nicpondy	Programmer	deptuserpon23@nic.in

**Tender Inviting Authority**

Name	PROJECT HEAD
Address	PONDY

**Tender Creator Details**

Created By	deptuserpon 3
Designation	Programmer
Created Date	22-Jan-2013 12:46 PM

Click here to Publish the Tender

Once the tender gets published below message gets displayed.

Government e-Procurement System

Last login : Tuesday, January 22, 2013

Government eProcurement System

**TENDER PUBLISH CONFIRMATION**

The tender is successfully published under Published Tenders

You have published the Tender successfully. [Click here to check Published Tender List](#)

**Tender Management**

- Tender List
- Publish Tender
- Clarifications
- Published Tenders**
- Archive Tenders
- Archived Clarifications
- Tender Status
- Downloaded Tenders
- Tender Audit
- View My Space List
- Pre-Bid Meeting

**Bid Opening**

- Tenders

**Bid Evaluation**

- Short Fall of Tech Documents
- Item Wise Evaluation
- Technical Evaluation
- Financial Evaluation
- AOC

Click published tenders to check the published tenders

**Government e-Procurement System**

Last login : Tuesday, January 22, 2013

**TENDER MANAGEMENT**

**Published Tenders**

**Search**

Tender Id  Tender Category

Keyword

Keyword finds match in tender title and tender reference no.

**Clear Search**

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

**Published Tender List**

S.No	Tender Id	Tender Reference Number	Tender Title	Tender Category	Published Date	View
1	2013_NIC_17584_1	Purchase of TV	TV	Goods	22-Jan-2013 12:58 PM	
2	2013_NIC_17579_1	test	test	Goods Without TPS	22-Jan-2013 11:28 AM	
3	2013_NIC_17573_1	Transpotation of goods	AIR CONDITIONER	Goods	22-Jan-2013 10:38 AM	
4	2013_NIC_17569_1	NANO	HJU	Goods Without TPS	21-Jan-2013 05:23 PM	
5	2013_NIC_17542_1	test gss	gss	Works	22-Jan-2013 12:19 PM	
6	2013_NIC_17519_1	devenki	dev	Goods	18-Jan-2013 03:45 PM	
7	2013_NIC_17496_2	NEHRU STADIUM	TYUTY	Services	21-Jan-2013 11:41	

**BID SUBMISSION**

### 3. BID SUBMISSION

#### 3.1 Logging into the system

Instructions to be followed before entering the website:

- 1. Insert Bidder's DSC (Digital signature certificate)
- 2. Go to token administration and check whether the inserted DSC is in operational mode or not.
- 3. If it is in operational mode then proceed with the login otherwise check the status of your DSC

To perform the clarification process, enter the login and password in user login

**Government E-PROCUREMENT System (Demo)**

22-Jan-2013 Search | Latest Active Tenders | Tenders by Closing Date | Corrigendum | Results of Tenders Home Contact Us SiteMap

Government eProcurement System

**Welcome to eTendering System**  
The eSubmission Tender System of Government eTendering enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this portal.

**Latest Tenders**

Tender Title	Reference No	Closing Date	Bid Opening Date
3. Computers	HEM	22-Jan-2013 03:00 PM	22-Jan-2013 03:30 PM
4. WBHIDCO/GM(E)-III/NIT17/070/2012-2013-SR1	WBHIDCO/GM(E)-III/NIT17/070/2012-2013	28-Jan-2013 11:35 AM	28-Jan-2013 11:40 AM
5. supply of pipes	101	30-Jan-2013 12:00 PM	30-Jan-2013 12:00 PM
6. Furniture	PR-	22-Jan-2013 12:05 PM	22-Jan-2013 12:05 PM

**Latest Corrigendums**

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
1. change in date	PR-23/2012/CISF/training	22-Jan-2013 12:05 PM	22-Jan-2013 12:05 PM
2. extensions of date	NIT-FF-2013	22-Jan-2013 11:05 AM	22-Jan-2013 11:10 AM
3. Extension of date	sepmujp01	05-Feb-2013 03:05 PM	06-Mar-2013 04:00 PM
4. Crucial Dates	NRHMTenderdespachnumber123	08-Feb-2013 02:00 PM	08-Feb-2013 03:00 PM

**User Login**

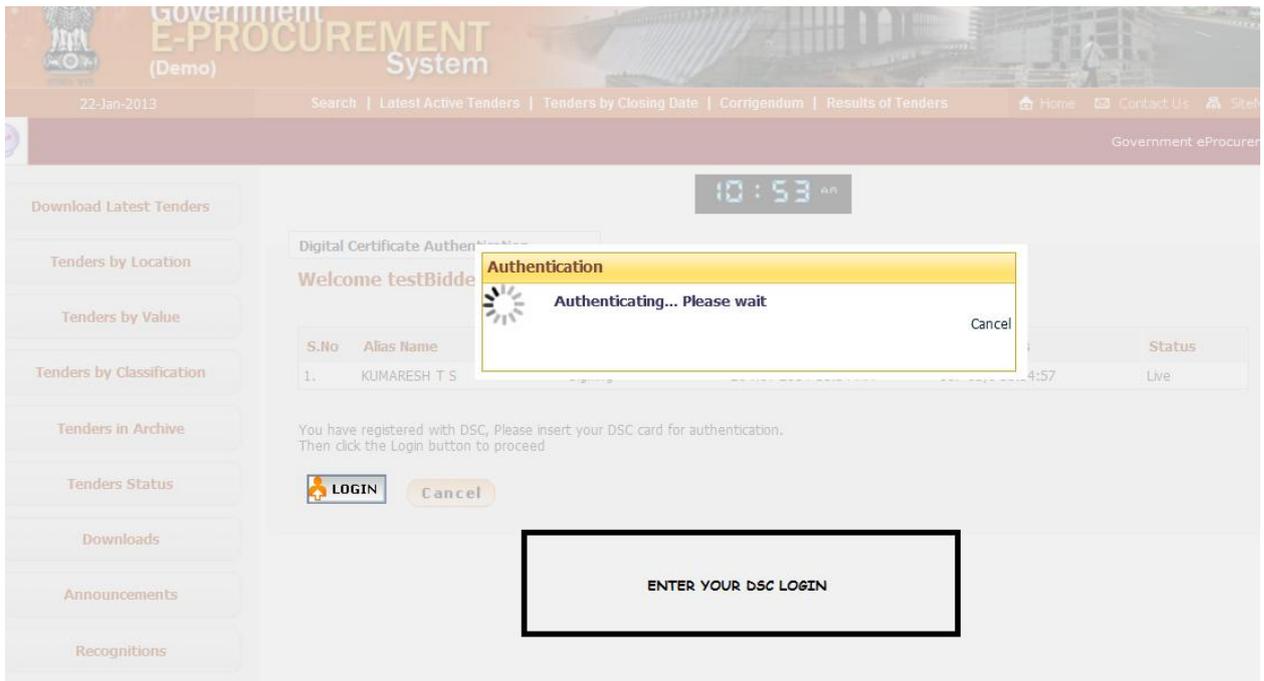
Login ID \*   
Password \*   
**Login**  
[Click here to enroll](#)  
[Forgot / Unblock Password?](#)

**ENTER THE USERID AND PASSWORD TO LOGIN**

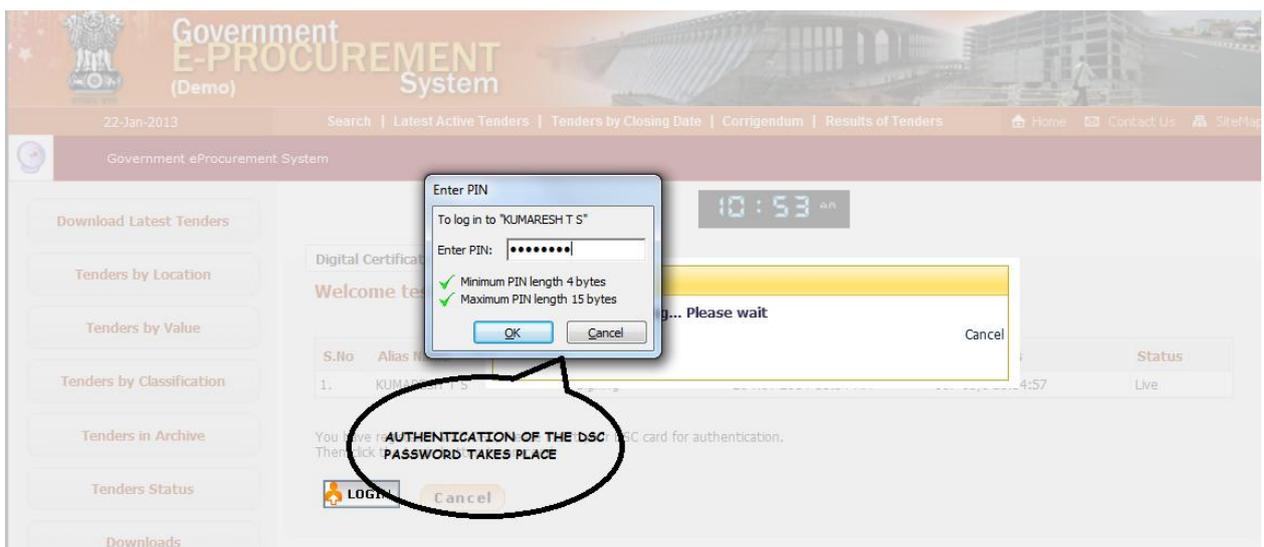
Search with Tender Reference no/tender id/Title/Description

**Tender Search**  
  
**GO**  
Advanced Search

## Select the DSC login



Authentication of the DSC user login takes place here and  
Authentication of the DSC password takes place by entering the  
password in the pop up appearing



## 3.2 SEEK CLARIFICATION

Search the tender using tender id to post the query

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

**Bid Submission**

- Search Active Tenders
- Archived Clarification
- My Tenders
- My Archive
- Bid Opening(Live)
- Clarification
- My Bids
- Tender Status
- Upload Short Fall Documents

**Search Active Tenders**

Tender ID

Form of Contract -Select-

Tender Type -Select-

Organisation Name -Select-

Department Name -Select-

Division Name -Select-

SubDivision Name -Select-

Location/City

Value Criteria -Select-

Date Criteria -Select-

Keyword

Tender Category -Select-

Product Category -Select-

Org/Dept/Div/SubDiv Name

From  To

Keyword finds the match in tender title, work description and technical description

Cancel Submit

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

**Bid Submission**

- Search Active Tenders
- Archived Clarification
- My Tenders
- My Archive
- Bid Opening(Live)
- Clarification
- My Bids
- Tender Status
- Upload Short Fall Documents

**Search Tenders**

**Search Active Tenders**

Tender ID 2013\_NIC\_17584\_1

Form of Contract -Select-

Tender Type -Select-

Organisation Name -Select-

Department Name -Select-

Division Name -Select-

SubDivision Name -Select-

Location/City

Value Criteria -Select-

Date Criteria -Select-

Keyword

Tender Category -Select-

Product Category -Select-

Org/Dept/Div/SubDiv Name

From  To

Keyword finds the match in tender title, work description and technical description

Click here to submit and Proceed

Cancel Submit

Add the tender to 'my tenders' tab for which you want to perform clarification.

The screenshot shows the 'Government e-Procurement System' interface. The header includes the system logo, user name 'welcome', email 'dipon1@nic.in', and date 'Tuesday, January 22, 2013'. The left sidebar lists navigation options under 'Bid Submission'. The main content area is titled 'BID MANAGEMENT' and shows 'Active Tenders'. A table displays one tender entry with columns for Sno, Tender ID, Tender Title, Tender Reference Number, Product Category, and Value. A checkbox in the table is circled with a callout bubble that says 'Select the Check box'. Below the table is a 'Save' button, also circled with a callout bubble that says 'Click save to proceed'.

Sno	Tender ID	Tender Title	Tender Reference Number	Product Category	Value	
1.	2013_NIC_17584_1	TV	Purchase of TV	Electronics Equipment	100000	<input checked="" type="checkbox"/>

To perform clarification process select clarification tab under bid submission column.

The screenshot shows the 'Government e-Procurement System' interface. The header is the same as in the previous screenshot. The left sidebar is expanded to show the 'Clarification' tab under 'Bid Submission'. A callout bubble points to this tab with the text 'SELECT CLARIFICATIONS UNDER BID SUBMISSION COLUMN'. The main content area is titled 'BID MANAGEMENT' and shows 'Search Tenders'. A search form titled 'Search Active Tenders' is displayed with various input fields for Tender ID, Keyword, Form of Contract, Tender Type, Organisation Name, Department Name, Division Name, SubDivision Name, Location/City, Value Criteria, Date Criteria, and Org/Dept/Div/SubDiv Name. The form includes 'From' and 'To' date pickers and 'Cancel' and 'Submit' buttons. A note at the bottom of the form states 'Keyword finds the match in tender title, work description and technical description'.

Select view to view the tender details.

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

**Clarifications**

S.No	Tender ID	Tender Title	Tender Reference No.	View
1	2013_NIC_17584_1	TV	Purchase of TV	<a href="#">View</a>

Click view to clarifications

The following page displays how to post clarifications about the tender.

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

**Clarification Details**

← Back

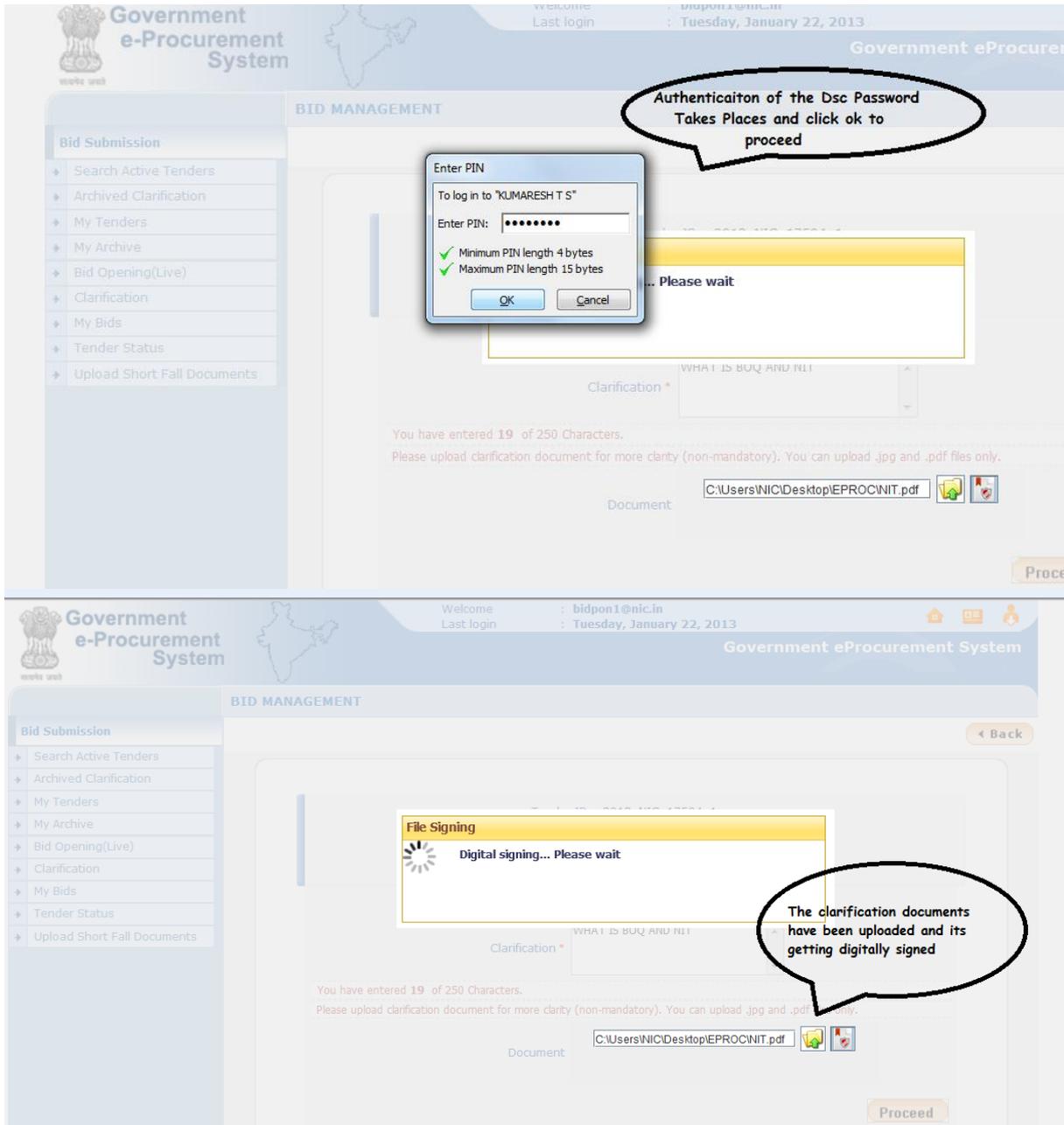
Tender ID : 2013\_NIC\_17584\_1  
Tender Reference Number : Purchase of TV  
Tender Title : TV  
Organization Chain : NIC/NICSI

Click here to post clarificaitons

Click Here to Post Clarification

post Clarification

Mention the clarification title and the clarification that is required , in the clarification tab and then upload the clarification document and digitally sign the uploaded document



After digitally signing the document select proceed to post your clarification to the department.

**Bid Submission** ← Back

Search Active Tenders  
Archived Clarification  
My Tenders  
My Archive  
Bid Opening(Live)  
Clarification  
My Bids  
Tender Status  
Upload Short Fall Documents

Tender ID : 2013\_NIC\_17584\_1  
Tender Reference Number : Purchase of TV  
Tender Title : TV  
Organization Chain : NIC/NICSI

Clarification Title \* : NEED FOR EXPLANATION OF BOQ  
Clarification \* : WHAT IS BOQ AND NIT

You have entered 19 of 250 Characters.  
Please upload clarification document for more clarity (non-mandatory). You can upload .jpg and .pdf files only.

Document : C:\Users\NIC\Desktop\IEPROC\NIT.pdf

**Proceed**

Click Proceed

Enter the clarification title and upload the respective document

The following page displays that the clarification is successfully posted.

**Government e-Procurement System** Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

**BID MANAGEMENT** ← Back

Search Active Tenders  
Archived Clarification  
My Tenders  
My Archive  
Bid Opening(Live)  
Clarification  
My Bids  
Tender Status  
Upload Short Fall Documents

✓ Your clarification document uploaded successfully. Please verify.

Tender ID : 2013\_NIC\_17584\_1  
Tender Reference Number : Purchase of TV  
Tender Title : TV  
Organization Chain : NIC/NICSI

Clarification Title \* : NEED FOR EXPLANATION OF B  
Clarification \* : WHAT IS BOQ AND NIT

You have entered 19 of 250 Characters.  
Please upload clarification document for more clarity (non-mandatory). You can upload .jpg and .pdf files only.

Document :

**Revoke**

Click Revoke if you want to cancel it

### 3.3 Bid Submission

Instructions to be followed before entering the website.

- 1. Insert Bidder's DSC(Digital signature certificate)
- 2. Go to token administration and check whether the inserted DSC is in operational mode or not.
- 3. If it is in operational mode then proceed with the login otherwise check the status of your DSC

To submit the bid, enter the login and password in user login

**Government E-PROCUREMENT System (Demo)**

22-Jan-2013 | Search | Latest Active Tenders | Tenders by Closing Date | Corrigendum | Results of Tenders | Home | Contact Us | SiteMap

Government eProcurement System

**Welcome to eTendering System**  
The eSubmission Tender System of Government eTendering enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this portal.

**Latest Tenders**

Tender Title	Reference No	Closing Date	Bid Opening Date
3. Computers	HEM	22-Jan-2013 03:00 PM	22-Jan-2013 03:30 PM
4. WBHIDCO/GM(E)-III/NIT17/070/2012-2013-SR1	WBHIDCO/GM(E)-III/NIT17/070/2012-2013	28-Jan-2013 11:35 AM	28-Jan-2013 11:40 AM
5. supply of pipes	101	30-Jan-2013 12:00 PM	30-Jan-2013 12:00 PM
6. Furniture	PR-	22-Jan-2013 12:05 PM	22-Jan-2013 12:05 PM

**Latest Corrigendums**

Corrigendum Title	Reference No	Closing Date	Bid Opening Date
1. change in date	PR-23/2012/CISF/training	22-Jan-2013 12:05 PM	22-Jan-2013 12:05 PM
2. extensions of date	NIT-FF-2013	22-Jan-2013 11:05 AM	22-Jan-2013 11:10 AM
3. Extension of date	sepmujp01	05-Feb-2013 03:05 PM	06-Mar-2013 04:00 PM
4. Crucial Dates	NRHMTenderdespatchnumber123	08-Feb-2013 02:00 PM	08-Feb-2013 03:00 PM

**User Login**

Login ID \*   
Password \*   
**Login**

[Click here to enroll](#)  
[Forgot / Unblock Password?](#)

**ENTER THE USERID AND PASSWORD TO LOGIN**

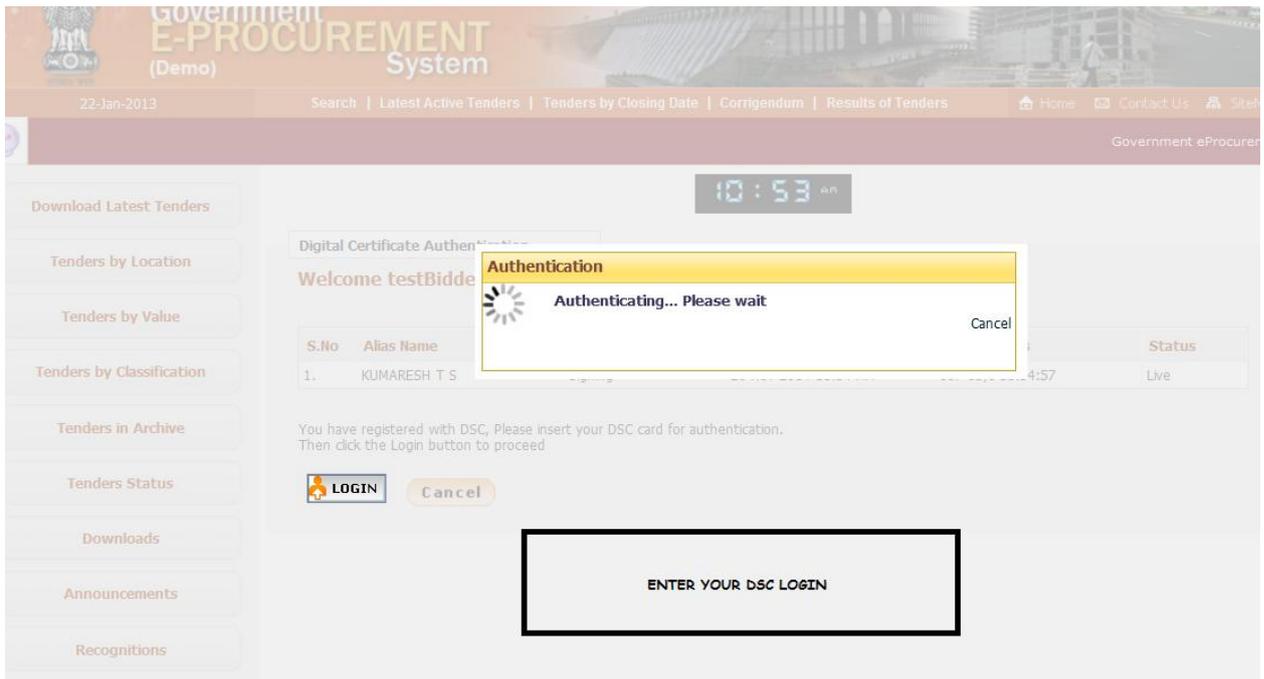
Search with Tender Reference no/tender id/Title/Description

**Tender Search**

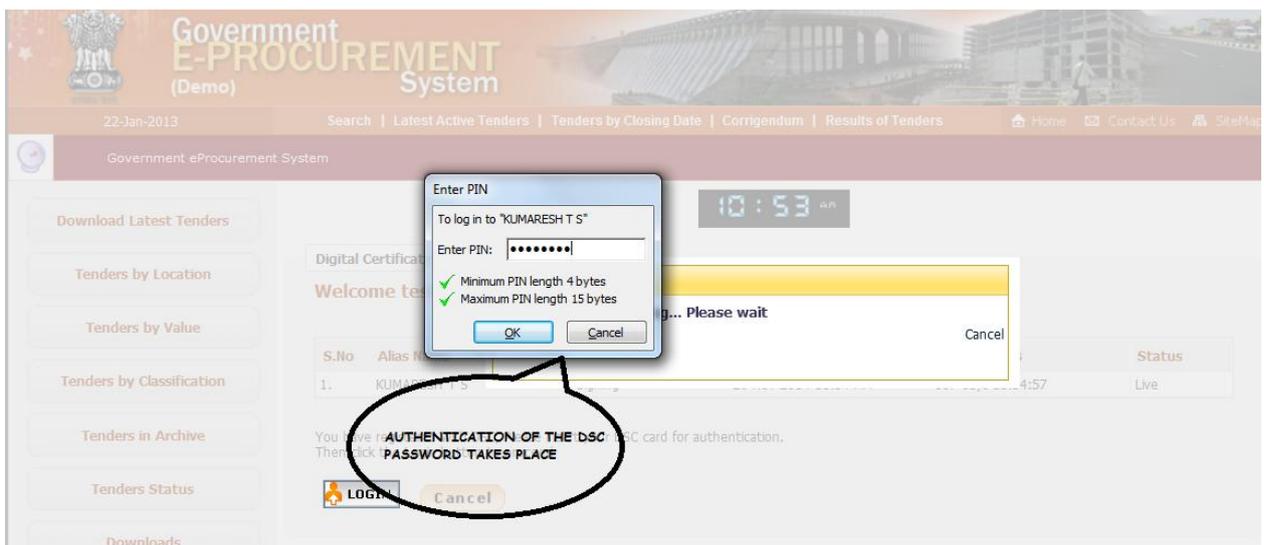
**GO**

Advanced Search

Select the Login icon



Authentication of the DSC user login takes place here and Authentication of the DSC password takes place by entering the password in the pop up appearing



Search the tender using tender id to submit the bid

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

Click Search Active Tenders Under Bid Submission Column

**Bid Submission**

- Search Active Tenders
- Archived Clarification
- My Tenders
- My Archive
- Bid Opening(Live)
- Clarification
- My Bids
- Tender Status
- Upload Short Fall Documents

**Search Active Tenders**

Tender ID	<input type="text"/>	Keyword	<input type="text"/>
Form of Contract	-Select-	Tender Category	-Select-
Tender Type	-Select-	Product Category	-Select-
Organisation Name	-Select-	Org/Dept/Div/SubDiv Name	<input type="text"/>
Department Name	-Select-		
Division Name	-Select-		
SubDivision Name	-Select-		
Location/City	<input type="text"/>		
Value Criteria	-Select-	-Select-	<input type="text"/>
Date Criteria	-Select-	From	<input type="text"/>
		To	<input type="text"/>

Keyword finds the match in tender title, work description and technical description

Cancel Submit

Government e-Procurement System

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

Government eProcurement System

**BID MANAGEMENT**

Enter Tender Id under Search Active Tenders

**Bid Submission**

- Search Active Tenders
- Archived Clarification
- My Tenders
- My Archive
- Bid Opening(Live)
- Clarification
- My Bids
- Tender Status
- Upload Short Fall Documents

**Search Active Tenders**

Tender ID	2013_NIC_17584_1	Keyword	<input type="text"/>
Form of Contract	-Select-	Tender Category	-Select-
Tender Type	-Select-	Product Category	-Select-
Organisation Name	-Select-	Org/Dept/Div/SubDiv Name	<input type="text"/>
Department Name	-Select-		
Division Name	-Select-		
SubDivision Name	-Select-		
Location/City	<input type="text"/>		
Value Criteria	-Select-	-Select-	<input type="text"/>
Date Criteria	-Select-	From	<input type="text"/>
		To	<input type="text"/>

Keyword finds the match in tender title, work description and technical description

Click here to submit and Proceed

Cancel Submit

Add the tender to 'my tenders' tab for which you want to perform the bid submission.

**Government e-Procurement System**

welcome : dipon1@nic.in  
Last login : Tuesday, January 22, 2013

**BID MANAGEMENT**

**Active Tenders**

Matches found : 1

Sno	Tender ID	Tender Title	Tender Reference Number	Product Category	Value	
1.	2013_NIC_17584_1	TV	Purchase of TV	Electronics Equipment	100000	<input checked="" type="checkbox"/>

Buttons: Back, Save

Callouts: Select the Check box, Click save to proceed

Select My Tenders under Bid Submission column.

**Government e-Procurement System**

welcome : dipon1@nic.in  
Last login : Tuesday, January 22, 2013

**BID MANAGEMENT**

**My Tenders**

02:07 PM

Search the required tender Id to get submitted

BoQ Preparation Guidelines Item Rate Percentage Rate Item Wise With Taxes

Search

Tender ID  Tender Title

Buttons: Clear, Search

S.No	Tender ID	Tender Reference Number	Tender Title	View	Remove
1	2013_NIC_17584_1	Purchase of TV	TV		<input type="checkbox"/>

Buttons: Delete

Callouts: CLICK ON MY TENDERS, Search the required tender Id to get submitted

The Already created tender details can be viewed here

The screenshot displays the Government e-Procurement System interface. At the top, the system logo and name are visible, along with user information: 'Welcome : bidpon1@nic.in' and 'Last login : Tuesday, January 22, 2013'. The main navigation bar includes 'BID MANAGEMENT' and a 'View Tender Details' button. A digital clock shows '02:08 PM'. A sidebar on the left lists navigation options under 'Bid Submission', such as 'Search Active Tenders', 'Archived Clarification', 'My Tenders', 'My Archive', 'Bid Opening(Live)', 'Clarification', 'My Bids', 'Tender Status', and 'Upload Short Fall Documents'. The main content area shows the details for a tender titled 'Purchase of TV'. A callout box highlights the text 'THE ENTIRE TENDER DETAILS CAN BE VIEWED HERE'. The details are organized into several sections: 'Basic Details', 'Payment Instruments', and 'Cover Details, No. Of Covers - 2'. The 'Basic Details' section includes fields for Organisation/Department/Division/SubDivision (NIC/NICSI), Tender Reference Number (Purchase of TV), Tender ID (2013\_NIC\_17584\_1), Tender Category (Goods), Tender Type (Open), Payment mode (Both (Online/Offline)), and Form of contract (Service). It also includes a grid for submission rules like 'Is Resubmission Allowed', 'Is Offline Submission Allowed', 'General Technical Evaluation Allowed', and 'Is Multi Currency Allowed'. The 'Payment Instruments' section is divided into 'Online Bankers' (HDFC, ICICI) and 'Offline' (DD - Demand Draft, BC - Bankers Cheque). The 'Cover Details' section lists two covers: 'Fee/PreQual/Technical' (PDF) and 'Finance' (XLS).

Basic Details	
Organisation/Department/Division/SubDivision	NIC/NICSI
Tender Reference Number	Purchase of TV
Tender ID	2013_NIC_17584_1
Tender Category	Goods
Tender Type	Open
Payment mode	Both (Online/Offline)
Form of contract	Service
Is Resubmission Allowed	Yes
Is Offline Submission Allowed	No
General Technical Evaluation Allowed	No
Is Multi Currency Allowed	No
No. of packets	2
Is Withdrawal Allowed	No
Template Name	Nil
Currency Name	Nil

Payment Instruments	
<b>Online Bankers</b>	
S.No	Bank Name
1	HDFC
2	ICICI
<b>Offline</b>	
S.No	Instrument Type
1	DD - Demand Draft
2	BC - Bankers Cheque

Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	FEE
		.pdf	PREQUALIFICATION
		.pdf	TECHNICAL
2	Finance	.xls	FINANCE

To submit the tender related fees the payment mode is selected according to the bidder's choice.

Critical Dates			
Publish Date	22-Jan-2013 01:05 PM	Bid Opening Date	22-Jan-2013 02:45 PM
Document Download / Sale Start Date	22-Jan-2013 01:10 PM	Document Download / Sale End Date	22-Jan-2013 02:30 PM
Clarification Start Date	22-Jan-2013 01:15 PM	Clarification End Date	22-Jan-2013 01:25 PM
Bid Submission Start Date	22-Jan-2013 02:00 PM	Bid Submission End Date	22-Jan-2013 02:30 PM

Tender Documents				
<b>NIT Document</b>	S.No	Document Name	Description	Document Size (in KB)
	1	NIT.pdf	UPLOADING OF NOTICE INVITING TENDER	22.0
<b>Work Item Documents</b>	S.No	Document Name	Document Type	Description
	1	BOQ_14624.xls	BOQ	UPLOADING OF BILL OF QUANTITIES DOCUMENT

Tender Inviting Authority	
Name	PROJECT HEAD
Address	PONDY

The Payment mode is selected according to the bidder's choice

**Note:**

Choose the payment mode to submit tender related fees.

Pay Online
Pay Offline

Offline Payment

← Back

The Portal user Agreement is agreed by the bidder to proceed his Bid submission process by clicking submit

**Government e-Procurement System**

Welcome : bidpon1@nic.in  
Last login : Tuesday, January 22, 2013

**BID MANAGEMENT**

**Bid Submission**

- Search Active Tenders
- Archived Clarification
- My Tenders
- My Archive
- Bid Opening(Live)
- Clarification
- My Bids
- Tender Status
- Upload Short Fall Documents

Terms & Condition 02:08 PM

**Government eProcurement Portal User Agreement**

In order to create a user account and use the eTender portal you must read and accept the eTender portal User Agreement.

**TERMS AND CONDITIONS OF E-TENDER SERVICES AGREEMENT**

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**THIS E-TENDER PORTAL AND RELATED SERVICES SUBJECT TO YOUR COMPLIANCE WITH THE USER'S TERMS AND CONDITIONS SET FORTH BELOW.**

Agree  
 I Disagree

Portal User Agreement is agreed by the user

Click submit to proceed

**Submit**

The Offline Payment details are entered and click "save"

**BID SUBMISSION**

1 FEE DETAILS → 2 EMD DETAILS → 3 FEE CONFIRMATION → 4 UPLOAD DOCUMENTS → 5 BID CONFIRMATION

Active Tenders → EMD Offline Payment 02:11 PM

Tender Fee Amount (Rs) : 0.0  
Emd Amount (Rs) : 10,000  
Eligible for Emd Discount : No  
Actual Emd Payable : 10,000  
EMD Payable At : PONDY  
EMD Payable To : SBI

The Payment details are entered by the bidder for the Tender

**Specify Instruments for EMD Offline Payment :**

Instrument Type	DD - Demand Draft	Amount (Rs) *	1000000
Instrument Number *	21423543	Issuer Details *	SBI
Issued Date *	22/01/2013	Challan Number	35346
Expiry Date *	23/01/2013	Account Number	3432536

Select save for the details to get entered

**Cancel Save**

**EMD Fee Details**

S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount	Edit	Delete
No Records found.								

**Next >**

Click next for the entry of other details

**Active Tenders** → EMD Offline Payment 02:12 PM

**Tender Fee Amount (Rs) :** 0.0  
**Emd Amount (Rs) :** 10,000  
**Eligible for Emd Discount :** No  
**Actual Emd Payable :** 10,000  
 EMD Payable At : PONDY  
 EMD Payable To : SBI

**Specify Instruments for EMD Offline Payment :**

Instrument Type: DD - Demand Draft    Amount (Rs) \* :   
 Instrument Number \* :     Issuer Details \* :   
 Issued Date \* :     Challan Number :   
 Expiry Date \* :     Account Number :

**Cancel**   **Save**

**EMD Fee Details**

S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount	Edit	Delete
1	21423543	DD - Demand Draft	22-Jan-2013	23-Jan-2013	3432536	10,00,000		

**Delete**   **Next >**

*Callout bubble: Select Next to Proceed*

To upload the documents encryption process takes place

**BID MANAGEMENT**

1 FEE DETAILS → 2 EMD DETAILS → 3 FEE CONFIRMATION → 4 **UPLOAD DOCUMENTS** → 5 BID CONFIRMATION

**My Tenders** → 2013\_NIC\_17584\_1 → Transaction Message

**Payment Details**

Tender Id : 2013\_NIC\_17584\_1  
 Tender Reference Number : Purchase of TV

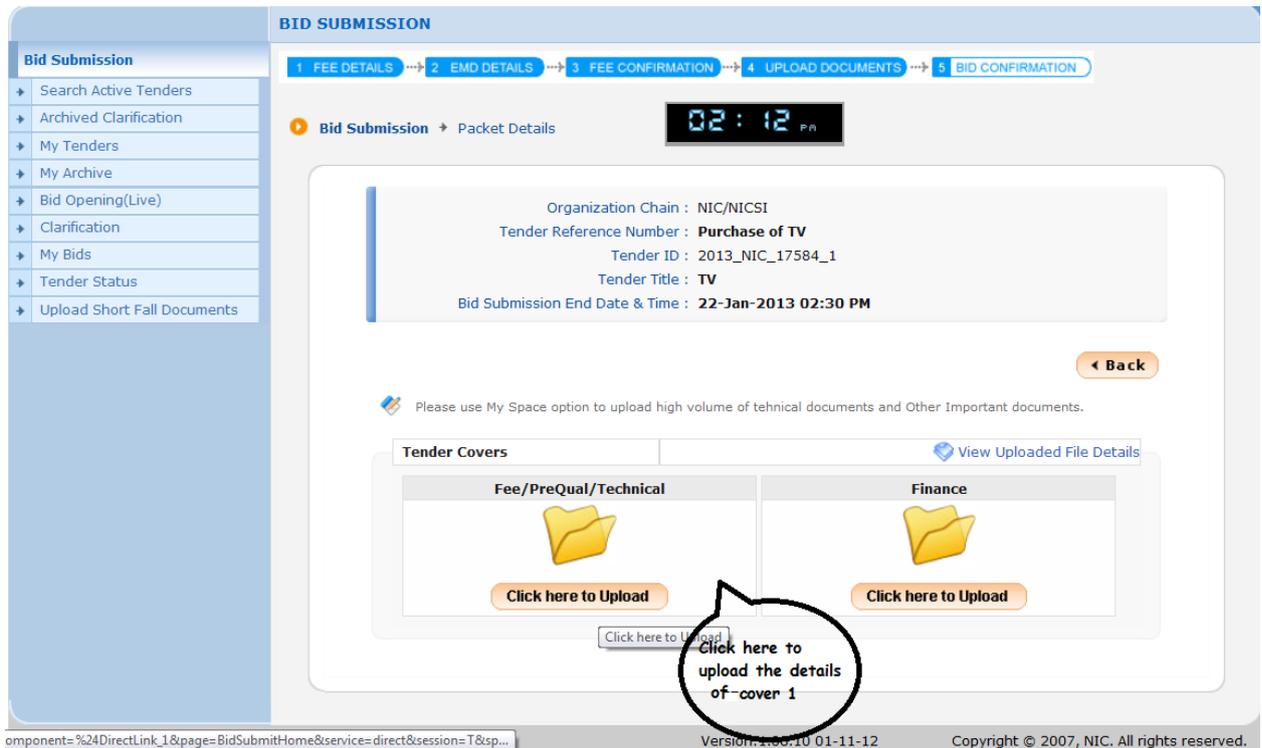
Element	Amount	Paid	Edit
Fee Amount	0.00	0.00	
EMD Amount	10,000	10,00,000	
<b>Total Amount</b>	<b>10,000</b>	<b>10,00,000</b>	

Do you want to submit Other Important Documents ?  Yes  No

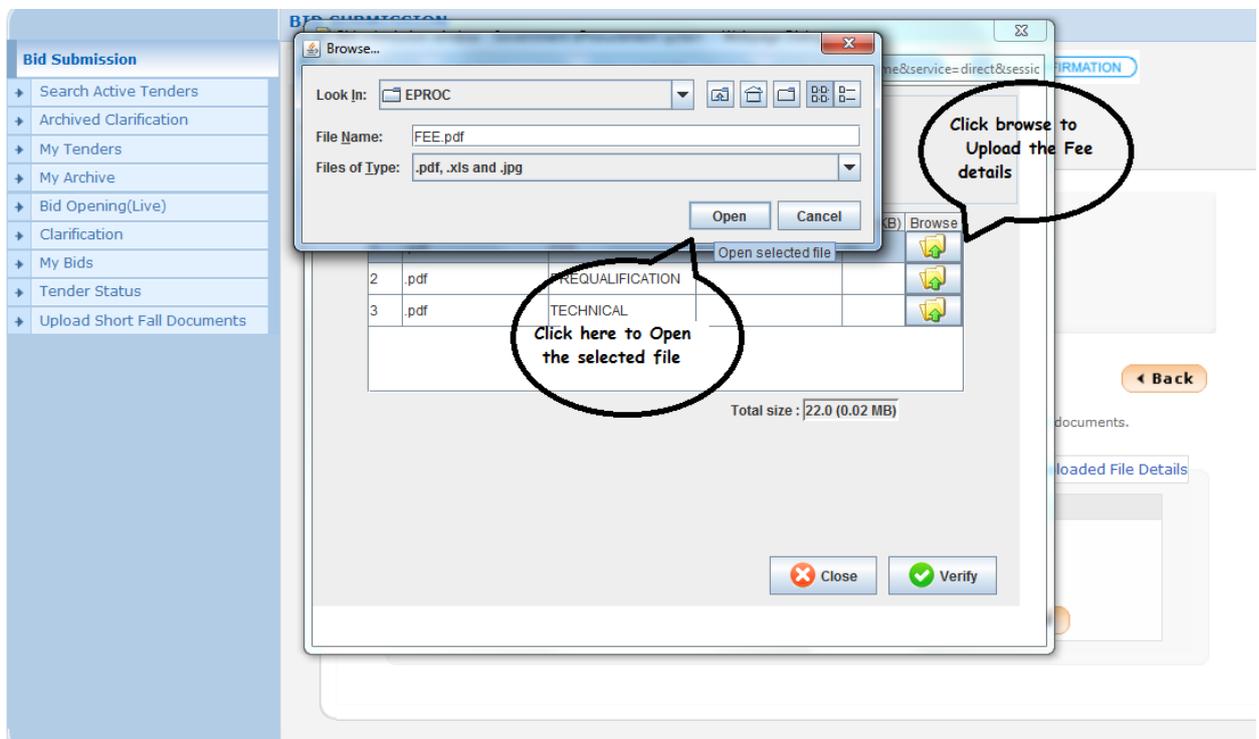
**Encrypt & Upload**   **< Back**

*Callout bubble: Click here to Encrypt & Upload the cover documents*

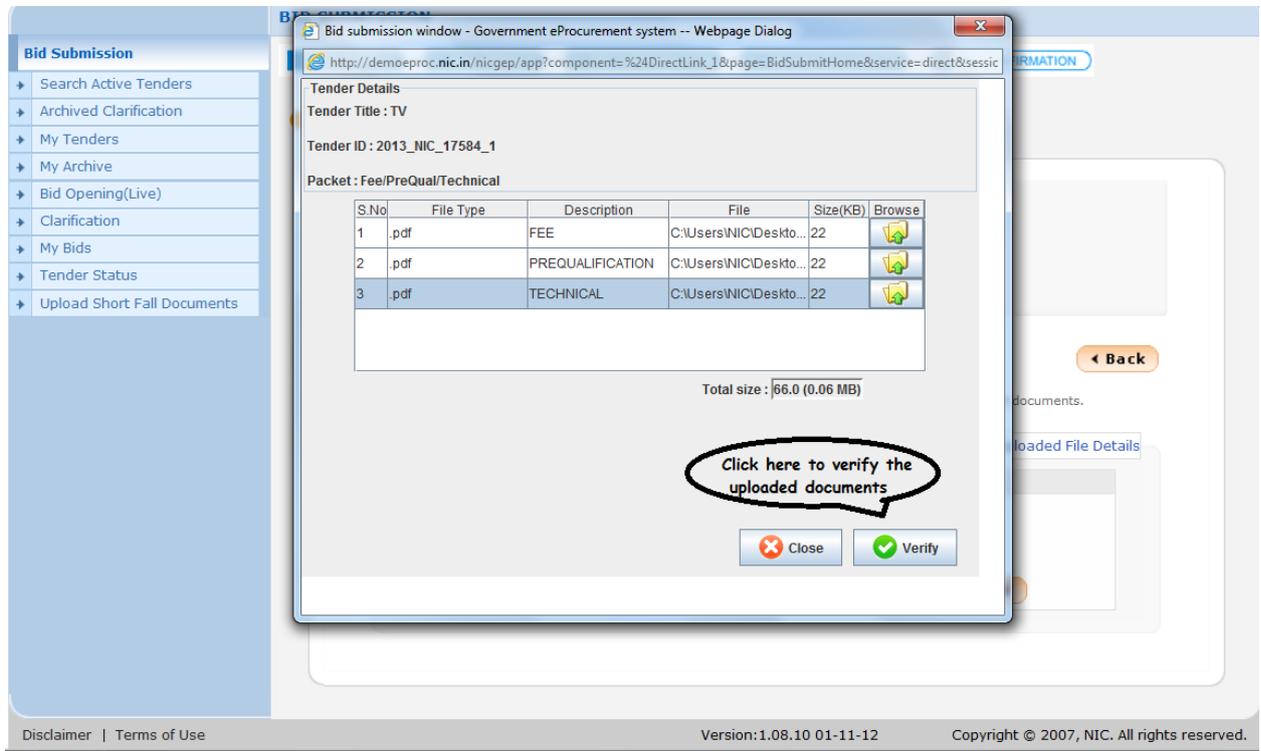
Uploading of the first cover details takes place



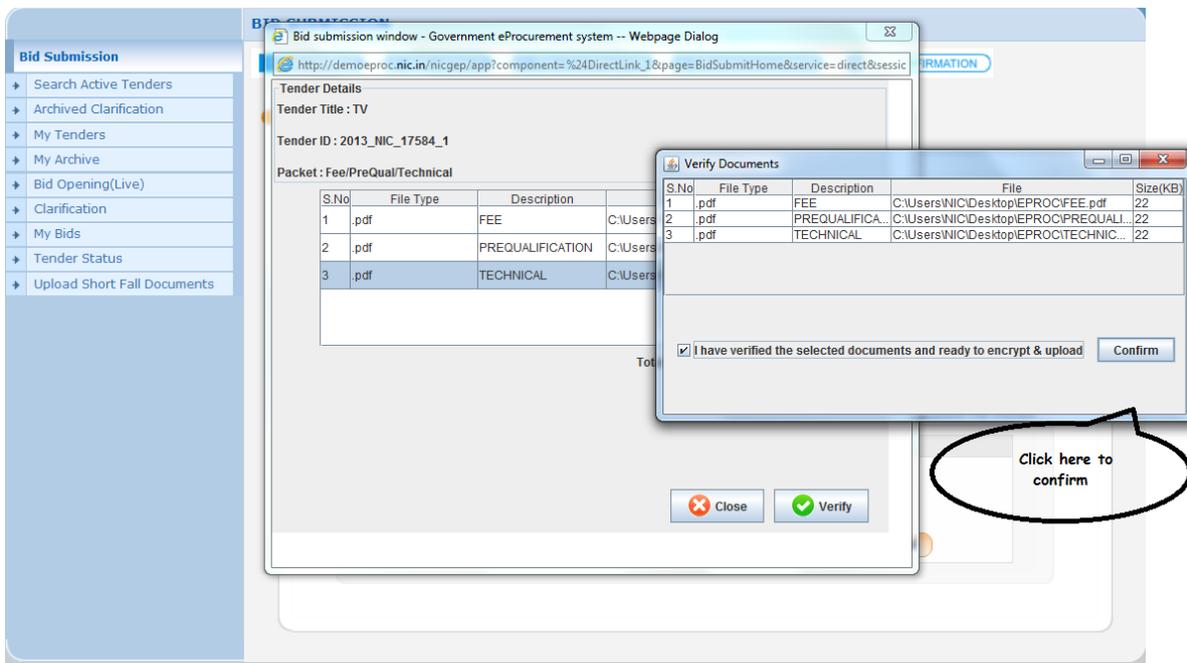
Browsing for the fee detail document and selection of the file takes place



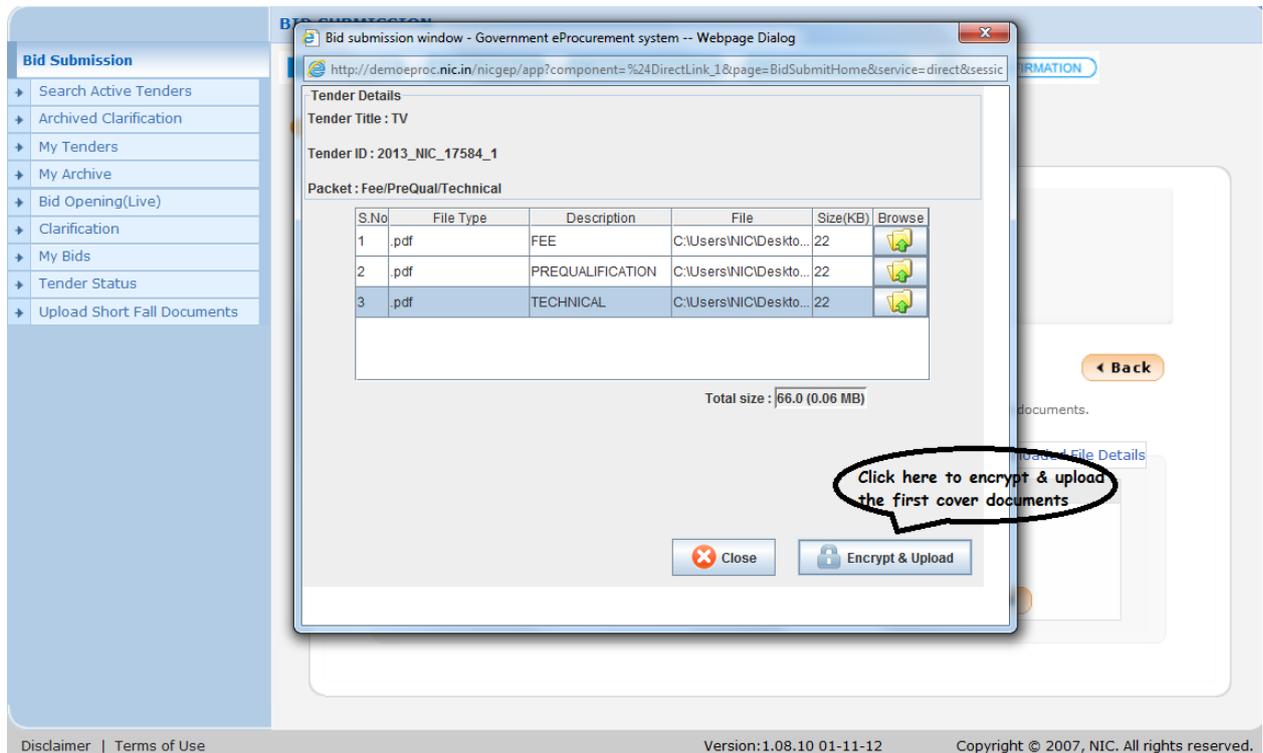
After uploading each cover details the verification of the uploaded documents takes place



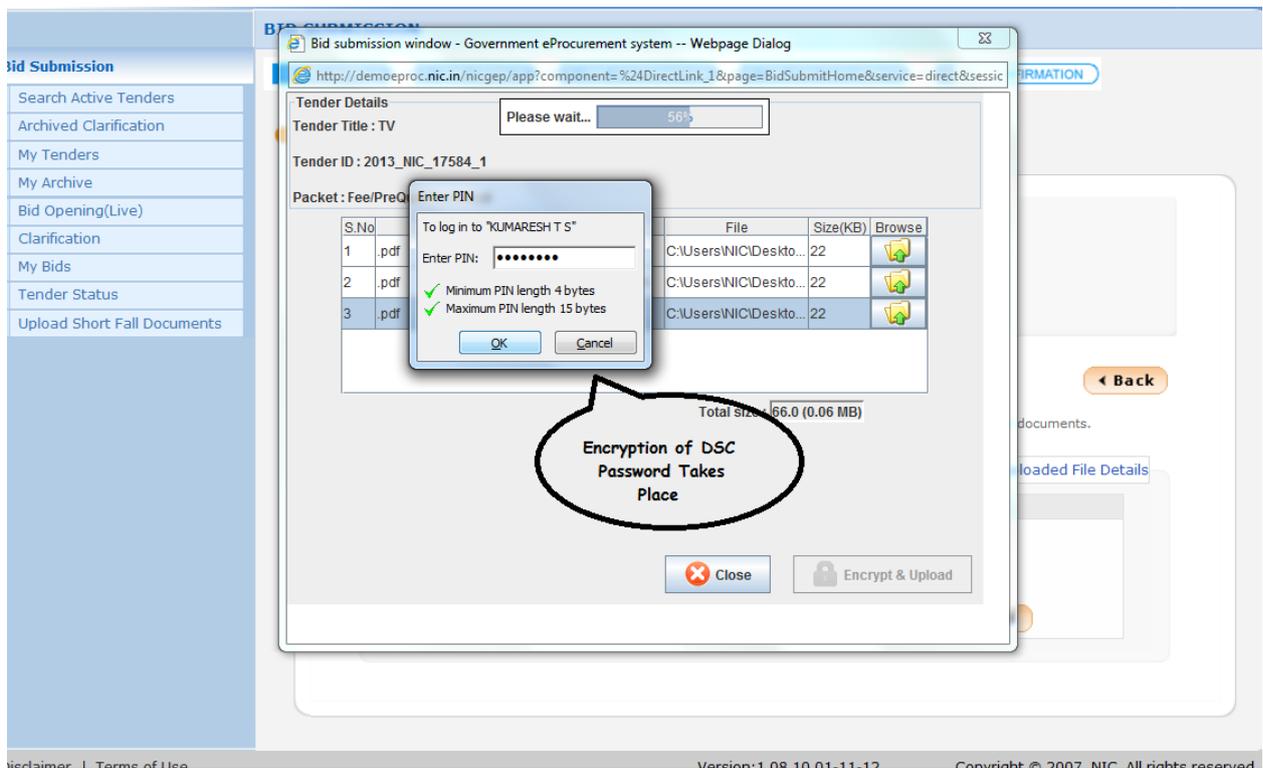
Select the check box and click confirm to encrypt the documents



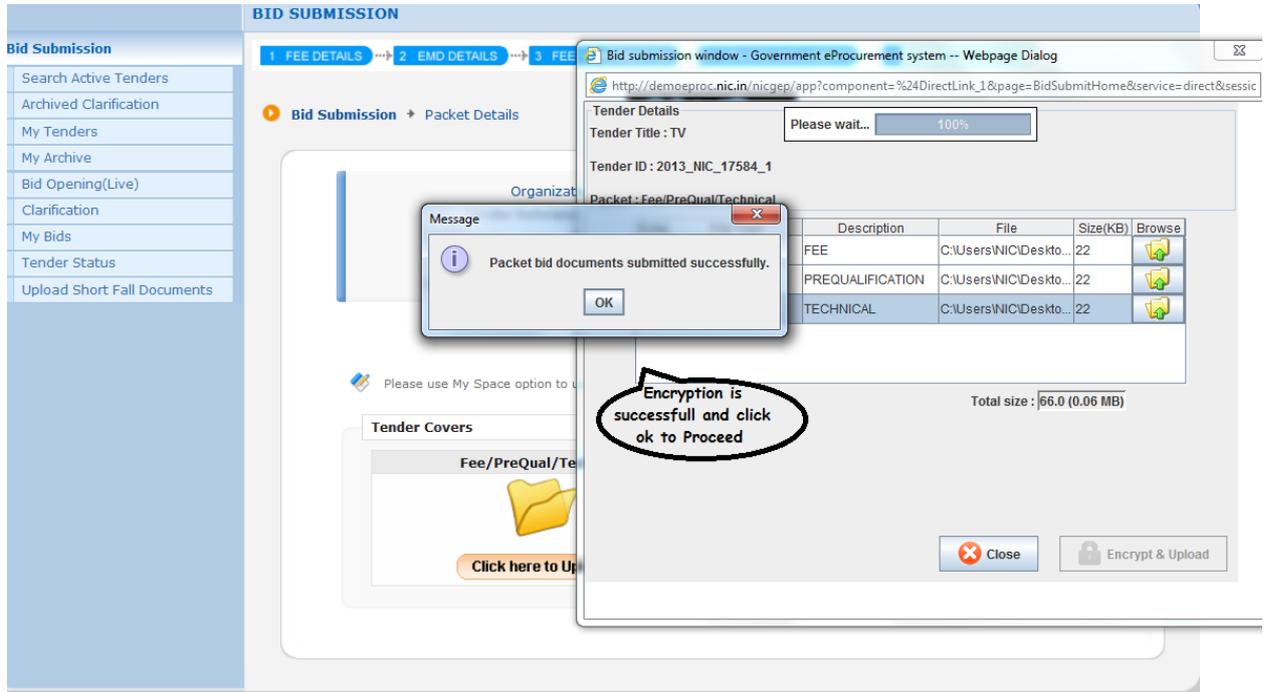
Click encrypt and upload the first cover details



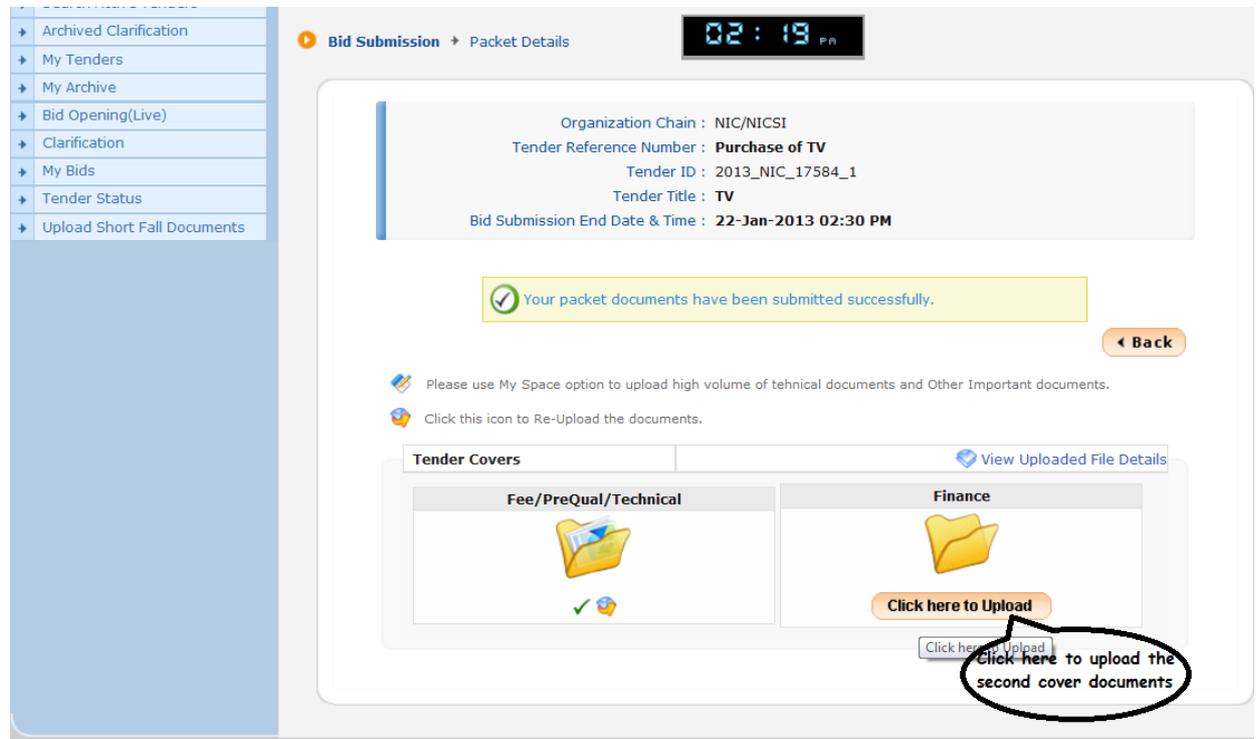
While encrypting the documents the DSC authentication takes place to check whether the user is same or not



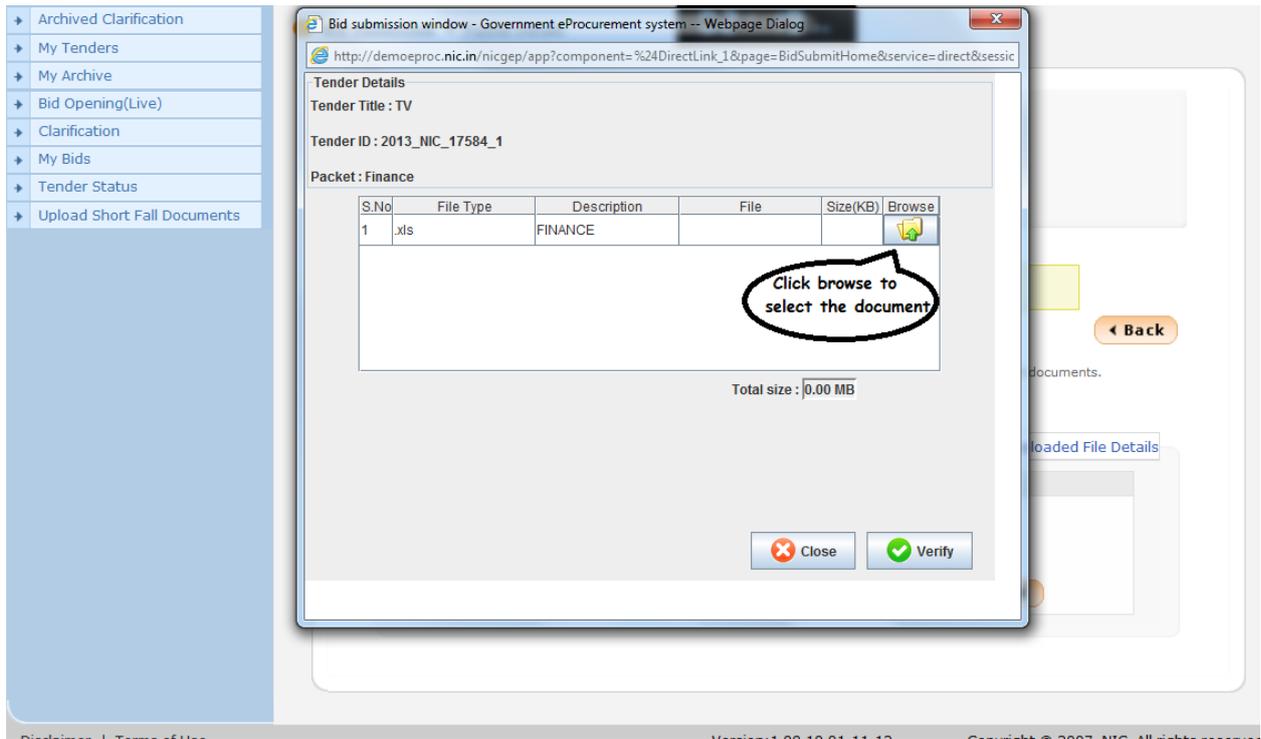
The DSC check finishes and tells about the successful submission of the documents.



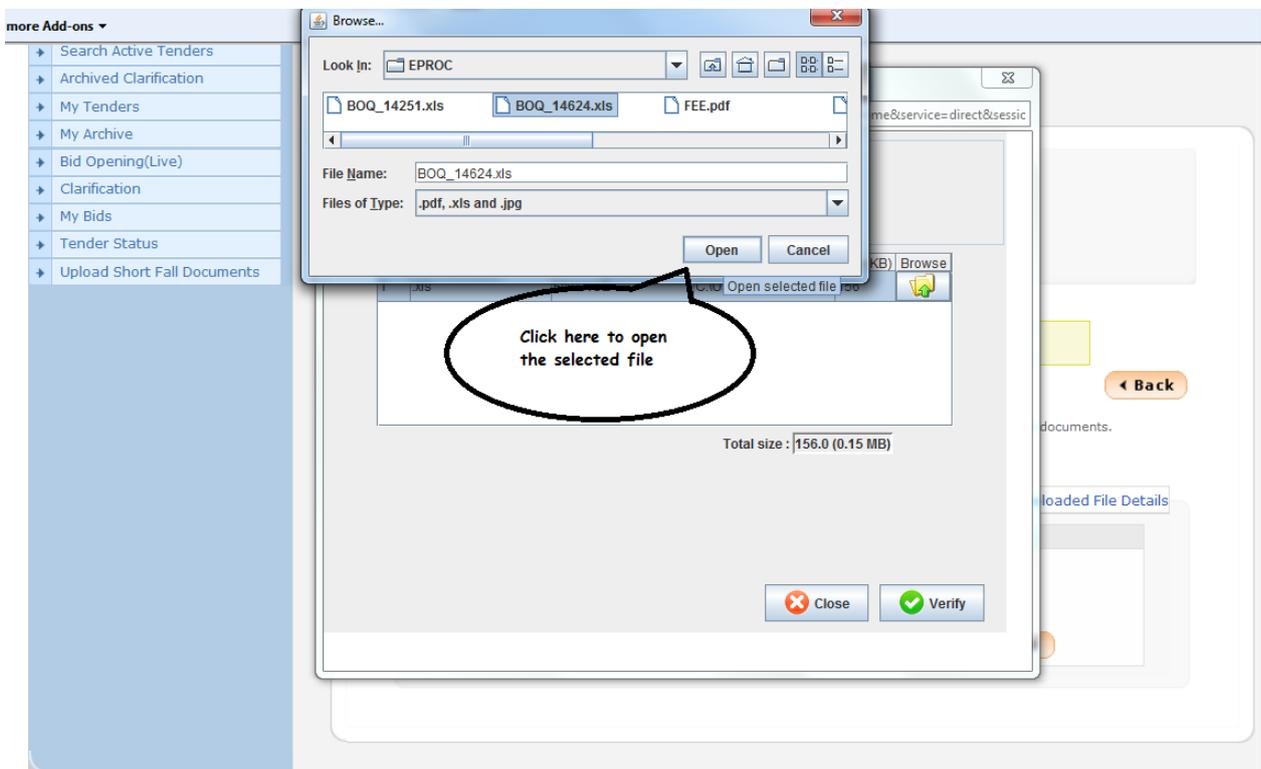
The uploading of the second cover documents takes places



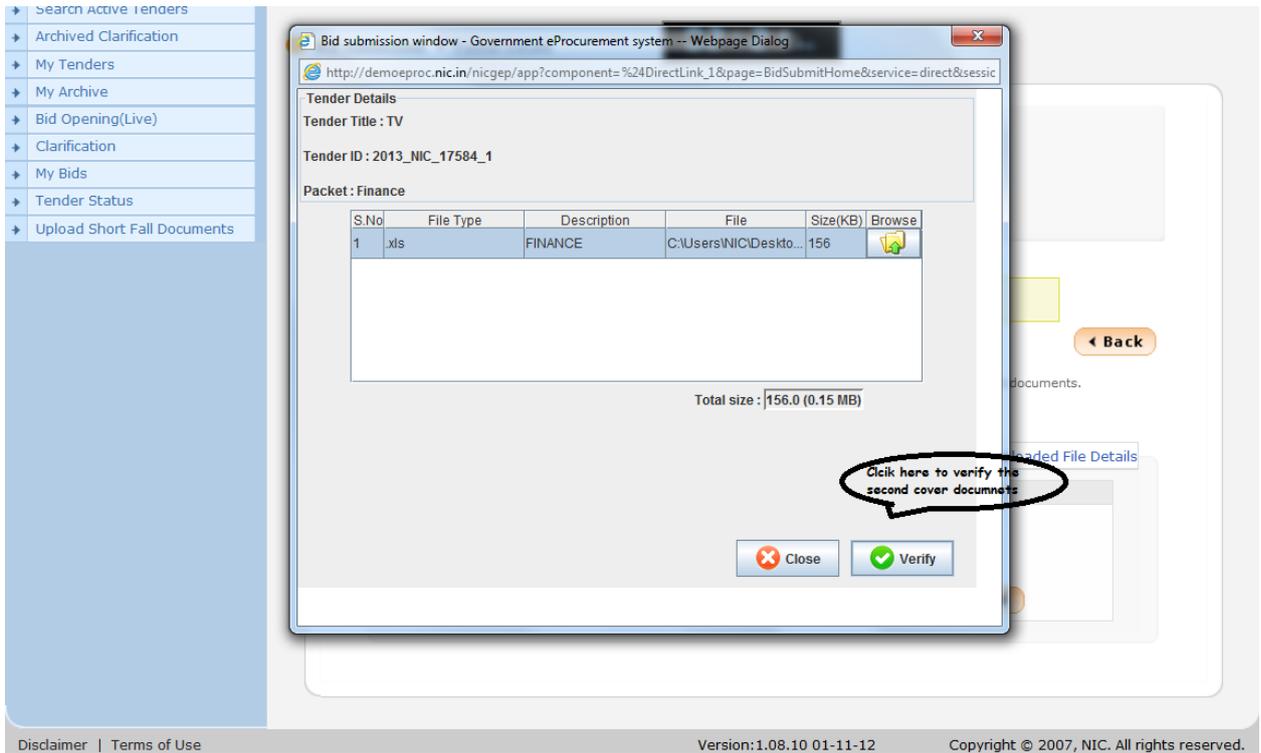
The second cover document is browsed and uploaded



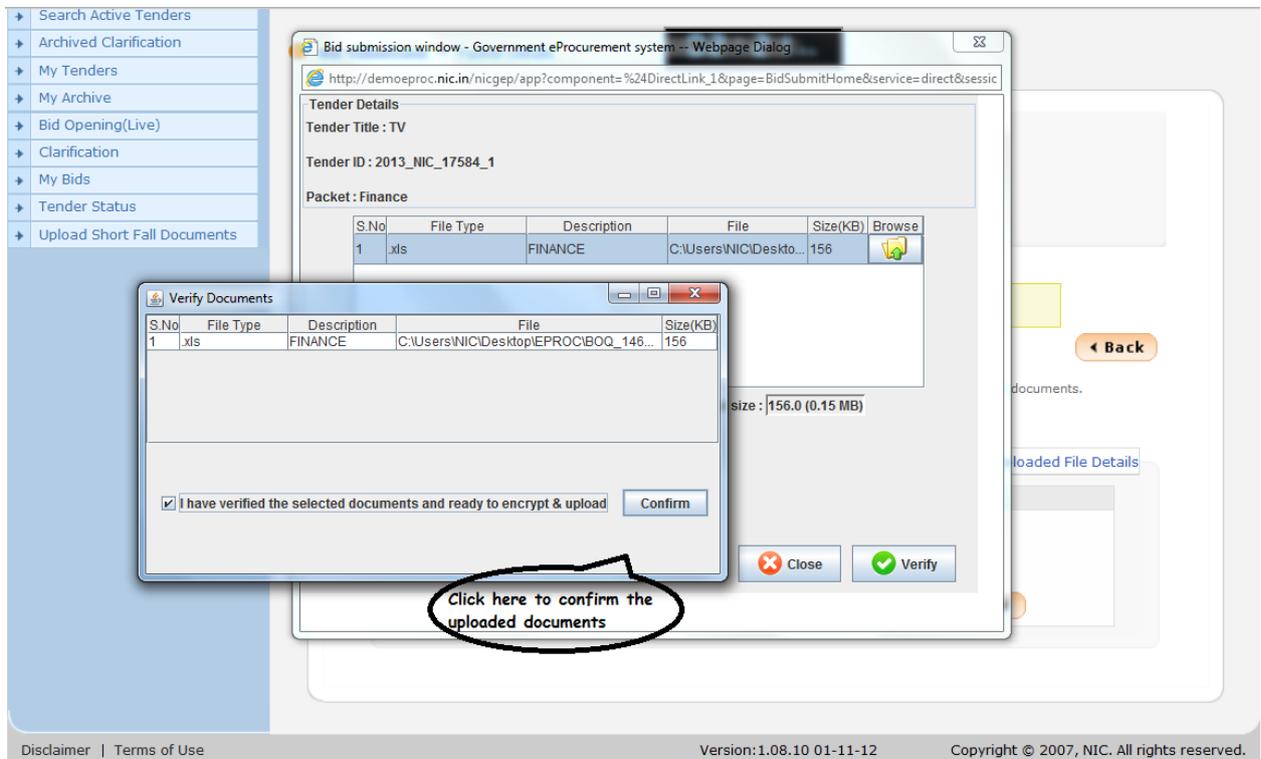
The selection of second cover details takes place by clicking the open icon



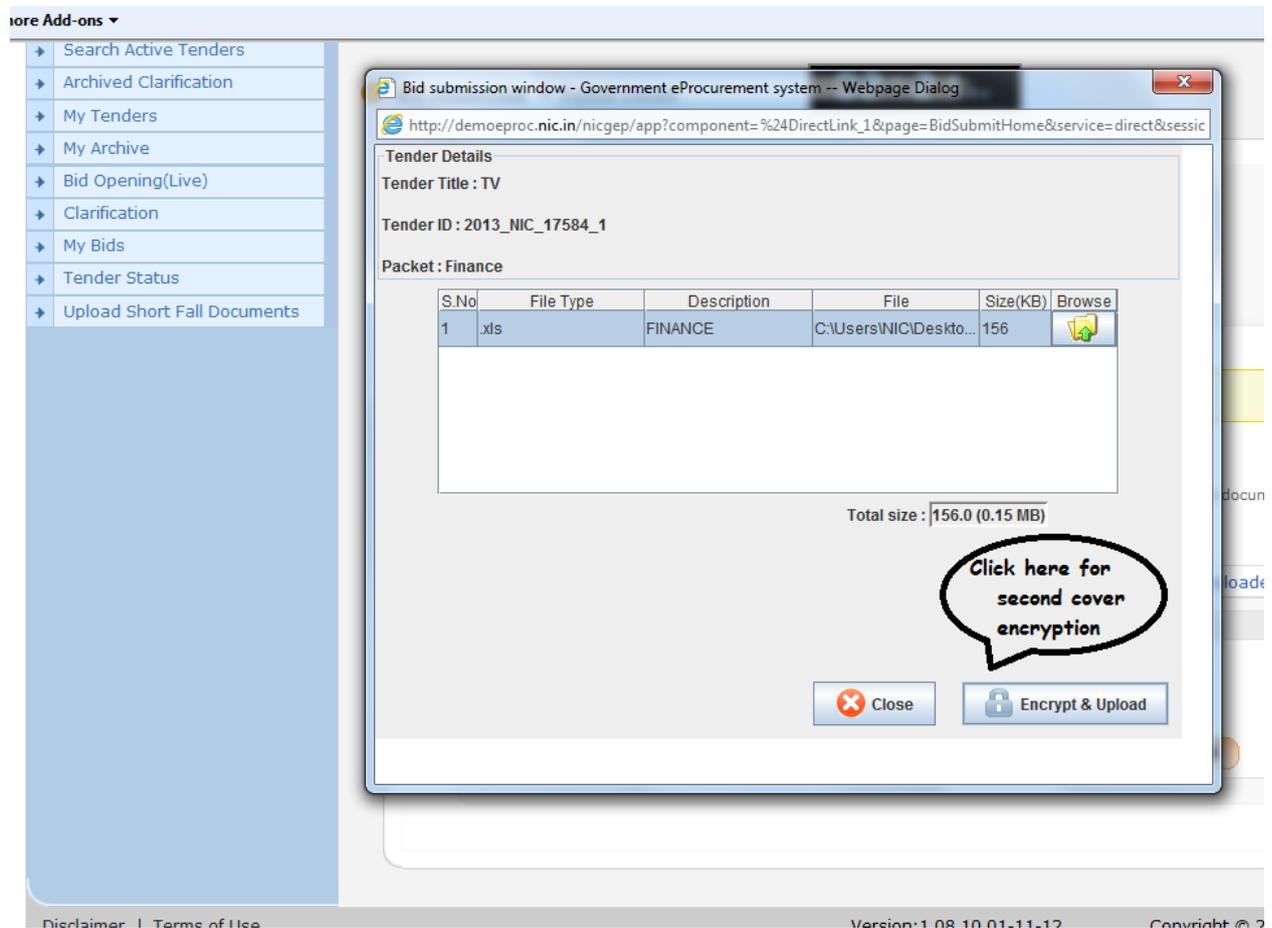
The verification of the second cover documents takes place



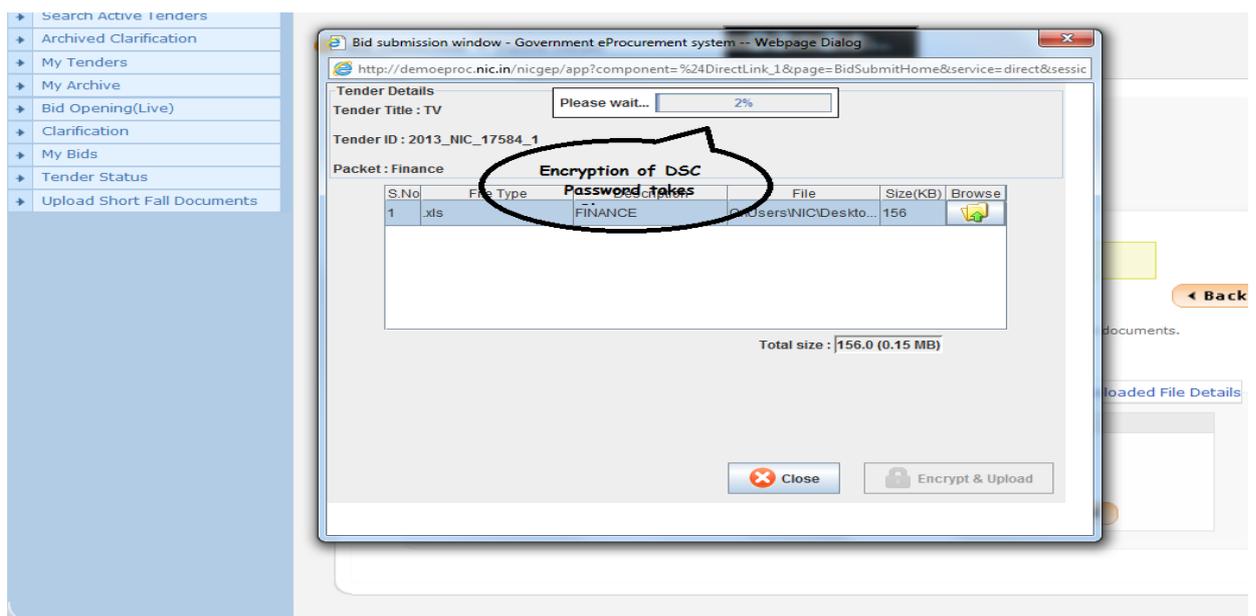
Click on the check box for the confirmation about the verified documents



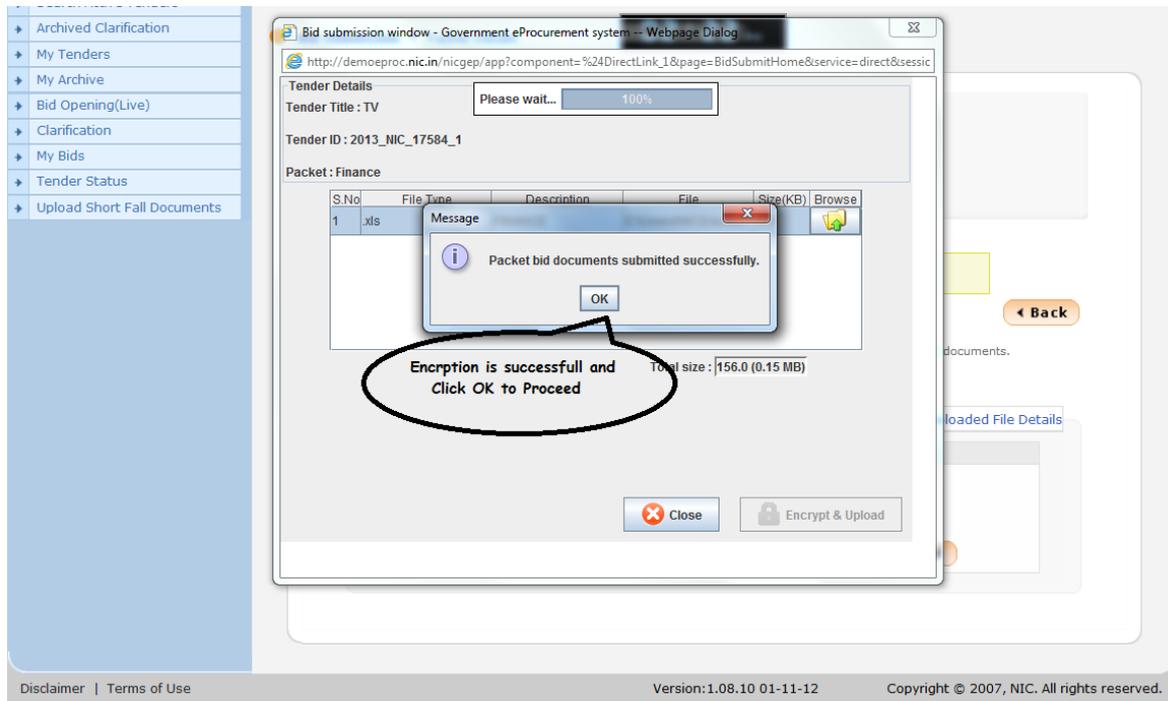
Click encrypt and upload icon for the second cover encryption



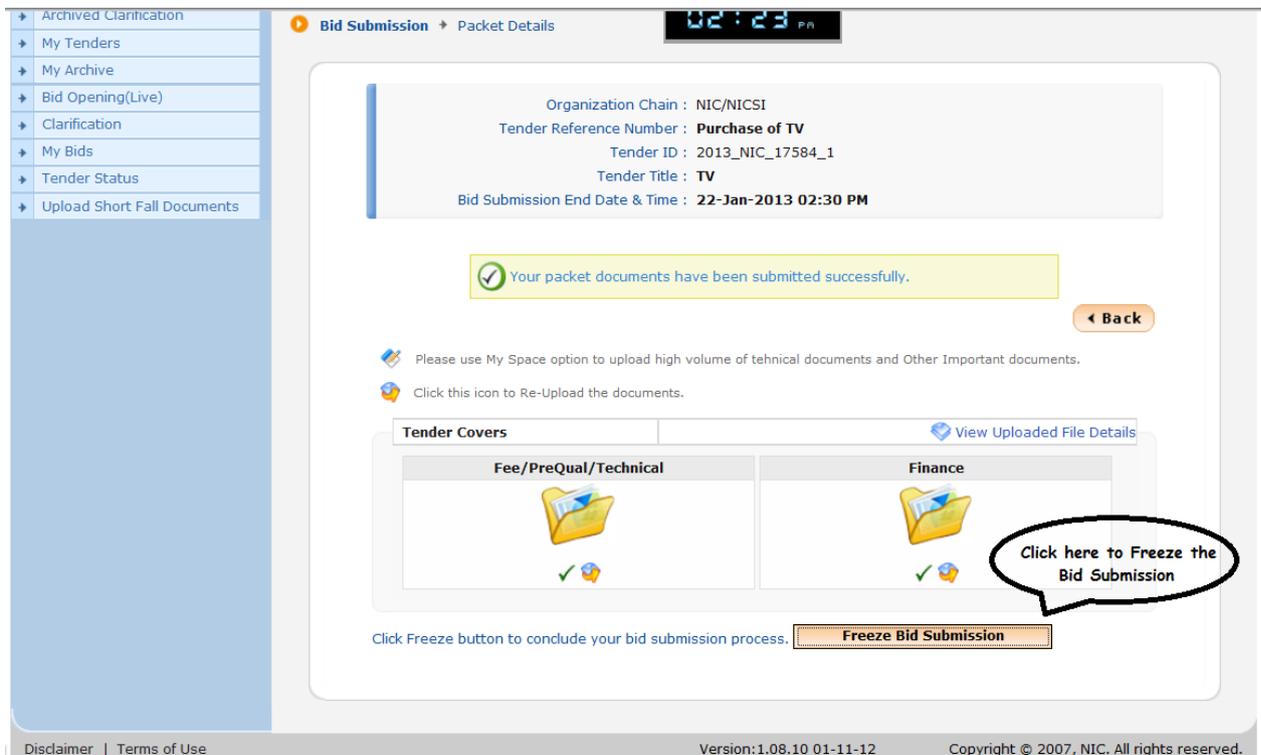
Encryption of the second cover takes place



The successful encryption message is displayed and click okay for next screen to appear



Finally select the freeze bid submission icon to end the bid submission process.



The successful placing of bid is informed to the bidder.

**Bid Preparation Confirmation** 02:23 PM

**Bid Information** Print

**Your bid has been placed successfully.**  
Please make a note of your bid number. You can use the number for tracking your bid status.

**Bid ID : 8242**  
**Name : THARINI-testBidderPondy**  
 Bid Start Date & Time : 22-Jan-2013 02:00 PM  
 Bid End Date & Time : 22-Jan-2013 02:30 PM  
 Bid Submitted Date & Time : **22-Jan-2013 02:23 PM**  
 Organization Chain : NIC/NICSI  
 Tender Ref No : Purchase of TV  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**  
 Bidder IP Address : **10.164.2.36**

**Offline EMD Fee Payment Details**

S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount
1	21423543	DD - Demand Draft	22-Jan-2013	23-Jan-2013	3432536	10,00,000
<b>Total :</b>						<b>10,00,000</b>

**Uploaded Documents**

The uploaded documents of the bid submission process can be viewed here

Organization Chain : NIC/NICSI  
 Tender Ref No : Purchase of TV  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**  
 Bidder IP Address: **10.164.2.36**

**Offline EMD Fee Payment Details**

S.No	Instrument No.	Name	Issued Date	Expiry Date	Acc.No	Amount
1	21423543	DD - Demand Draft	22-Jan-2013	23-Jan-2013	3432536	10,00,000
<b>Total :</b>						<b>10,00,000</b>

**Uploaded Documents**

S.No	Packet Type	File Name	Description	File Size (KB)
1	Fee/PreQual/Technical	TECHNICAL.pdf	TECHNICAL	22.0
		FEE.pdf	FEE	22.0
		PREQUALIFICATION.pdf	PREQUALIFICATION	22.0
2	Finance	BOQ_14624.xls	FINANCE	156.0

**Other Important Documents Submitted**

SNo	Category Name	Sub Category Description	Document Label	Document Size (in KB)
<b>No Documents have been uploaded by the bidder.</b>				

By clicking view icon the submitted bid for the tender can be viewed in My Bids column present under bid submission

The screenshot displays the Government e-Procurement System interface. The header includes the system logo, the user's name (dipon1@nic.in), and the date (Tuesday, January 22, 2013). The main navigation menu on the left lists various options under 'Bid Submission', with 'My Bids' highlighted. The central area is titled 'BID MANAGEMENT' and shows a digital clock at 02:24 PM. Below the clock, there are links for 'BoQ Preparation Guidelines', 'Item Rate', 'Percentage Rate', and 'Item Wise With Taxes'. A search bar allows users to filter tenders by ID or title. The 'My Tenders' table lists one tender with the ID 2013\_NIC\_17584\_1 and the title 'Purchase of TV'. A callout bubble highlights the 'View' icon in the table, indicating that clicking it will allow the user to view the submitted bid details.

S.No	Tender ID	Tender Reference Number	Tender Title	View	Remove
1	2013_NIC_17584_1	Purchase of TV	TV		

**BID OPENING**

## 4. BID OPENING:

Bid opening is the process of opening the bid that has been submitted by the bidder for that particular tender. This is usually done by the departmental user of that department using their respective DSC. Here in bid opening two processes takes place.

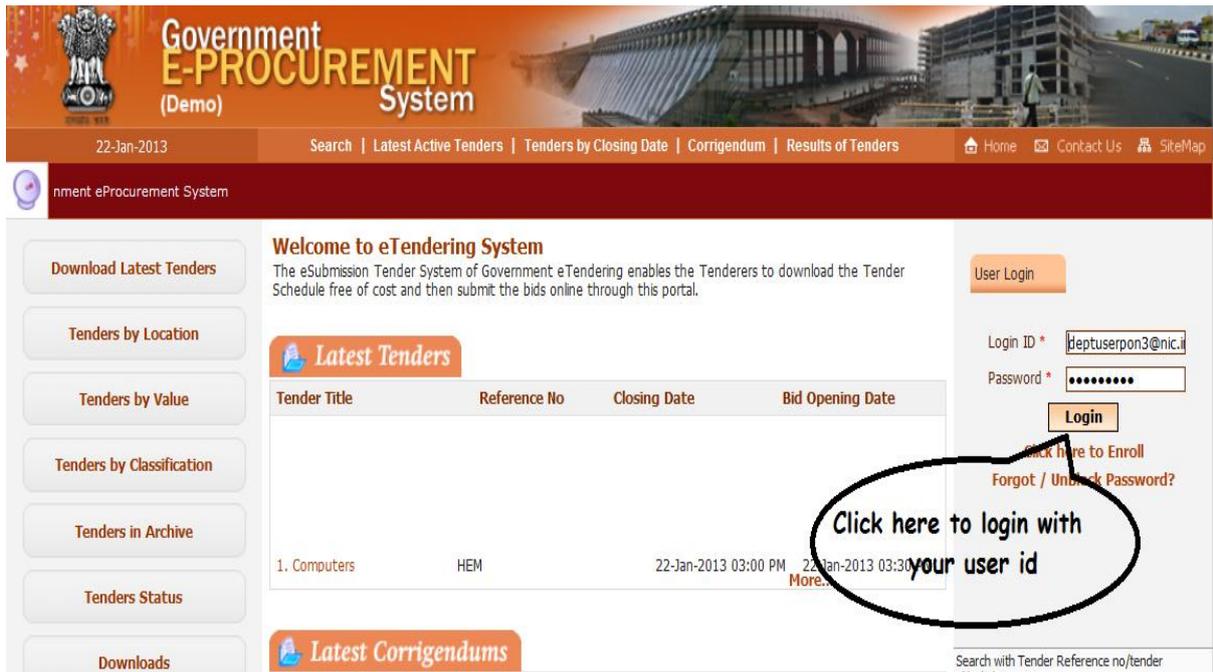
- Process1- Technical bid opening, Technical evaluation
- Process 2- Financial bid opening, Financial evaluation, Award of Contract

### 4.1 Logging into the System.

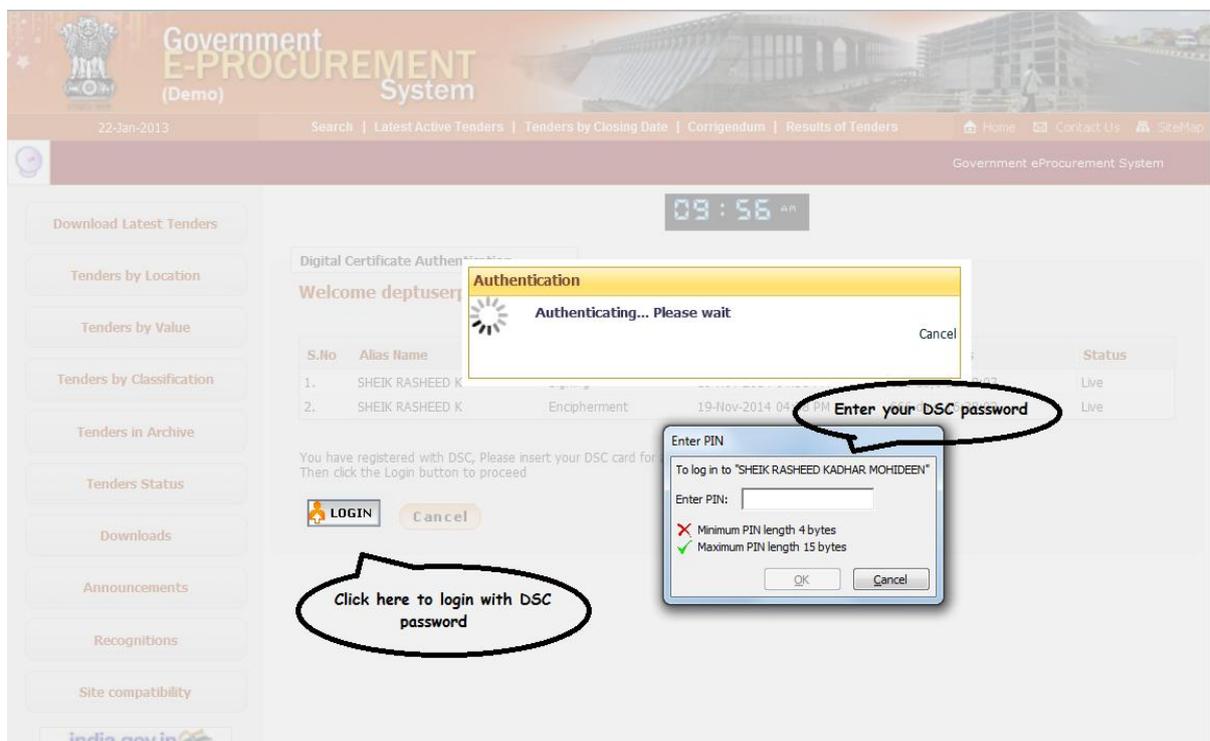
- Goto the same Universal Resource Locator (URL), in your Web Browser.

<http://demoeproc.nic.in/>

- Logging on to the system using the DSC Card
  - a. Insert your DSC Card into the USB Port.
  - b. Enter the Login and Password and click 'Submit'.



When the authentication process is successful, you are logged on to the E-Procurement system and below page gets displayed.



Once the password is given, below page gets displayed.

## 4.2 Opening and Evaluation

### 4.2.1 Technical Bid Opening ( Process I )

The First Bid Opener logs on to the eprocurement System using the User Login option on the right side with the Login Id and Password with which he is registered. After successful logon, a welcome message and the menu options are displayed.

The screenshot displays the 'TENDER MANAGEMENT' interface. On the left is a navigation menu with sections: 'Tender Management' (containing Tender List, Publish Tender, Clarifications, Published Tenders, Archive Tenders, Archived Clarifications, Tender Status, Downloaded Tenders, Tender Audit, View My Space List, Pre-Bid Meeting), 'Bid Opening' (containing Tenders), and 'Bid Evaluation' (containing Short Fall of Tech Documents, Item Wise Evaluation, Technical Evaluation, Financial Evaluation). The main content area shows 'Tender List' selected, with a breadcrumb 'View Tender Information'. A 'Help' icon and a 'Back' button are visible. A callout bubble points to the 'Tenders' link in the menu, with the text 'CLICK HERE FOR BID OPENING'. The main content area displays tender details: Organization/Department/Division : NIC/NICSI, Tender Reference Number : Purchase of TV, Tender Id : 2013\_NIC\_17584, Tender Type : Open, and Payment Mode : Both(Online/Offline). Below this is a table titled 'Cover Details ( No. of Covers 2 )' with columns: Cover No, Cover Type, Document Label, Document Type, and Description.

Cover No	Cover Type	Document Label	Document Type	Description
1	Fee/PreQual/Technical	2013_NIC_17584_pack1_45500	.pdf	FEE
		2013_NIC_17584_pack1_45501	.pdf	PREQUALIFICATION
		2013_NIC_17584_pack1_45502	.pdf	TECHNICAL
2	Finance	2013_NIC_17584_pack2_45503	.xls	FINANCE

Click Tenders in the Bid Opening Menu. The Tenders to be opened on that day will be displayed. Select the tender by clicking 'View'.

**BID OPENING**

02:48 PM

Tenders

Process I Help

Process I Help

Tenders to be opened today, 22-Jan-2013

S.No	Reference Number	Title	Bid Opening Date	Status	View/Open
1	Purchase of TV	TV	22-Jan-2013 02:45 PM	Process I	<a href="#">View</a>
2	Transpotation of goods	AIR CONDITIONER	22-Jan-2013 12:00 PM	Process I	<a href="#">View</a>

Search For Pending Tenders

Tender Id:  Tender Type:

Tender Title:

Clear Search

Tenders that are not opened on the specific date listed below.

**CALLOUT:** CLICK HERE TO OPEN THE BID THAT IS THE PROCESS1 GETS STARTED HERE.

The following page is displayed. When the Bid Opener's keys are not decrypted, it is indicated by a red signal. The Bid opener for whom the Decrypt button is enabled should decrypt his key. He should put his DSC card in the card reader and click on 'Decrypt'.

Bid Opening > Bid Openers

Tender Reference Number : Purchase of TV  
Tender ID : 2013\_NIC\_17584\_1  
Tender Title : TV  
Bid Opening Date & Time : 22-Jan-2013 02:45 PM

All the bid openers should decrypt the key.

Bid Openers

deptuserpon23

deptuserpon23 nicpondy

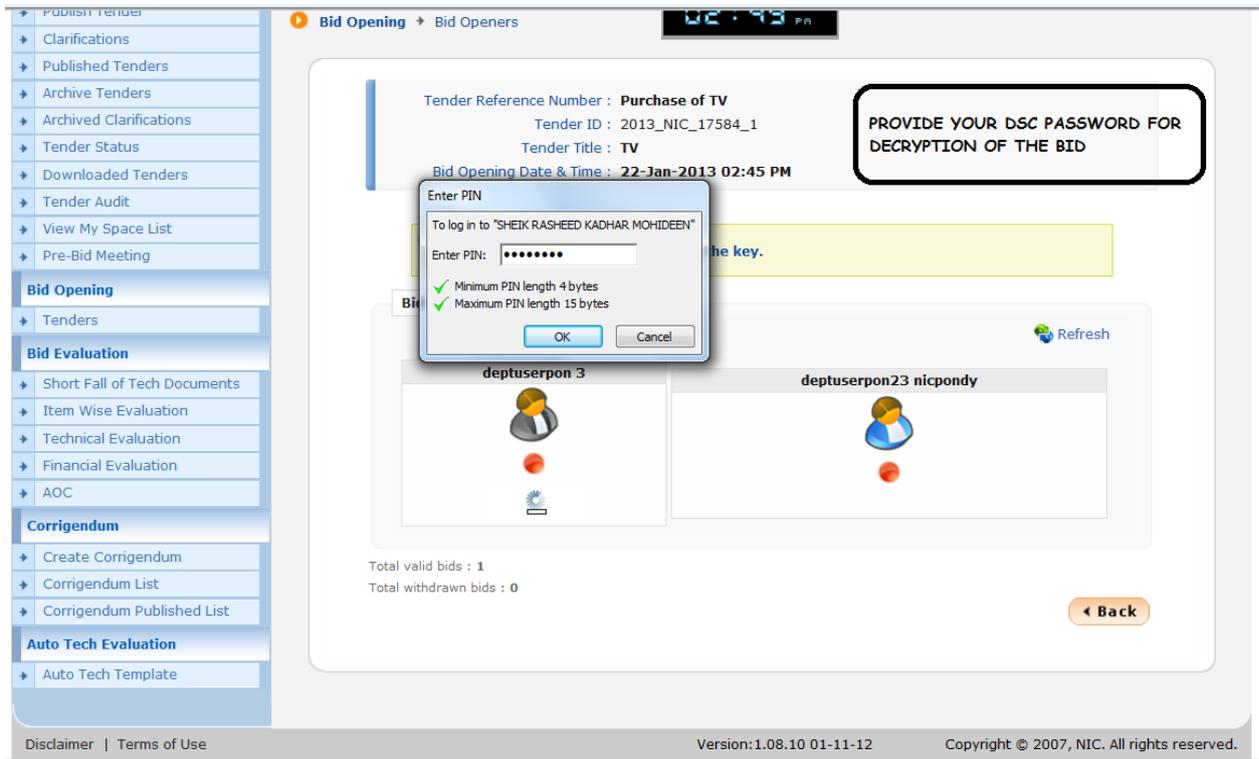
Decrypt

Total valid bids : 1  
Total withdrawn bids : 0

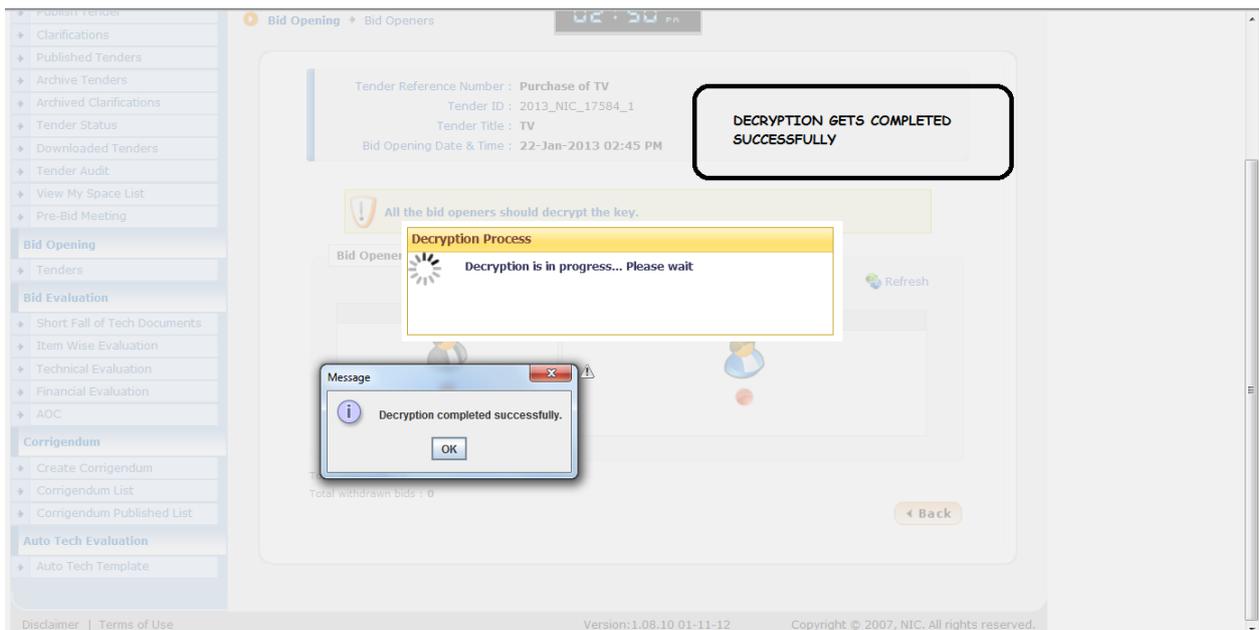
Back

**CALLOUT:** CLICK HERE TO DECRYPT THE BID USING THE RESPECTIVE DSC

Then the Bid Opener will be prompted to enter the password.



Click 'OK'. If it is successful, a message 'Key Decrypted Successfully' will be displayed.



When the decryption is successful the red button turns green. The same procedure has to be repeated for the Second Bid Opener. The Second Bid Opener has to login using his login and password and the following page will be displayed.

**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

**Bid Opening** → Bid Openers

02:50 PM

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : **TV**  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**

**BASED ON THE NUMBER OF BID OPENERS GIVEN IN THE TENDER DETAILS, ALL OF THEM MUST DECRYPT THE BID**

**All the bid openers should decrypt the key.**

**Bid Openers**

deptuserpon 3	deptuserpon23 nicpondy

Total valid bids : 1  
 Total withdrawn bids : 0

**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

**Bid Opening** → Bid Openers

02:50 PM

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : **TV**  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**

**All the bid openers should decrypt the key.**

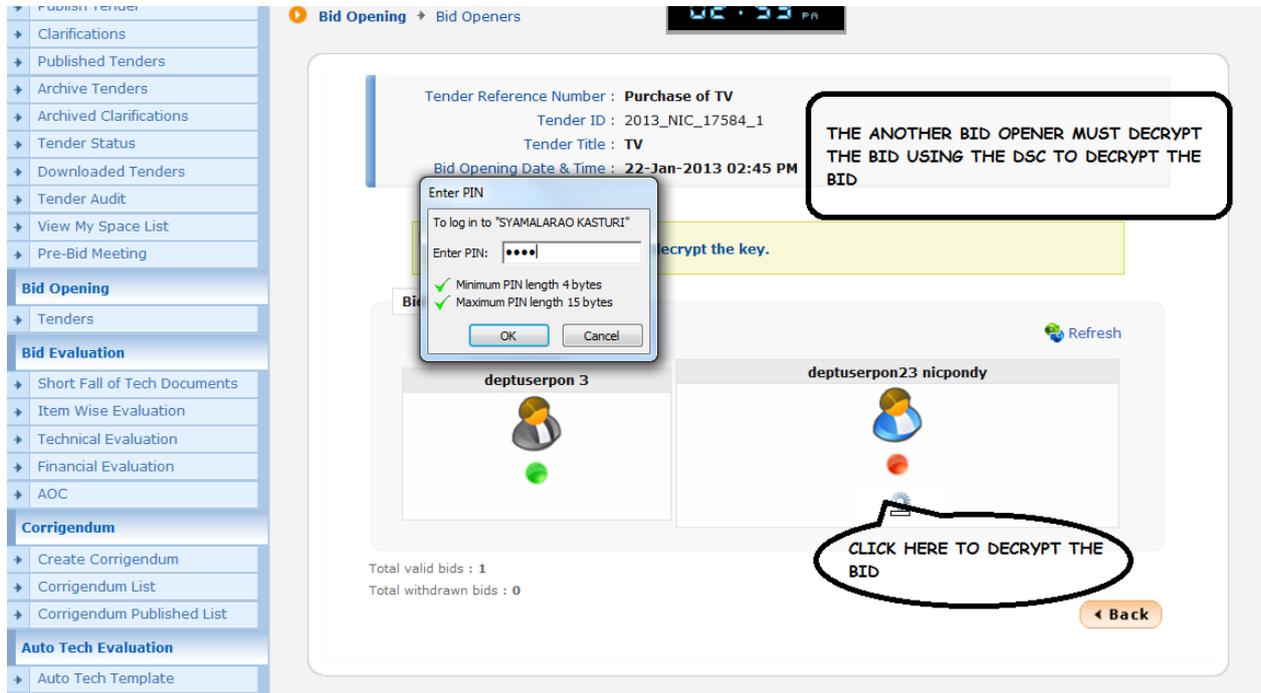
**Bid Openers**

deptuserpon 3	deptuserpon23 nicpondy

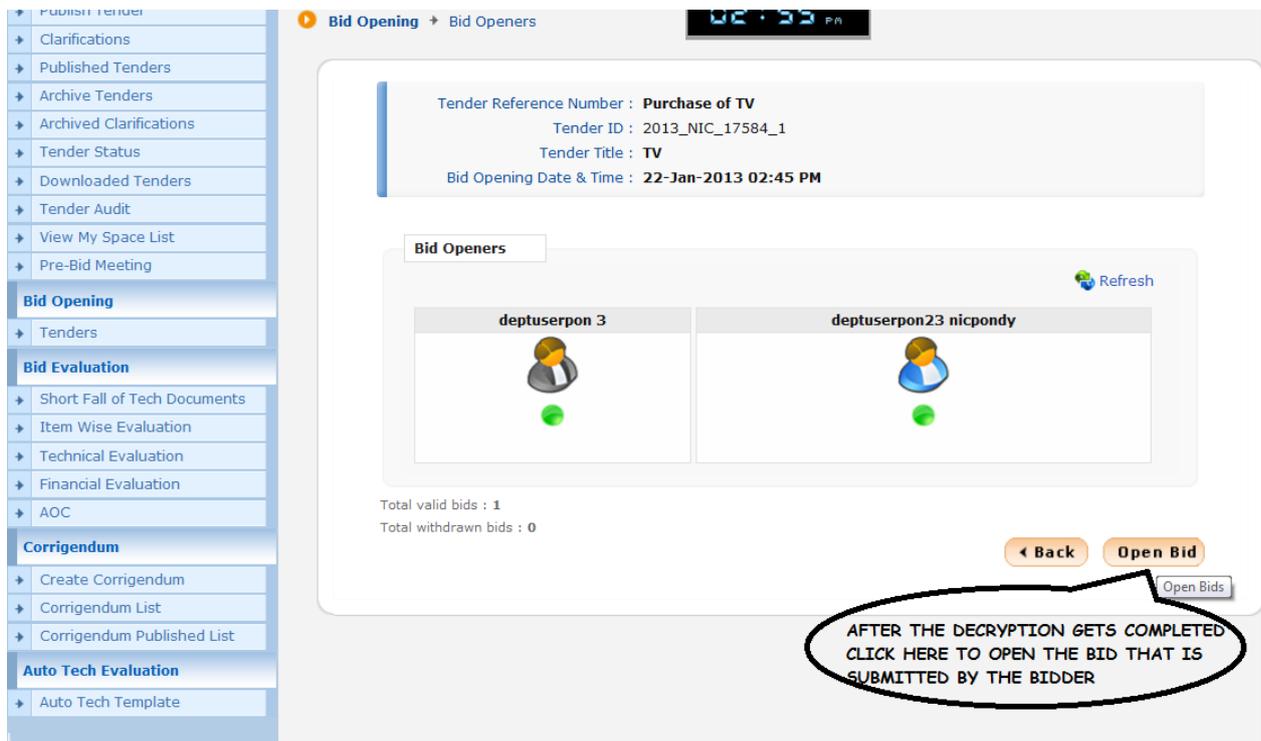
HERE THE GREEN COLOUR INDICATES THAT THE DECRYPTION IS SUCCESSFULLY COMPLETED.

HERE THE RED COLOUR INDICATES THAT THE DECRYPTION DID NOT START YET

Then the Bid Opener will be prompted to enter the password.



When the keys of both of the bid openers are decrypted, both the buttons appear green and the 'Open Bid' option is displayed as shown below.



The following page is displayed with one active bids.

**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

02:55 PM

**Bid opening of cover 'Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM  
 Packet : **Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)**

Total No. of Bids : 1

S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	None	Online		

**CLICK HERE FOR BID OPENING**

Next >

The documents submitted by the first bidder are displayed. Verify each document by clicking on Verify.

**Bid opening of cover 'Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Packet Reference Number : **2013\_NIC\_17584\_pack1**  
 Bid Id : **8242**  
 Tenderer : **THARINI-testBidderPondy**

**Fee Payment Details**

Payment Mode : Offline  
 Fee Paid (Inclusive of Taxes) : 0.00  
 Actual EMD Amount : 10,000  
**EMD Exemption Availed** : No  
 EMD Amount : 10,00,000

View Paid Information

Document Label	Description	Verify	Status
2013_NIC_17584_pack1_45502	TECHNICAL	Verify	Yet to verify
2013_NIC_17584_pack1_45500	FEE	Verify Document	Yet to verify
2013_NIC_17584_pack1_45501	PREQUALIFICATION	Verify Document	Yet to verify

**CLICK HERE TO VERIFY THE DOCUMENT**

Please click next button to view the other bids. < Back Next >

Tender Reference Number : **Purchase of TV**  
Tender ID : 2013\_NIC\_17584\_1  
Tender Title : TV  
Packet : **Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)**  
Bid Id : **8242**  
Tenderer : **THARINI-testBidderPondy**

**Fee Payment Details**  
Payment Mode : Offline  
Fee Paid (Inclusive of Taxes) : 0.00  
Actual EMD Amount : 10,000  
**EMD Exemption Availed:** No  
EMD Amount : 10,00,000  
[View Paid Information](#)

**Verify Documents**  
Label : 2013\_NIC\_17584\_pack1\_45502  
Description : TECHNICAL  
View Document : [TECHNICAL.pdf](#)  
Verification :  Admit  Reject  
Bidder Comments on the verification (maximum 250 characters)  
Comments :

CLICK HERE TO VIEW THE FEE AMOUNT PAID

CLICK HERE TO VIEW THE DOCUMENTS SUBMITTED BY THE BIDDER

GIVE THE COMMENTS FOR ACCEPTANCE OR REJECTION HERE

After each document is verified the Status changes from ‘Yet to verify’ to ‘Accepted’ / ‘Rejected’ as updated. The following page is displayed. Similarly all the documents are viewed and verified.

**Bid opening of cover 'Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)'**

Tender Reference Number : **Purchase of TV**  
Tender ID : 2013\_NIC\_17584\_1  
Tender Title : TV  
Packet Reference Number : **2013\_NIC\_17584\_pack1**  
Bid Id : **8242**  
Tenderer : **THARINI-testBidderPondy**

**Fee Payment Details**  
Payment Mode : Offline  
Fee Paid (Inclusive of Taxes) : 0.00  
Actual EMD Amount : 10,000  
**EMD Exemption Availed:** No  
EMD Amount : 10,00,000  
[View Paid Information](#)

Document Label	Description	Verify	Status
2013_NIC_17584_pack1_45502	TECHNICAL		Admitted
2013_NIC_17584_pack1_45500	FEE		Admitted
2013_NIC_17584_pack1_45501	PREQUALIFICATION		Admitted

Please click next button to view the other bids.

AFTER VERIFYING THE DOCUMENTS CLICK HERE TO PROCEED WITH THE NEXT STAGE

Disclaimer | Terms of Use Version: 1.08.10 01-11-12 Copyright © 2007, NIC. All rights reserved.

The bid has been opened and the status changes to unlock. Click on next to to update any other information

**Bid Opening** → Bid List 02:57 PM

**Bid opening of cover 'Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM  
 Packet : **Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)**

Total No. of Bids : 1

Active Bid List							
S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	deptuserpon23 nicpondy	Online		

Please click **Next** to move to next packet of this tender.

**Next** ▶ Move to next Packet

CLICK NEXT

**Bid Opening** → Bid List 02:57 PM

**Bid opening of cover 'Fee/PreQual/Technical (2013\_NIC\_17584\_pack1)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM

Message from webpage

Do you want to update and proceed further?

Total No. of Bids : 1

Active Bid List							
S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	deptuserpon23 nicpondy	Online		

Please click **Next** to move to next packet of this tender.

**Next** ▶

Click on next to upload the bid opening summary document.

**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

02:58 PM

**Tender ID :** 2013\_NIC\_17584\_1  
**Tender Reference Number :** Purchase of TV  
**Tender Title :** TV  
**Bid Openers :** deptuserpon 3, deptuserpon23 nicpondy  
**Bid Opening Date & Time :** 22-Jan-2013 02:45 PM

No. of Bids : 1

S.No	Bid No	Bidder	Opened By	Opened Date	Type	Status
1	8242	THARINI-testBidderPondy	deptuserpon23 nicpondy	22-Jan-2013 02:57 PM	Online	Admitted

Next >

Click next to go to Bid opening summary

CLICK HERE TO UPLOAD THE BID OPENING SUMMARY DOCUMENT

The Technical Bid Opening summary is uploaded and signed using the 'Sign Document' option as shown below.

**Tender ID :** 2013\_NIC\_17584\_1  
**Tender Reference Number :** Purchase of TV  
**Tender Title :** TV  
**Bid Openers :** deptuserpon 3, deptuserpon23 nicpondy  
**Bid Opening Date & Time :** 22-Jan-2013 02:45 PM

No. of Bids : 1

S.No	Bid ID	Bidder	Opened By	Opened Date	Type	Status
1	8242	THARINI-testBidderPondy	deptuserpon23 nicpondy	22-Jan-2013 02:57 PM	Online	Admitted

**Bid Opening Summary**

Bid Opener	Type	Summary	Updated On	View	Edit
No summary found					

Use the form below to enter Bid opening summary

Summary \* Bid opening was performed by the bid openers

Upload document on the bid opening summary

Summary Document C:\Users\NIC\Desktop\EPROC\FEE.pdf

CLICK HERE TO SIGN THE DOCUMENT THAT IS UPLOADED

Back Submit

CLICK HERE TO SUBMIT THE BID OPENING SUMMARY DOCUMENT

Click on next so that this process will be followed by Technical Evaluation.

No. of Bids : 1

Bid List						
S.No	Bid ID	Bidder	Opened By	Opened Date	Type	Status
1	8242	THARINI-testBidderPondy	deptuserpon23 nicpondy	22-Jan-2013 02:57 PM	Online	Admitted

**Bid Opening Summary**

Bid Opener	Type	Summary	Updated On	View	Edit
deptuserpon 3	Technical	BID OPENING WAS PERFORMED BY THE BID OPENERS	22-Jan-2013 03:03 PM		

Use the form below to enter Bid opening summary

Summary \* BID OPENING SUMMARY

Upload document on the bid opening summary

Summary Document

**THIS INDICATES THAT THE SIGNING IS COMPLETED**

[Back](#) [Submit](#) [Next](#)

Click next to send mail to bidders and go back to tender list

**CLICK HERE TO MOVE TO TECHNICAL EVALUATION**

## 4.2.2 TECHNICAL EVALUATION

The department users who have been assigned the role of Bid Evaluation should login with their DSCs. After logging in, select the option 'Technical Evaluation' in the Bid Evaluation menu.

**Tenders**

Tenders to be opened today, 22-Jan-2013

S.No	Reference Number	Title	Bid Opening Date	Status	View/Open
1	Purchase of TV	TV	22-Jan-2013 02:45 PM	Process I Completed	
2	Transpotation of goods	AIR CONDITIONER	22-Jan-2013 12:00 PM	Process I	

**CLICK HERE TO START TECHNICAL EVALUATION**

Search For Pending Tenders

Tender Id

Tender Title

Tender Type

[Clear](#) [Search](#)

Tenders that are not opened on the specific date listed below.  
The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

S.No	Tender Id	Type	Title	Bid Opening Date	Status	View
1.	2013_NIC_17569_1	Auction	HJU	21-Jan-2013 05:45 PM	Process I	
2.	2013_NIC_17223_1	Open	santhi appartmen	09-Jan-2013 10:10 AM	Process I	
3.	2013_NIC_17190_1	Open	GOOGLE	08-Jan-2013 02:00 PM	Process I	

The Tenders to be technically evaluated are displayed.

**BID EVALUATION**

**Bid Technical Evaluation**

Search  
 Tender Id:  Tender Category: -Select-  
 Keyword:   
 Keyword finds match in tender title and tender reference no.  
 Clear Search

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders...

S.No	Tender Id	Tender Title	Tender Reference Number	Tender Category	View
1	2013_NIC_17584_1	TV	Purchase of TV	Goods	
2	2013_NIC_17434_2	test	test	Services	
3	2013_NIC_17434_1	test	test	Services	
4	2013_NIC_17324_1	CHENNAI CORPORATION WORKS	11/01/2013/BIDOPENING	Services	
5	2013_NIC_17235_1	Laptops	1234567	Works	
6	2013_NIC_17235_1	CHICKEN	KFC	Goods	

CALLOUT: CLICK HERE TO VIEW THE BIDS

The following page with the bids are displayed. The bid documents can be viewed by clicking ‘*View Doc*’. Update the Select Status, Accept / Reject and the reasons for Acceptance / Rejection.

Organization/Department/Division : NIC/NICSI  
 Tender Reference Number : Purchase of TV  
 Tender Id : 2013\_NIC\_17584\_1  
 Tender Title : TV

No. of Bids : 1

S.No	Bid Number	Bidder Name	Opened Date	Bid Type	Documents	Select Status	Reasons
1	8242	THARINI-testBidderPondy	22-Jan-2013 02:57 PM	Online	<a href="#">View Doc</a>	Accept	ACCEPTED

CALLOUTS:  
 - EITHER ACCEPT OR REJECT THE DOCUMENTS (pointing to the 'Select Status' dropdown)  
 - VIEW THE DOCUMENTS BY CLICKING HERE (pointing to the 'View Doc' link)  
 - GIVE THE REASONS HERE FOR THE STATUS (pointing to the 'Reasons' column)

Buttons: Cancel, Submit

After acceptance or rejection of the documents click on submit.

Organization/Department/Division : NIC/NICSI  
 Tender Reference Number : Purchase of TV  
 Tender Id : 2013\_NIC\_17584\_1  
 Tender Title : TV

No. of Bids : 1

S.No	Bid Number	Bidder Name	Opened Date	Bid Type	Documents	Select Status	Reasons
1	8242	THARINI-testBidderPondy	22-Jan-2013 02:57 PM	Online	View Doc	Accept	ACCEPTED

Buttons: Cancel, Submit (circled with 'CLICK SUBMIT'), Submit

Select the Committee Chairperson from the list displayed and enter the Committee Members details. Then enter the date and time for Financial Bid Opening. Upload the document consisting of Technical evaluation Committee recommendations and sign the document using the ‘Sign Document’ option.

**BID EVALUATION**

Packet Description : Technical

Committee Chairperson Name : dept user 12

Committee Members : PROJECT HEAD, TEAM HEAD

Committee Details Upload : esktopIEPROCIPREQUALIFICATION.pdf

Financial PreBid Meeting Date : 22 Jan 2013 At 15:10

Financial Bid Opening Date : 22 Jan 2013 At 15:15

Buttons: Back, Save (circled with 'CLICK HERE TO COMPLETE THIS PROCESS')

Callouts:
 

- UPLOAD THE TECHNICAL EVALUATION SUMMARY DOCUMENT
- ENTER THE DATE OF OPENING THE FINANCIAL BID
- CLICK HERE TO COMPLETE THIS PROCESS

The Technical Evaluation Summary can be printed by clicking the icon present at the bottom of the page which could be kept for reference later.

**TENDER EVALUATION DETAILS**

Tender Evaluation → Technical Evaluation Information

Organisation/Department/Division/SubDivision : NIC/NICSI  
 Tender Reference Number : Purchase of TV  
 Tender Id : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Cover System : 2

Committee Chairperson's Name : dept user 12  
 Committee Members : PROJECT HEAD TEAM HEAD  
 Summary Details : techsummary\_14624.pdf (22.0 KB)  
 Digital Signature Property : Signed Property  
 Summary uploaded on : 22-Jan-2013 03:09 PM  
 Bid Opening Date & Time for Financial : 22-Jan-2013 03:15 PM  
 Click on the link to [View Print Summary](#).

← Back

component=%24DirectLink&page=ViewEvaluationDetails&service=direct&session=T...

### 4.2.3 Financial Bid Opening ( Process II )

The First Bid Opener logs on to the eprocurement System using the User Login option on the right side with the Login Id and Password with which he has registered. After successful logon, a welcome message and the menu options are displayed.

**TENDER MANAGEMENT**

Tender List → View Tender Information

Organization/Department/Division : NIC/NICSI  
 Tender Reference Number : Purchase of TV  
 Tender Id : 2013\_NIC\_17584  
 Tender Type : Open  
 Payment Mode : Both(Online/Offline)

Help

← Back

CLICK HERE FOR BID OPENING

Cover No	Cover Type	Document Label	Document Type	Description
1	Fee/PreQual/Technical	2013_NIC_17584_pack1_45500	.pdf	FEE
		2013_NIC_17584_pack1_45501	.pdf	PREQUALIFICATION
		2013_NIC_17584_pack1_45502	.pdf	TECHNICAL
2	Finance	2013_NIC_17584_pack2_45503	.xls	FINANCE

Click Tenders in the Bid Opening Menu. The Tenders to be opened on that day will be displayed. Select the tender by clicking 'View'.

**BID OPENING**

02:48 PM

Tenders

Tenders to be opened today, 22-Jan-2013

S.No	Reference Number	Title	Bid Opening Date	Status	View/Open
1	Purchase of TV	TV	22-Jan-2013 02:45 PM	Process I	<a href="#">View</a>
2	Transpotation of goods	AIR CONDITIONER	22-Jan-2013 12:00 PM	Process I	<a href="#">View</a>

Search For Pending Tenders

Tender Id:  Tender Type: -Select-

Tender Title:

Clear Search

Tenders that are not opened on the specific date listed below.

CALLOUT: CLICK HERE TO OPEN THE BID THAT IS THE PROCESS1 GETS STARTED HERE.

The following page is displayed. When the Bid Opener's keys are not decrypted, it is indicated by a red signal. The Bid opener for whom the Decrypt button is enabled should decrypt his key. He should put his DSC card in the card reader and click on 'Decrypt'.

**Bid Opening** → Bid Opener

02:45 PM

Tender Reference Number : Purchase of TV  
Tender ID : 2013\_NIC\_17584\_1  
Tender Title : TV  
Bid Opening Date & Time : 22-Jan-2013 02:45 PM

All the bid openers should decrypt the key.

Bid Opener

deptuserpon 3      deptuserpon23 nicpondy

THE FIRST BID OPENER DECRYPTS HIS KEYS

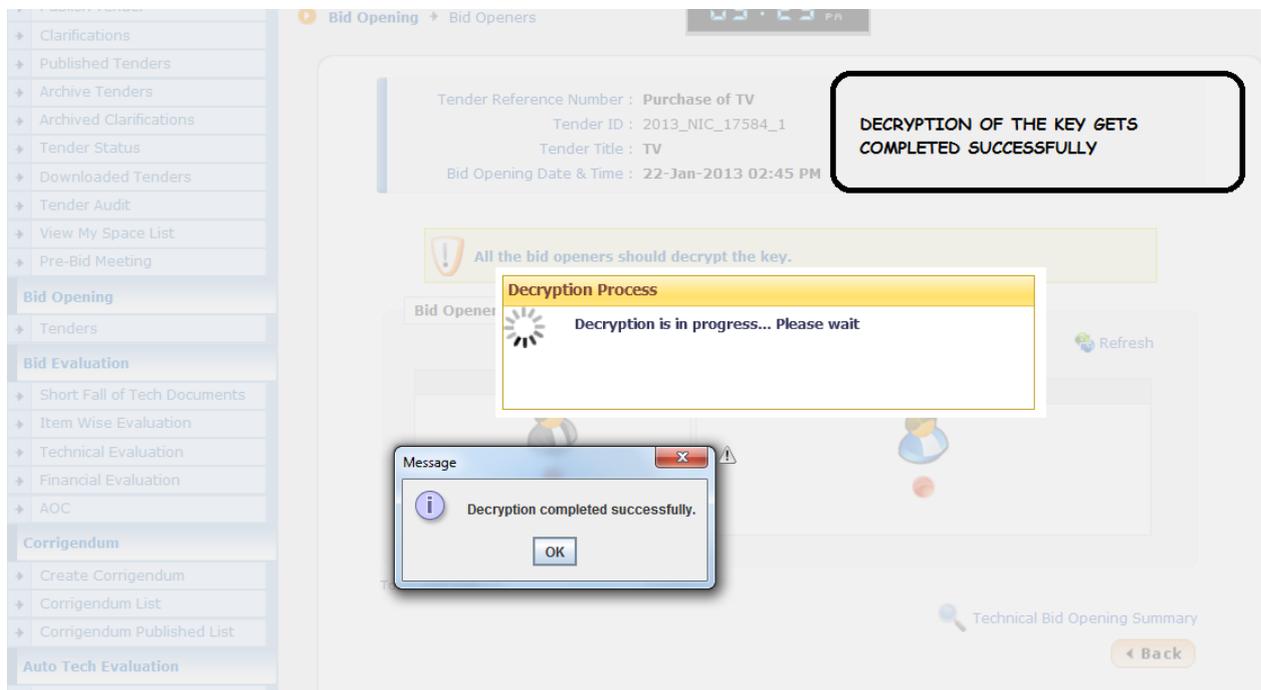
Decrypt

Total valid bids : 1

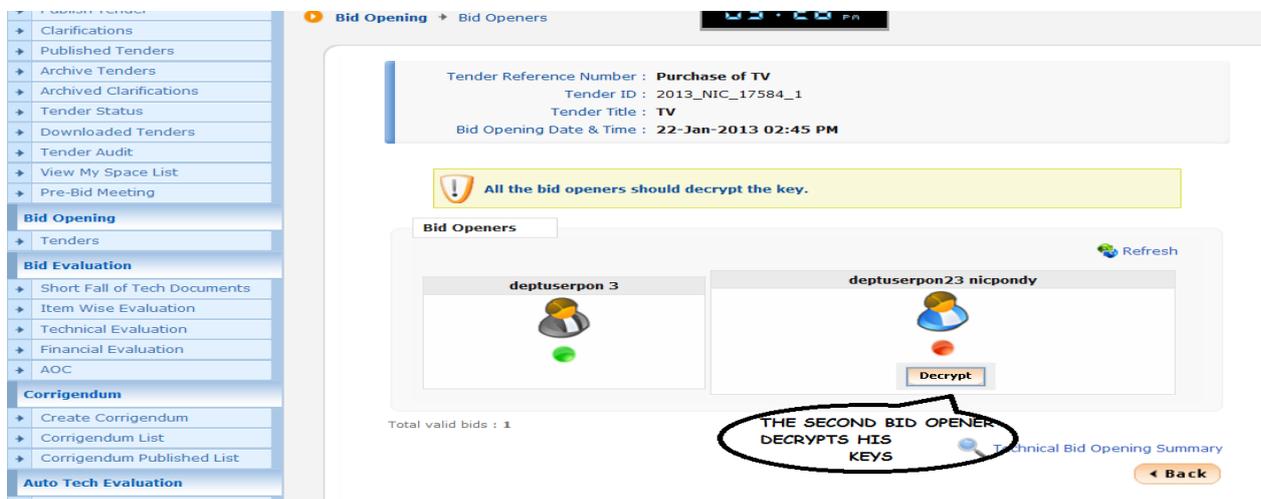
Technical Bid Opening Summary

Back

Click 'OK'. If it is successful, a message 'Key Decrypted Successfully' will be displayed.



When the decryption is successful the red button turns green. The same procedure has to be repeated for the Second Bid Opener. The Second Bid Opener has to login using his login and password and the following page will be displayed.



**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

**Bid Opening** → Bid Openers 02:50 PM

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : **TV**  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**

**All the bid openers should decrypt the key.**

**Bid Openers** Refresh

deptuserpon 3	deptuserpon23 nicpondy
	

HERE THE GREEN COLOUR INDICATES THAT THE DECRYPTION IS SUCCESSFULLY COMPLETED.

HERE THE RED COLOUR INDICATES THAT THE DECRYPTION DID NOT START YET

When the keys of both of the bid openers are decrypted, both the buttons appear green and the ‘Open Bid’ option is displayed as shown below.

**BID OPENING**

1 DECRYPTION → 2 VIEW DOCUMENTS → 3 SUMMARY → 4 PROCESS CONFIRMATION

**Bid Opening** → Bid Openers 03:26 PM

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : **TV**  
 Bid Opening Date & Time : **22-Jan-2013 02:45 PM**

**Bid Openers** Refresh

deptuserpon 3	deptuserpon23 nicpondy
	

Total valid bids : 1

[Technical Bid Opening Summary](#)  
← Back Open Bid Open Bids

CLICK HERE TO OPEN THE BID

The bids will be displayed.

**Bid Opening** → Bid List

**Bid opening of cover 'Finance (2013\_NIC\_17584\_pack2)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM  
 Packet : **Finance (2013\_NIC\_17584\_pack2)**

Total No. of Bids : 1

**Active Bid List**

S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	deptuserpon23 nicpondy	Online		

[View Documents](#)

Please click Next to move to next packet of this tender.  
**CLICK HERE TO VIEW THE BID AND DOCUMENTS**

**Next** ▶

**CLICK NEXT**

The financial bid documents are displayed and verify the documents.

**Bid Opening** → Bid List

**Bid opening of cover 'Finance (2013\_NIC\_17584\_pack2)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Packet Reference Number : **2013\_NIC\_17584\_pack2**  
 Bid Id : **8242**  
 Tenderer : **THARINI-testBidderPondy**

**Fee Payment Details**

Payment Mode : Offline  
 Fee Paid (Inclusive of Taxes) : 0.00  
 Actual EMD Amount : 10,000  
**EMD Exemption Availed** : No  
 EMD Amount : 10,00,000

[View Paid Information](#)

**Bid Submitted Documents**

Document Label	Description	Verify	Status
2013_NIC_17584_pack2_45503	FINANCE		Yet to verify

[Verify Document](#)

**CLICK TO VERIFY THE DOCUMENTS**

Please click next button to view the other bids. **Back** **Next** ▶

The Status changes from 'Yet to verify' to 'Accepted' / 'Rejected' as updated. Similarly all financial documents are viewed and verified and click on next after verification of all documents.

**Tender Reference Number : Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Packet : **Finance (2013\_NIC\_17584\_pack2)**  
 Bid Id : **8242**  
 Tenderer : THARINI-testBidderPondy

**Fee Payment Details**  
 Payment Mode : Offline  
 Fee Paid (Inclusive of Taxes) : 0.00  
 Actual EMD Amount : 10,000  
**EMD Exemption Availed** : No  
 EMD Amount : 10,00,000  
[View Paid Information](#)

**Verify Documents**  
 Label : 2013\_NIC\_17584\_pack2\_45503  
 Description : FINANCE  
 View Document : [80Q\\_14624.xls](#)  
 Verification :  Admit  Reject  
 Provide comments on the verification (maximum 250 characters)  
 Comments \* Accepted  
**EITHER ADMIT OR REJECT THE DOCUMENTS**  
**GIVE THE CORRESPONDING REASONS FOR IT**  
   
**CLICK HERE TO SUBMIT**

**Bid opening of cover 'Finance (2013\_NIC\_17584\_pack2)'**

**Tender Reference Number : Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Packet Reference Number : **2013\_NIC\_17584\_pack2**  
 Bid Id : **8242**  
 Tenderer : THARINI-testBidderPondy

**Fee Payment Details**  
 Payment Mode : Offline  
 Fee Paid (Inclusive of Taxes) : 0.00  
 Actual EMD Amount : 10,000  
**EMD Exemption Availed** : No  
 EMD Amount : 10,00,000  
[View Paid Information](#)

Document Label	Description	Verify	Status
2013_NIC_17584_pack2_45503	FINANCE		Admitted

Please click next button to view the other bids.

**CLICK NEXT**

The lock is released and click next to move to the next process.

**Bid Opening** → Bid List

**Bid opening of cover 'Finance (2013\_NIC\_17584\_pack2)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM  
 Packet : **Finance (2013\_NIC\_17584\_pack2)**

Total No. of Bids : 1

**Active Bid List**

S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	deptuserpon23 nicpondy	Online		

Please click **Next** to move to next packet of this tender.

**Next** ▶

**Bid Opening** → Bid List

**Bid opening of cover 'Finance (2013\_NIC\_17584\_pack2)'**

Tender Reference Number : **Purchase of TV**  
 Tender ID : 2013\_NIC\_17584\_1  
 Tender Title : TV  
 Bid Opening Date & Time : 22-Jan-2013 02:45 PM  
 Packet : **Finance (2013\_NIC\_17584\_pack2)**

Total No. of Bids : 1

**Active Bid List**

S.No	Bid No	Bidder	Submitted Date	BidOpener	Type	Bid Opening	Quick Bid Opening
1.	8242	THARINI-testBidderPondy	22-Jan-2013 02:23 PM	deptuserpon23 nicpondy	Online		

Please click **Next** to move to next packet of this tender.

**Next** ▶

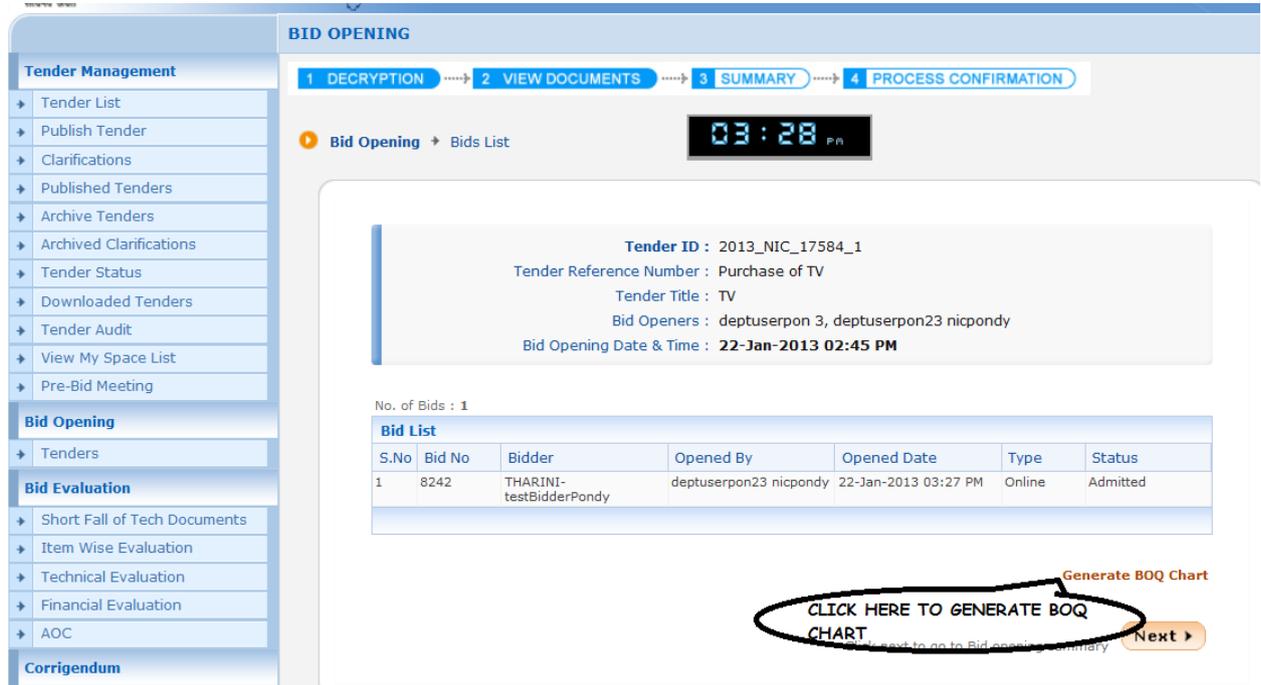
**CLICK HERE TO PROCEED**

Message from webpage

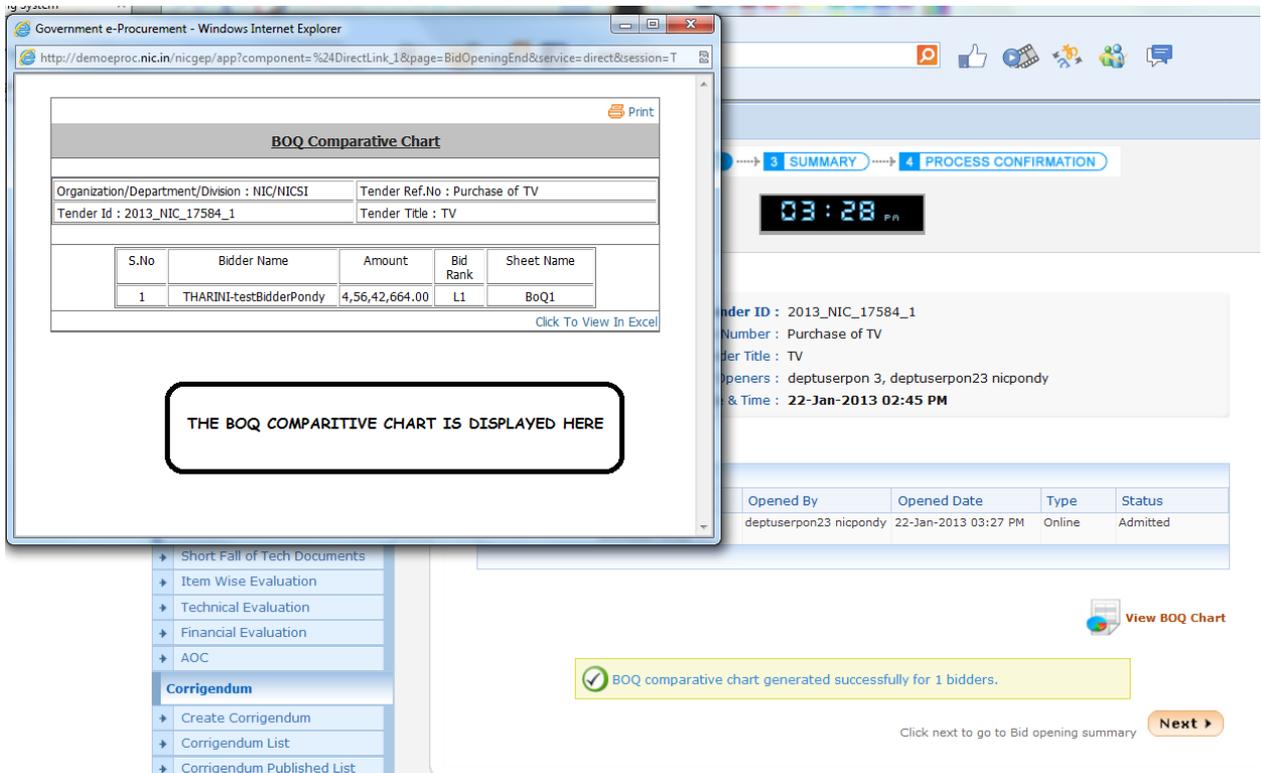
Do you want to update and proceed further?

OK Cancel

The BOQ chart is generated successfully as shown below.



Click 'View BOQ Chart' to view the BOQ Chart.



Upload the financial bid opening summary document and sign the document and click 'Submit'.

bid Openers : deptuserpon23, deptuserpon23 nicpondy  
Bid Opening Date & Time : 22-Jan-2013 02:45 PM

No. of Bids : 1

S.No	Bid ID	Bidder	Opened By	Opened Date	Type	Status
1	8242	THARINI-testBidderPondy	deptuserpon23 nicpondy	22-Jan-2013 03:27 PM	Online	Admitted

**Bid Opening Summary**

Bid Opener	Type	Summary	Updated On	View	Edit
No summary found					

Use the form below to enter Bid opening summary

Summary \* Finance Bid Opening Summary

Upload document on the bid opening summary

Summary Document

UPLOAD THE FINANCIAL BID OPENING SUMMARY DOCUMENT

CLICK HERE TO DIGITALLY SIGN THE DOCUMENT

CLICK HERE TO SUBMIT

Back Submit

The tender is ready for financial evaluation.

## 4.2.4 FINANCIAL EVALUATION:

Select the 'Financial Evaluation' option in the Bid Evaluation menu. The tenders to be financially evaluated are displayed. The following page is displayed.

**FINANCIAL EVALUATION**

**Bid Financial Evaluation**

Search

Tender Id:  Tender Category: -Select-

Keyword:

Keyword finds match in tender title and tender reference no.

Clear Search

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

**Bid Evaluation List**

S.No	Tender Id	Tender Title	Tender Reference Number	Tender Category	View
1	2013_NIC_17584_1	TV	Purchase of TV	Goods	
2	2013_NIC_17434_1	test	test	Services	
3	2013_NIC_17333_1	fdsfdf	9990294365	Services	
4	2013_NIC_17230_1	construction of road	demo25/nit	Works	
5	2013_NIC_17094_1	t	Test tender	Services	
6	2013_NIC_17027_1	Hiring of Agencies for facilitating implementation of IWRM	WRD_Test_01.01.2013	Services	
7	2012_NIC_16627_1	test tender for multiple	test tender for multiple	Goods Without TPS	
8	2012_NIC_16537_1	TESTCOMMRCIAL	TEST	Goods	

component=fin&page=BidFinEvaluationList&service=direct&session=T&sp=So/KLc...

The corresponding amount, bid rank , status and the reason for that status will be displayed .

**BID EVALUATION**

**Tender Work Items Financial Evaluation**

Tender ID : 2013\_NIC\_17584\_1  
Tender Reference Number : Purchase of TV  
Tender Title : TV  
Opened Date : 22-Jan-2013 03:27 PM

No. of Bids : 1

S.No	Bid Number	Bidder Name	Bid Type	Documents	Quoted Amount	Bid Rank*	Status	Reasons*
1	8242	THARINI-testBidder-Pandy	Online	View Doc	20000	1	Accept	Valid Documents

View BOQ Chart

submit

Inorder to view the BOQ chart click on View BOQ chart. So the following page will be displayed.

**BOQ Comparative Chart**

Organization/Department/Division : NIC/NICSI      Tender Ref.No : Purchase of TV  
Tender Id : 2013\_NIC\_17584\_1      Tender Title : TV

S.No	Bidder Name	Amount	Bid Rank	Sheet Name
1	THARINI-testBidderPondy	4,56,42,664.00	L1	BoQ1

Click To View In Excel

Tender Id : 2013\_NIC\_17584\_1  
Number : Purchase of TV  
Tender Title : TV  
Tender Date : 22-Jan-2013 03:27 PM

Bid Type	Documents	Quoted Amount	Bid Rank*	Status	Reasons*
Online	View Doc	20000	1	Accept	Valid Documents

**CLICK HERE TO VIEW SUBMIT Chart**

Cancel    Submit

Digitally sign the financial evaluation summary document and upload that document. Click save to save the document that is uploaded.

**BID EVALUATION**

Bid Evaluation → Financial Evaluation

Packet Description : Financial

Committee Chairperson Name : Department User 8

Committee Members : Project Head

Committee Details Upload : rs\NIC\Desktop\EPROCVTECHNICAL.pdf

**UPLOAD THE FINANCIAL EVALUATION SUMMARY DOCUMENT**

**DIGITALLY SIGN THE DOCUMENT**

**CLICK HERE TO SAVE THE DOCUMENT**

Back    Save

Financial Evaluation Information will be displayed as follows.

The screenshot displays a web application interface for tender evaluation. On the left is a sidebar menu with the following sections:

- Tender Management**
  - Tender List
  - Publish Tender
  - Clarifications
  - Published Tenders
  - Archive Tenders
  - Archived Clarifications
  - Tender Status
  - Downloaded Tenders
  - Tender Audit
  - View My Space List
  - Pre-Bid Meeting
- Bid Opening**
  - Tenders
- Bid Evaluation**
  - Short Fall of Tech Documents
  - Item Wise Evaluation
  - Technical Evaluation
  - Financial Evaluation
  - AOC
- Corrigendum**

The main content area is titled "TENDER EVALUATION DETAILS" and shows a breadcrumb trail: "Tender Evaluation > Financial Evaluation Information". The main content is divided into two sections:

**Section 1:**  
Organisation/Department/Division/SubDivision : NIC/NICSI  
Tender Reference Number : Purchase of TV  
Tender Id : 2013\_NIC\_17584\_1  
Tender Title : TV  
Cover System : 2

**Section 2:**  
Committee Chairperson's Name : **Department User 8**  
Committee Members : **Project Head**  
Summary Details : [finsummary\\_14624.pdf \(22.0 KB\)](#)  
Digital Signature Property : Signed Property  
Summary uploaded on : **22-Jan-2013 03:39 PM**  
[Click on the link to View Print Summary.](#)

A "Back" button is located at the bottom right of the main content area.

### 4.3 A ward of Contract

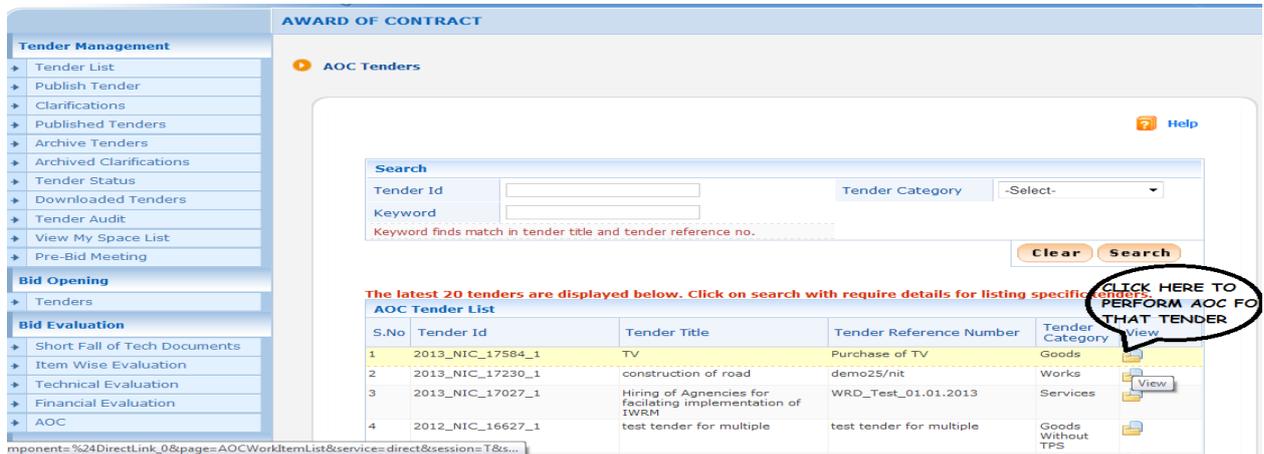
AOC is Award of Contract. It's a type of agreement between the shortlisted bidder and the department with all the criteria that has to be followed, along with quotations they agreed to finish the job.

Select the 'AOC' option in the Bid Evaluation menu. The tenders for which AOC to be performed will be displayed. The following page is displayed.

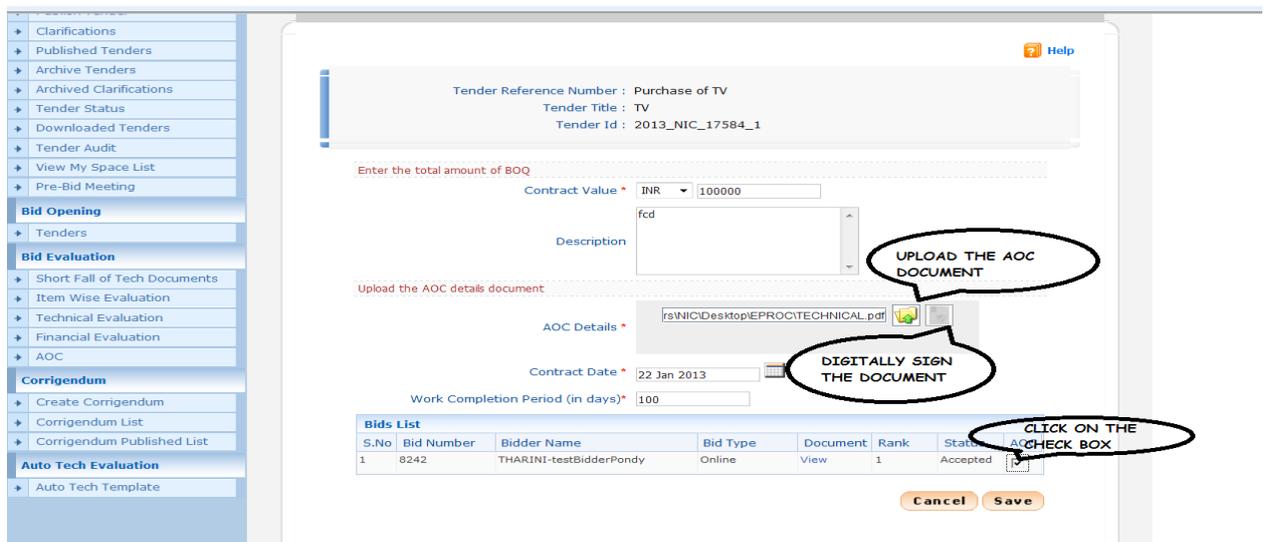
The screenshot shows the 'TENDER MANAGEMENT' interface. On the left is a navigation menu with sections: 'Tender Management', 'Bid Opening', 'Bid Evaluation', and 'Corrigendum'. Under 'Bid Evaluation', the 'AOC' option is circled in black with the text 'CLICK HERE TO PERFORM AOC' written inside. The main content area is titled 'Tenders' and contains a search bar with fields for 'Tender Reference Number' and 'Tender Type', and buttons for 'Clear' and 'Search'. Below the search bar is a message: 'The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.' Underneath is a table titled 'Open Tenders' with columns: S.No, Tender Id, Tender Reference Number, Created Date, Type, View, and Delete. The table lists 9 tenders.

S.No	Tender Id	Tender Reference Number	Created Date	Type	View	Delete
1	2013_NIC_17570	ADITI	21-Jan-2013 05:47 PM	Open		<input type="checkbox"/>
2	2013_NIC_17562	ESTELLE	21-Jan-2013 05:36 PM	Open		<input type="checkbox"/>
3	2013_NIC_17569	NANO	21-Jan-2013 05:16 PM	Auction		<input type="checkbox"/>
4	2013_NIC_17567	scooty	21-Jan-2013 04:57 PM	Open		<input type="checkbox"/>
5	2013_NIC_17554	BANJARAS	21-Jan-2013 02:54 PM	Open		<input type="checkbox"/>
6	2013_NIC_17542	test gss	21-Jan-2013 11:40 AM	Open		<input type="checkbox"/>
7	2013_NIC_17527	soup	19-Jan-2013 11:26 AM	Open		<input type="checkbox"/>
8	2013_NIC_17523	HELLODEV	18-Jan-2013 04:37 PM	Open		<input type="checkbox"/>
9	2013_NIC_17519	devenki	18-Jan-2013 03:38 PM	Open		<input type="checkbox"/>

The tender for which AOC needs to be performed will be displayed. Select the tender by clicking ‘View’.



After selecting the tender, the quotation that the bidder has agreed to work with, the contract date and the completion period needs to be given. Along with that AOC summary document needs to be uploaded. The uploaded document must be digitally signed using DSC and then click save.



To view the AOC document click the print option that is present at the bottom of the page.

The screenshot displays the Government e-Procurement System interface. The main window shows the 'AOC Summary' for a tender titled 'Purchase of TV'. The summary includes details such as the tender ID (2013\_NIC\_17584\_1), contract value (INR 1,00,000), and the awarded bidder (THARINI-testBidderPondy). A 'Print' button is visible next to the summary details. Below the summary, there is a 'Bids List' table with the following data:

S.No	Bid Number	Bidder Name	Bid Type	Document	Rank	Status	AOC
1	8242	THARINI-testBidderPondy	Online	View	1	Accepted	<input checked="" type="checkbox"/>

At the bottom right of the Bids List table, there is a link labeled 'CLICK HERE TO PRINT AOC' which is circled in red. The overall page also features a navigation menu on the left and a 'Congratulations! You have been awarded the contract for this tender.' message at the bottom of the summary window.

With this the AOC gets created.

# CORRIGENDUM

## 5. CORRIGENDUM

### 5.1. CREATING THE CORRIGENDUM

To create the corrigendum enter the valid tender Id in search published tenders and then click submit to proceed with the further steps

The screenshot displays the Government e-Procurement System interface. The header includes the system logo, the text 'Government e-Procurement System', and user information: 'Welcome : deptuserpon3@nic.in' and 'Last login : Tuesday, January 22, 2013'. The main content area is titled 'CORRIGENDUM' and features a 'Create Corrigendum' section. A search box labeled 'Search Published Tenders' contains the text 'Tender Id \* 2013\_NIC\_17519\_1'. Below the search box are 'Cancel' and 'Submit' buttons. Hand-drawn annotations include a speech bubble pointing to the search box with the text 'Enter the tender id for corrigendum creation' and another speech bubble pointing to the 'Submit' button with the text 'Click submit to proceed'. A left-hand navigation menu lists various system functions such as 'Tender Management', 'Bid Opening', 'Bid Evaluation', and 'Corrigendum'.

Select create corrigendum under corrigendum column in the left hand side of your screen

The screenshot shows a web application interface. On the left is a sidebar menu with various options. The 'Corrigendum' section is highlighted, and the 'Create Corrigendum' option is selected. A callout bubble points to this option with the text 'Click create corrigendum to create a corrigendum'. The main content area features a search bar with fields for 'Tender Reference Number' and 'Tender Type', and buttons for 'Clear' and 'Search'. Below the search bar is a table titled 'Open Tenders' with columns for S.No, Tender Id, Tender Reference Number, Created Date, Type, View, and Delete. The table contains 17 rows of tender data.

**Search**

Tender Reference Number  Tender Type

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

**Open Tenders**

S.No	Tender Id	Tender Reference Number	Created Date	Type	View	Delete
1	2013_NIC_17597	test tender for Itemrate	22-Jan-2013 04:17 PM	Open		
2	2013_NIC_17595	test tender for item wise BOQ	22-Jan-2013 02:32 PM	Open		
3	2013_NIC_17588	8010557784	22-Jan-2013 01:02 PM	Limited		<input type="checkbox"/>
4	2013_NIC_17584	Purchase of TV	22-Jan-2013 12:37 PM	Open		
5	2013_NIC_17583	Transportation of Materials	22-Jan-2013 12:06 PM	Open		<input type="checkbox"/>
6	2013_NIC_17579	test	22-Jan-2013 11:19 AM	Open		
7	2013_NIC_17575	22/01/2013	22-Jan-2013 10:14 AM	Open		
8	2013_NIC_17573	Transportation of goods	22-Jan-2013 10:02 AM	Open		
9	2013_NIC_17570	ADITI	21-Jan-2013 05:47 PM	Open		<input type="checkbox"/>
10	2013_NIC_17562	ESTELLE	21-Jan-2013 05:36 PM	Open		<input type="checkbox"/>
11	2013_NIC_17569	NANO	21-Jan-2013 05:16 PM	Auction		
12	2013_NIC_17567	scooty	21-Jan-2013 04:57 PM	Open		<input type="checkbox"/>
13	2013_NIC_17554	BANJARAS	21-Jan-2013 02:54 PM	Open		
14	2013_NIC_17542	test gss	21-Jan-2013 11:40 AM	Open		
15	2013_NIC_17527	soup	19-Jan-2013 11:26 AM	Open		
16	2013_NIC_17523	HELLODEV	18-Jan-2013 04:37 PM	Open		
17	2013_NIC_17519	devenki	18-Jan-2013 03:38 PM	Open		

p?page=SearchPublishedTenders&service=page

The valid tender is listed under Active Tenders to add corrigendum click Add Corrigendum or view

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**CORRIGENDUM**

Create Corrigendum

Active Tenders

SNo.	Tender Id	Tender Title	Tender Reference Number	Tender Category	Corrigendum/View
1	2013_NIC_17519_1	dev	devenki	Goods	Add Corrigendum / View

The respected tender is present and click Add Corrigendum/View

Click on of to proceed adding the details for corrigendum creation

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**CORRIGENDUM**

Create Corrigendum

Message from webpage

Do you want to add corrigendum?

OK Cancel

Click ok to proceed with corrigendum adding

Select the corrigendum type and title then click Next to proceed

Government e-Procurement System

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**CORRIGENDUM**

Corrigendum Basic Details

Organisation/Department/Division/SubDivision	NIC/NICSI
Tender Reference Number	devenki
Tender Title	dev
Tender Type	Open

Corrigendum Title \* CANCELLATION OF TENDER  
Corrigendum Type \* Cancellation of Tender

Click Here To view Tender Details

Next > Submit

Corrigendum type is selected according to the tender

Click submit to proceed

The uploading of the document for the corrigendum type takes place after the successful digital signing click save to proceed

**CORRIGENDUM**

Corrigendum Document Upload

Tender Reference Number : devenki  
Corrigendum Title : CANCELLATION OF TENDER  
Corrigendum Type : Cancellation of Tender  
(Please Upload Corrigendum Document in .pdf or .zip format)

Description\* CANCELLING THE TENDER

Corrigendum Details Upload\* C:\Users\NICI\Desktop\EPROCINIT.pdf

Cancel Save

Corrigendum Document

Sno	File Name	File Size(KB)	Description	View	Delete
No documents found.					

Click here to upload file

Click here to proceed

Now the document is added and click “Next” to proceed.

**CORRIGENDUM**

Corrigendum → Document Upload

Tender Reference Number : devenki  
 Corrigendum Title : CANCELLATION OF TENDER  
 Corrigendum Type : Cancellation of Tender  
 (Please Upload Corrigendum Document in .pdf or .zip format)

Description\*

Corrigendum Details Upload\*

(Please Delete Existing Document to Upload New Document)

Sno	File Name	File Size(KB)	Description	View	Delete
1	NIT.pdf	22.0	CANCELLING THE TENDER	View	<input type="checkbox"/>

Next > Delete

Click Next to proceed

## 5.2. PUBLISHING THE CORRIGENDUM.

The specified corrigendum for the tender is listed under corrigendum list

Search

Tender Id  Tender Category -Select-

Keyword

Keyword finds match in tender title and tender reference no.

Clear Search

The latest 20 tenders are displayed below. Click on search with require details for listing specific tenders.

S.No	Tender Id	Corrigendum Title	Tender Reference Number	Tender Category	View/Publish/Edit	Delete
1	2013_NIC_17519_1	CANCELLATION OF TENDER	devenki	Goods	View Publish Edit	<input type="checkbox"/>
2	2013_NIC_17542_1	boq	test gss	Works	View Publish Edit	<input type="checkbox"/>
3	2013_NIC_17441_1	FOR Extend of date	pwd88	Works	View Publish Edit	<input type="checkbox"/>
4	2013_NIC_17445_1	time extension	dag1	Works	View Publish Edit	<input type="checkbox"/>
5	2013_NIC_17441_1	Corregendem for BOQ	pwd8	Works	View Publish Edit	<input type="checkbox"/>
6	2013_NIC_17436_1	Change in Date	nrhm 123	Services	View Publish Edit	<input type="checkbox"/>
7	2013_NIC_17437_1	CHANGE IN DATE	2013-17/riico	Works	View Publish Edit	<input type="checkbox"/>
8	2013_NIC_17445_1	change of g schedule	dag16	Works	View Publish Edit	<input type="checkbox"/>
9	2013_NIC_17256_1	financial bid	ruhs/ dt 9.1.13	Works	View Publish Edit	<input type="checkbox"/>
10	2013_NIC_17256_1	related to fees	ruhs/ dt 9.1.13	Works	View Publish Edit	<input type="checkbox"/>
11	2013_NIC_17259_1	Change in Terms and Conditions	4/2012-13	Goods	View Publish Edit	<input type="checkbox"/>
12	2013_NIC_17261_1	Extension of dates	129	Goods	View Publish Edit	<input type="checkbox"/>
13	2013_NIC_17258_1	Extension of date	test_tender_2013	Works	View Publish Edit	<input type="checkbox"/>
14	2013_NIC_17282_1	date change	ruhs/2013 dt 10.1.13	Works	View Publish Edit	<input type="checkbox"/>
15	2013_NIC_17257_1	supply of items	123	Goods	View Publish Edit	<input type="checkbox"/>

The specified corrigendum is present in corrigendum list

The details of the corrigendum is ready to get published

**Government e-Procurement System**

Welcome : deptuserpon3@nic.in  
Last login : Tuesday, January 22, 2013

**CORRIGENDUM**

**Publish Corrigendum**

The details of the corrigendum is ready to publish

← Back

Organisation/Department/Division/SubDivision	NIC/NICSI	Form of contract	Service	No. of Covers	1
Tender Reference Number	devenki	Is Resubmission Allowed	Yes	Is Withdrawal Allowed	No
Tender Id	2013_NIC_17519_1	General Technical Evaluation Allowed	No	Template Name	Nil
Tender Type	Open	Is Multi Currency Allowed	No	Currency Name	Nil
Tender Category	Goods				
Is Offline Submission Allowed	No				
Payment Mode	Offline				

Payment Instruments	
Offline	
S.No	Instrument Type
1	DD - Demand Draft
2	BC - Bankers Cheque

Cover Details, No. Of Covers - 1			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	fee
		.pdf	technical
		.pdf	prequalification
		.xls	finance

The publishing of the corrigendum is completed after clicking Publish Tender icon

Bid Submission Start Date : 18-Jan-2013 03:33 PM Bid Submission End Date : 19-Jan-2013 12:33 PM

**Tender Documents**

**NIT Document**

S.No	Document Name	Description	Document Size (in KB)
1	NIT.pdf	ffgbf	22.0

**Corrigendum Documents**

S.No	Document Name	Corrigendum Type	Description	Document Size (in KB)
1	NIT.pdf	Cancellation of Tender	CANCELLING THE TENDER	22.0

**Bid Openers List**

S.No	Bid Opener Name	Bid Opener Email	Bid Opener Designation
1	Mr deptuserpon23 nicpondy	deptuserpon23@nic.in	Programmer
2	Mr Dept User 3	deptuser3@nic.in	DeptUser

**Tender Inviting Authority**

Name	fghfgh
Address	fghfgh

**Tender Creator Details**

Created By	deptuserpon 3
Designation	Programmer
Created Date	18-Jan-2013 03:42 PM

Click here to Publish corrigendum

**Publish Corrigendum** ← Back

Version:1.08.10 01-11-12 Copyright © 2007, NIC. All rights reserved.

The corrigendum is published successfully

The screenshot displays the Government e-Procurement System interface. At the top left is the system logo with the text "Government e-Procurement System" and the motto "सत्यमेव जयते". To the right, the user is logged in as "deptuserpon3@nic.in" with the last login on "Tuesday, January 22, 2013". The main header area is titled "CORRIGENDUM PUBLISH CONFIRMATION". On the left, a navigation menu lists various functions under categories like "Tender Management", "Bid Opening", "Bid Evaluation", and "Corrigendum". The main content area features a yellow notification box with a green checkmark icon and the text "You have published the Corrigendum successfully." Below this message is a link that says "Click here to check Published Corrigendum Lis".